



The Board of Governors of the California Community Colleges

PRESENTED TO THE BOARD OF GOVERNORS

DATE: May 15, 2017

SUBJECT: Approval of Contracts and Grants		Item Number: 2.1	
		Attachment: No	
CATEGORY:	Executive	TYPE OF BOARD CONSIDERATION:	
Recommended By:	 Erik Skinner, Deputy Chancellor	Consent/Routine	
		First Reading	
Approved for Consideration:	 Eloy Ortiz Oakley, Chancellor	Action	X
		Information	

ISSUE: This item presents contracts and grants to the Board of Governors for approval.

BACKGROUND: The Procedures and Standing Orders of the Board of Governors require the chancellor to receive board approval before entering into contract or grants, or amendments of contracts or grants, which are: in excess of \$100,000; or over three years in duration; or with respect to consulting services, in excess of \$50,000.

For each board meeting, staff prepares a summary of all currently proposed contracts and grants that exceed any of the established thresholds. If there are no proposed contracts or grants that exceed the established thresholds, the board will be so informed at its meeting.

RECOMMENDED ACTION: It is recommended that the Board of Governors approve entering into the contracts and grants described in the May 2017 agenda.

ANALYSIS: This item provides summaries of contracts and grants recommended for board approval. In addition, Standing Order Numbers 318 and 319, which govern board action on contracts and grants, are included for reference. Below is an overview of the contracts and grants contained in this item:

- Item 1 consists of new contracts, issued through a competitive process, for the Zero Textbook Cost Degree (ZTC) program that will provide technical assistance to the ZTC grantees to successfully plan, implement and sustain the greatest number of program pathways of ZTC courses that fulfill an associate degree or a career technical education certificate.
- Item 2 is a renewal contract, non-competitive, for the Puente Project. This contract is a joint California community colleges and University of California program.
- Item 3 is a renewal grant, non-competitive, per title 5 of the California Code of Regulations and Board of Governor's Procedures and Standing Orders, to support the Academic Senate of the California Community Colleges.
- Item 4 is a renewal grant, issued through a competitive process, to support Basic Skills professional development.
- Item 5 is an amendment a contract for the Fiscal Crisis Management and Assistance Team via the Kern County Office of Education to conduct fiscal audits, examinations or reviews of any community college districts.
- Item 6 is a renewal contract, issued through a competitive process, for a district to serve as a fiscal agent to manage the Statewide Financial Aid Media Campaign (icanaffordcollege.com)
- Item 7 is a renewal grant, issued through a competitive process for the Institutional Effectiveness Partnership Initiative.
- Items 8 is a renewal contract, issued through competitive process, to provide personnel and technical support to the California Community Colleges Equal Employment Opportunity Registry.
- Item 9 is a renewal contract, non-competitive, with the Foundation for California Community Colleges to hire student assistants to work in the Chancellor's Office administrative and program units.
- Item 10 is a new contract, issued through a competitive process, to host the Student Senate for California Community Colleges Fall 2017 General Assembly.

