

## Scorecard Guidelines for Interaction with the Board of Trustees

The legislation behind the original accountability framework (ARCC) contains specific language regarding interaction of the report with local district board of trustees. This requirement carries over to the new accountability framework, the Scorecard.

Per the Education Code, Section 84754.5(d):

“As a condition of receiving specified funds in the annual Budget Act, each community college district board of trustees shall annually review and adopt its contribution to the segment wide annual report as part of a regularly scheduled and noticed public meeting at which public comment shall be invited.”

The Chancellor’s Office guidelines include:

- Although the colleges technically have until March 31st (one year from the release of the Scorecard), we ask that you submit your board minutes to us no later than March 16th since we now include the dates from the board presentations in the Scorecard’s *Board of Trustee Interactions* document.
- The board minutes should include:
  - Reference to the Scorecard and the specific report’s year (e.g., the 2013 Scorecard).
  - Reference to the areas or metrics discussed in the Scorecard (e.g., completion rate overall, remedial rate for Hispanics students, etc.)
  - Reaction, including questions and comments, from board of trustee members.
- Please plan to present the final Scorecard report to your board as soon as possible.
- Send your board of trustee minutes (or a link to the meeting minutes) to [scorecard@cccco.edu](mailto:scorecard@cccco.edu). No hard copies are necessary. Also, we do not require that you send the officially approved board minutes (unofficial copies are acceptable).

In closing, we appreciate the sincere effort that districts have shown with respect to local performance evaluation through the Scorecard, and we hope that this form of locally-enacted review will help everyone serve the public good.

If you have any questions, please contact us at [scorecard@cccco.edu](mailto:scorecard@cccco.edu).