- Item 11 is a renewal contract, non-competitive, to provide funding to support the California Community Colleges' share of ongoing expenses of the ASSIST articulation program with the Regents of the University of California, Office of the President.
- Item 12 is a renewal grant, issued through a competitive process, to support the Transfer Guarantee to Historically Black Colleges and University program.
- Item 13 is a renewal grant, issued through a competitive process, for the Transfer Counselor Web Site to support the efforts of transfer counselors across the community college system.
- Item 14 is a renewal contract, issued through a competitive process, for a district to act as the fiscal agent, pursuant to the Education Code section 78216, to support Student Success and Support Program and Student Equity Programs operated by districts.
- Item 15 is a renewal contract, issued through a competitive process, for a district to act as the fiscal agent, pursuant to the Education Code section 69648.5, to support Extended Opportunities Program and Services.
- Item 16 is a new grant, issued through a competitive process, for the TTIP-CCC Technology Center, which provides funding for CCC Systemwide Technology Platform, CalREN, CCCApply, CCC Information Security Center, CCC Accessibility Center, Systemwide Architecture Committee, Telecommunications and Technology Advisory Committee and Library Content Database.
- Item 17 is a new grant, issued through a competitive process, for the TTIP-CCC TechConnect, which provides funding for Online Teaching Conference, @One Project, CCC Confer and 3CMedia Solutions.
- Item 18 is a renewal grant, issued through a competitive process, for the Online Education Initiative program to increase the number of college associate degree graduates and transfers to four-year colleges.
- Item 19 is a renewal grant, issued through a competitive process, for the Common Assessment System that will benefit all community college students with a system that contains information, test preparation, test delivery, test administration, data collection and course placement guidance.
- Item 20 is a renewal grant, issued through a competitive process, for the Educational Planning System that will benefit all community college students and provide them with career exploration, program planning, degree audit tools and improve access to data necessary for robust education planning.
- Item 21 consists of new grants, issued through a competitive process, to create new and innovative pre-apprenticeship programs in priority and emerging industry sectors that specifically target underserved populations and are directly connected to apprenticeship programs approved and registered by the California Division of Apprenticeship Standards.

- Item 22 is an augmentation to a grant, issued through a competitive process, for continued support to all California Apprenticeship Initiative grantees in outreach to employer stakeholders, communications, sustainability strategies and attaining approval of their program by the Division of Apprenticeship Standards.
- Item 23 is a new grant, issued through a competitive process, to support implementation of new and innovative apprenticeship programs throughout the state as part of the California Apprenticeship Initiative.
- Item 24 is an augmentation to a grant, issued through a competitive process, to establish a fiscal agent for the statewide omnibus of initiatives, programming, leadership and coordination in support of implementation of the Strong Workforce Program and the 25 recommendations of the Board of Governors' Task Force on Workforce, Job Creation, and a Strong Economy.
- Item 25 is an augmentation to a grant, issued through a competitive process, for the continued support of the on-going work of the CTE Unlocked Initiative for the purpose to obtain a fiscal agent to process and fund the subcontracts and subgrants necessary to support the activities of the CTE Data Unlocked initiative.
- Item 26 is an augmentation to a grant, non-competitive, to expand the enrollment capacity of nursing programs and to provide additional support for nursing program enrollment, diagnostic and support services, pre-entry coursework, and alternative program delivery model development.

(1) Academic Affairs Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement Contract (Academic Affairs/Puente Project/Outgoing funds)
Contractor: (See Below)
Contract No: (See Below)
Term: May 15, 2017 – July 31, 2019
Total Project Length: 25 months
Project Year: Two years and One month
Amount of Agreement: (See Below)
Bid Process: Non-competitive, Ed Code Section 78052(f)(5)
Request for Proposal No.: 16-079
Request for Proposal Title: Zero Textbook Cost Degree – Technical Assistance
No. of Proposals Received: 2
No. that met Minimum Score: 2
No. of Readers: 0

PURPOSE: The Zero Textbook Cost Degree (ZTC) program is one of the Open Educational Resources initiatives to improve teaching, learning, and accessibility for all learners. ZTC Planning grants support research, professional development, meetings, coordination, and other resources and activities needed to adapting, create, and sustain ZTC program pathways. Implementation grants are for those California community colleges that have completed the planning steps and are ready to enact ZTC program pathways on their campus. The Technical Assistance provider(s) will assist the ZTC grantees to successfully plan, implement and sustain the greatest number of program pathways of ZTC courses that fulfill an associate degree or a career technical education certificate. Phase 1 of the ZTC grant competition yielded eighteen Planning grantees performing January 1, 2017 – September 30, 2017 and five Implementation grantees performing January 1, 2017 – December 31, 2017. Phase 2 of the ZTC grant competition will yield at least eighteen additional Implementation grantees performing January 1, 2018 – December 31, 2018. Technical assistance for these grantees includes, but is not limited to research, professional development, meetings, coordination, and other resources or activities that are required to organize the components for adapting, creating, and sustaining ZTC program pathways. The Technical Assistance scope of work also includes marketing, surveying, reporting, quality assurance and assisting with interface development.

Grant #	District	College	Amount Requested
16-079-001	Santa Clarita CCD	College of the Canyons	\$210,000
16-079-002	West Hills CCD	West Hills Lemoore	\$210,000

(2) Academic Affairs Division

Reason for Board Approval: Exceeds \$100,000.
Type of Agreement: Contract (Academic Affairs/Puente Project/Outgoing Funds)
Contractor or Grantee: Contra Costa CCD
Contract or Grant No.: 17-0350
Term: July 1, 2017 – June 30, 2018
Total Project Length: One year
Amount of Agreement: \$1,921,000
Bid Process: N/A
Purpose: This contract will provide funding for the Puente Project, a joint California Community Colleges and University of California program. Funding has been provided in the state budget continuously since 1987 and are matched by \$200,000 of private funds and the participating community college campuses and the University of California maintain its 1995-96 support level of the Puente Project.

(3) Academic Affairs Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Academic Affairs/Outgoing funds)
Contractor or Grantee: The Academic Senate for California Community Colleges
Contract or Grant No.: 17-355-001
Term: July 1, 2017 – June 30, 2018
Total Project Length: One year
Amount of Agreement: Up to \$468,000
Purpose: This grant supports the Academic Senate for California Community Colleges in fulfilling its various roles as specified in section 53206 of title 5 of the California Code of Regulations and sections 332 and 334 of the Board of Governors Procedures and Standing Orders.

(4) Academic Affairs Division

Reason for Board Approval: Grant is in excess of \$100,000
Type of Agreement: Grant (Academic Affairs/Basic Skills/outgoing funds)
Contractor or Grantee: Los Angeles Community College District
Contract or Grant No.: 17-052-001
Term: July 1, 2017 – June 30, 2018
Total Project Length: Up to Five years with annual renewals
Project Year: Year Five of Five
Amount of Agreement: Up to \$2,500,000
Bid Process: Competitive
Purpose: Los Angeles Community College District, within its current grant, has been extremely effective in providing Basic Skills professional development for the system. Almost every California Community College has participated in its offerings which sometimes number several per month. Colleges have developed Communities of Practice (CoP) that have helped, along with the activities supported by the individual college basic skills allocations, in increasing student success for our least prepared students. Two of the CoPs have grown into highly regarded national models (California

Acceleration Project and Habits of Mind). Through the 2017-18 grant, professional development will be made available to all colleges in the system in both statewide and regional venues. Activities will focus on student support strategies and their integration with instructional programs, including in career technical education courses.

(5) College Finance and Facilities Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Contract (Facilities/Outgoing funds)
Contractor or Grantee: Kern County Office of Education
Contract or Grant No.: C12-0022
Term: Original: June 1, 2013 – June 31, 2014
 Am. 1: Extended through June 30, 2015
 Am. 2: Extended through June 30, 2016
 Am. 3: Extended through June 30, 2017
 Am. 4: Extended through June 30, 2018
Total Project Length: Up to Five years
Amount of Agreement: Original: \$ 570,000 (12-13)
 Am. 1: \$ 570,000 (13-14)
 Am. 2: \$ 570,000 (14-15)
 Am. 3: \$ 570,000 (15-16)
 Am. 4: \$ 570,000 (16-17)
 Total: \$2,850,000

Purpose: The purpose of this contract is for the Fiscal Crisis Management and Assistance Team (operated through the Kern County Office of Education) to conduct audits, examinations, or reviews of any community college districts pursuant to authorities granted in Education Code Section 84041.

(6) Communications Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Contract (Media Campaign/Outgoing Funds)
Contractor or Grantee: Santa Barbara CCD
Contract or Grant No.: 17-0033
Term: July 1, 2017 – June 30, 2018
Total Project Length: Five years with annual renewals
Project Year: Year Five of Five
Amount of Agreement: up to \$2,800,000
Bid Process: Originally awarded through RFA

Purpose: Santa Barbara CCD serves as the fiscal agent for implementation of the Statewide Financial Aid Media Campaign (icanaffordcollege.com). The district shall subcontract for all aspects of the media campaign’s implementation and coordination. The purpose of the campaign is to implement a media campaign to promote the availability of student financial aid and encourage students to enroll and attend one of the 113 community colleges.

(7) Institutional Effectiveness Division

Reason for Board Approval: Grant Exceeds \$100,000

Type of Agreement: Grant (Institutional Effectiveness/Outgoing funds)

Contractor or Grantee: Santa Clarita CCD

Contract or Grant No.: 17-047-001

Term: July 1, 2017 – February 28, 2018

Total Project Length: Up to Five years

Project Year: Year Four

Amount of Agreement: Up to \$7,500,000

Bid Process: Originally awarded through RFA

Purpose: This grant will support an ongoing, comprehensive technical assistance program to enhance institutional effectiveness and further student success. Specifically, the grant will support: 1) a robust technical assistance site visit infrastructure to assist colleges, districts, and centers; and 2) an evaluation component.

(8) Legal Division

Reason for Board Approval: Exceeds \$100,000

Type of Agreement: Contract (Legal/Registry/Outgoing funds)

Contractor or Grantee: Yosemite CCD

Contract or Grant No.: C17-0102

Term: July 1, 2017 – June 30, 2018

Total Project Length: 12 months with yearly renewals

Project Year: Year Seven of Seven

Amount of Agreement: Up to \$350,000

Purpose: This contract will provide personnel and technical support in the management, operation, and maintenance of the California Community Colleges Equal Employment Opportunity Registry. The contract will: 1) provide a comprehensive advertising campaign for position openings posted on the Registry website; and 2) assist in marketing the California community colleges as a potential employer to a widely diverse audience of colleges, universities, professional associations, and other appropriate sources of applicants. The contract will support the following improvements to the Registry: 1) system software and hardware upgrades; 2) enhanced website features such as online applications, resume posting, and reference posting and job postings for classified positions; and 3) upgraded database system for easier Human Resource Office accessibility as well as user/applicant accessibility. Contractor will: 1) coordinate activities to recruit potential registrants using job fairs (California State University, University of California, and virtual job fairs) email, Internet and print advertising, and other appropriate measures; and 2) provide training to district personnel on the new Registry software.

(9) Internal Operations

Reason for Board Approval: Exceeds \$100,000

Type of Agreement: Contract (Internal Ops/Outgoing funds)

Contractor or Grantee: Foundation for California Community Colleges

Contract or Grant No.: C16-0026

Term: July 1, 2016 – June 30, 2017

Total Project Length: One year

Amount of Agreement: Up to \$200,000

Purpose: The purpose of this contract is to hire Student Assistants and Graduate Student Assistants to support the Chancellor's Office administrative and program units.

(10) Student Services & Special Programs Division

Reason for Board Approval: Contract to exceed \$100,000
Type of Agreement: Contract (Student Services/Hotel/Conference Center Contract/Outgoing funds)
Contractor: McClellan Hospitality Services, LLC
Contract No.: C17-0006
Term: November 15, 2017 – November 20, 2017
Total Project Length: Six days
Project Year: 2017
Amount of Agreement: \$165,000
Bid Process: Competitively bid through an RFP Process
Request for Proposal No.: 17-0006
Request for Proposal Title: SSSCC Fall 2017 General Assembly
No. of Proposals Received: 1
No. That Met Min. Score: 1
Readers: 1

Purpose: The purpose of this contract is to secure a meeting location for the Student Senate's California Community Colleges Fall 2017 General Assembly.

Projected Funding for Subsequent Years: Registration fees will be collected and reimburse the Chancellor's Office for all expenses.

(11) Student Services & Special Programs Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Contract (Student Services/Project ASSIST/Outgoing funds)
Contractor: Regents of the University of California, Office of the President
Contract No.: C17-0049
Term: July 1, 2017 – June 30, 2018
Total Project Length: One year
Project Year: Year One
Amount of Agreement: \$650,000
Bid Process: Noncompetitive

Purpose: This contract provides for the funding to support the California Community Colleges' share of ongoing expenses of the ASSIST articulation program utilized by students, advisors, administrators, and faculty of California's three higher education segments. ASSIST is the official repository of articulation for California's public colleges and universities and provides the most accurate and up-to-date information about student transfer in California.

(12) Student Services & Special Programs Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Student Services/Transfer Guarantee to HBCUs Program/Outgoing funds)

Grantee: El Camino CCD
Grant No.: 17-048-001
Term: July 1, 2017 – June 30, 2018
Total Project Length: Up to Five years with annual renewals
Project Year: Year Two of Five
Amount of Agreement: \$350,000
Bid Process: Originally RFA competitive bid

Purpose: The primary goal of the Transfer Guarantee to Historically Black Colleges and Universities (HBCU) project is to provide a simplified, guaranteed transfer pathway for community college students to participating HBCU institutions. Twenty-one of our nation’s HBCUs currently participate as partners with the California community colleges in this important program. The MOUs between each partnered HBCU and the community colleges facilitate the transfer of California community college students who wish to complete their baccalaureate degree at a HBCU, including the effective transfer of California community college coursework. The HBCU Transfer Guarantee Project allows students who have completed an Associate Degree in Transfer (AA-T/AS-T), or similar transfer-level associate degree, to be admitted to an HBCU with junior status and full acceptance of transferrable units. Each MOU additionally provides a guarantee for non-degreed transfer prepared students wishing to transfer with 30 or more transferrable units to be admitted to an HBCU with advance standing.

(13) Student Services & Special Programs Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (Student Services/ Management of the Transfer Counselor Web Site/Outgoing funds)
Grantee: Butte-Glenn CCD
Grant No.: 17-291-001
Term: July 1, 2017 – June 30, 2018
Total Project Length: One year with annual renewals
Project Year: Year Five of Five
Amount of Agreement: \$175,000
Bid Process: Originally awarded through RFA competitive bid

Purpose: The California Community Colleges Transfer Counselor Web Site (www.ccctransfer.org) was created through an initial two-year grant beginning in 2006-07 by Butte College. The Transfer Counselor Web Site (TCW) supports the efforts of transfer counselors across the California community colleges system. The TCW is a central repository of online information centered on providing current transfer admission requirements for public and private baccalaureate granting colleges and universities. The primary goal of TCW is to provide information in a manner which can be quickly retrieved by an academic counselor during a brief student counseling session. Besides transfer admission information, the web site also provides a broad repository of transfer information; such as, best practices, published transfer literature, athletic counseling, and transfer related associations. This compilation of information provides academic counselors with an online resource capable of supporting a broad range of real-time student transfer scenarios.

(14) Student Services & Special Programs Division

Reason for Board Approval: Exceeds \$100,000

Type of Agreement: Contract (Student Services/SSSP/Outgoing funds)
Contractor or Grantee: Riverside CCD
Contract or Grant No.: C16-0043
Term: July 1, 2016 through October 31, 2017
 Am. 1: July 1, 2016 – December 31, 2018
Total Project Length: 29 Months
Project Year: Year Two with up to Three annual renewals
Amount of Agreement: Orig. Amount: \$ 1,453,008
 Am. 1: \$ 8,273,681
 Total: \$ 9,726,689
Bid Process: Awarded through competitive Request for Information

Purpose: Subsection (d) of section 78216 of the California Education Code authorizes the Board of Governors to designate up to five percent of the funds appropriated for matriculation programs, now known as the Student Success and Support Program (SSSP), by the annual Budget Act for administrative support of SSSP and Student Equity Programs operated by districts. The contract will allow the contractor to: 1) Provide services as the fiscal agent for the SSSP; 2) be responsible for payments of travel claims, consultant invoices, and facility invoices to conduct evaluation activities, training, and communications; and 3) process reconciliation of expenditures for the SSSP and Student Equity programs.

(15) Student Services & Special Programs Division

Reason for Board Approval: Contract exceeds \$100,000
Type of Agreement: Contract (Student Services and Special Programs/EOPS/Outgoing)
Contractor: Riverside CCD
Contract No.: C17-0042
Term: July 1, 2017 – October 31, 2018
Total Project Length: 16 months with up to four annual renewals
Project Year: Annual renewal
Amount of Agreement: Up to \$450,000
Bid Process: Originally awarded through competitive process
Request for Proposal No.: N/A
Request for Proposal Title: N/A
No. of Proposals Recvd: N/A
No. That Met Min. Score: N/A
Readers: N/A

Purpose: Pursuant to Education Code sections 69648.5, 79228 and 79229, this contract provides EOPS and CAFYES funding and technical assistance to support program activities and conduct evaluations for EOPS, CARE, and CAFYES programs operated by districts. The contract allows the contractor to: 1) provide services as the fiscal agent for the Program Evaluation and Accountability Project (PEAP) of the Extended Opportunity Programs and Services (EOPS) program; 2) be responsible for payments of travel claims, consultant invoices and facility invoices to conduct evaluation activities, training, communications, CAFYES public outreach campaign and advisory/ad

hoc committees; and 3) process reconciliation of PEAP expenditures for the EOPS, CARE and CAFYES programs.

(16) Technology, Research and Information Systems Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Telecommunication/TTIP-CCC Technology Center/Outgoing funds)
Grantee:	Butte-Glenn CCD
Grant No.:	17-055-001
Term:	July 1, 2017 – June 30, 2018
Total Project Length:	Up to Five years with annual renewals
Project Year:	Year One of Five
Amount of Agreement:	Not to exceed \$6,000,000
Bid Process:	RFA - Competitive bid
RFA Specification No.:	17-055
RFA Specification Title:	TTIP – CCC Technology Center
No. of Grants Awarded:	1
Total Amount Awarded:	Not to exceed \$6 Million
No. of Proposals Received:	1
No. That Met Min. Score:	1
Readers:	4

Purpose: The Chancellor’s Office Technology, Research and Information Systems Division governs the Telecommunications and Technology Infrastructure Project (CCC Technology Center), which is guided by the provisions of the strategic technology plans developed by the Telecommunications and Technology Advisory Committee (TTAC).

The goal of the TTIP - CCC Technology Center grant is to provide secure, scalable, and integrated technology solutions for the California community colleges that take advantage of economies of scale, which are facilitated by governance from the colleges themselves.

The CCC Technology Center provides a variety of technology services:

- CCC System-wide Technology Platform: a standardized solution set to enable statewide technology solutions.
- Management of the California Research and Education Network (CalREN)
- CCCApply: the Online Application to the California community colleges. The new version of the common application to college will save colleges \$600,000 in ongoing costs and is provided free to all California community colleges. The application consistently receives a 97 percent approval rating from students.
- CCC Information Security Center: Provides free information security services to the California community colleges to help colleges guard against data security breaches.
- CCC Accessibility Center
- System-wide Architecture Committee (SAC)
- Telecommunications and Technology Advisory Committee (TTAC)
- Statewide purchase of a Library Content Database: available for free to all community colleges

In addition to furthering California community colleges technology initiatives, the CCC Technology Center funds and manages the operations of CalREN, the California Research and Education Network for the California community colleges. This fiber optic backbone connects the vast majority of the state's K-20.

(17) Technology, Research and Information Systems Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Telecommunication/TTIP-CCC TechConnect/Outgoing funds)
Grantee:	Palomar CCD
Grant No.:	17-056-001
Term:	July 1, 2017 – June 30, 2018
Total Project Length:	Up to Five years with annual renewals
Project Year:	Year One of Five
Amount of Agreement:	Not to exceed \$5 million
Bid Process:	RFA - Competitive bid
RFA Specification No.:	17-056
RFA Specification Title:	TTIP – CCC TechConnect
No. of Grants Awarded:	1
Total Amount Awarded:	Not to exceed \$5 Million
No. of Proposals Received:	1
No. That Met Min. Score:	1
Readers:	4

Purpose: The Chancellor’s Office Technology, Research and Information Systems Division governs the Telecommunications and Technology Infrastructure Project – CCC TechConnect, which is guided by the provisions of the strategic technology plans developed by the Telecommunications and Technology Advisory Committee (TTAC).

TTIP - CCC TechConnect has developed and manages a variety of system wide technology projects in addition to the following duties:

- Providing project leadership
- Providing technology services
- Disbursing funds
- Managing contracts
- Developing external funding resources
- Publicizing the progress of the projects

The goal of the CCC Technology Center Program is to provide secure, scalable, and integrated technology solutions to the California community colleges while taking advantage of economies of scale. The purpose of CCC TechConnect is to support community colleges in their efforts to address the needs for system-wide media streaming as well as video conferencing services. Additional attention will be given to supporting faculty and staff efforts to keep their skills sharp, by delivering high quality, on demand training at little or no cost.

Current TTIP (CCC TechConnect) services and products include:

- The Online Teaching Conference is organized managed and supported by all TTIP-South projects and brings together exemplary instructors in online education from California and institutions across the nation.
- The @One Project offers free to low-cost professional development and technical training for faculty and classified staff, in addition to offering a certification program/curriculum in online teaching for California community college faculty.
- The CCC Confer project provides free audio (phone) and web conferencing services to the community colleges. The project supports and enables collaboration while saving time and money related to travel.
- CCC Confer also supports faculty and students by enabling virtual office hours, live classroom tutoring, counseling, captioning, voice tools, etc.
- 3CMedia Solutions provides live conference support, multi-media services, storage and on-demand video streaming. In 2013-14, 3C Media Solutions assumed the administrative and fiscal responsibility of providing a video conferencing solution to the California community colleges.

(18) Technology, Research and Information Systems Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Telecommunications/Online Education Initiative/Outgoing funds)
Grantee:	Foothill-De Anza CCD
Grant No.:	17-082-001
Term:	July 1, 2017 – June 30, 2018
Total Project Length:	Up to Five years with annual renewals
Project Year:	Year Five of Five
Amount of Agreement:	Not to exceed \$10,000,000
Bid Process:	RFA - Competitive bid

Purpose: This initiative will expand the California Virtual Campus (CVC) which is a catalog of online courses from accredited colleges in California. This RFA will establish an online course exchange (Exchange) in the CVC for California community college students. The program is designed to increase the number of college associate degree graduates and transfers to four-year colleges and improve the retention and success of students enrolled in online courses offered through the Exchange. The online course exchange within the CVC is the result of the Governor’s Online Education Initiative funded in the 2013-14 State of California Budget for \$16,910,000 and \$10,000,000 annually.

The Online Education Initiative will enable students from any participating college to enroll in and complete a course from another participating college and easily apply that course towards completion of a degree at their home college. The Online Education Initiative will allow students to find, register and complete courses at any California community college participating in the initiative. It will also include student support services to address retention and faculty support for course development and conversion. The goal is to increase access to open courses from across the state to provide students with opportunities to faster degree completion.

Program Responsibilities:

- Act as the fiscal agent for the initiative.
- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.
- Establish effective consortium agreements, student support, professional development, and technology solutions.
- Ensure the initiative integrates into all phases of new and existing statewide projects.
- Perform project management activities for the online education system and its components collaborate with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide projects.
- Collaborate with: @One for professional development, 3CMedia and CCConfer for video, phone and web-based conferencing.
- Expand the usage of the online education system and ensure it continues to provide benefit to the California community college.

(19) Technology, Research and Information Systems Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Telecommunications/Common Assessment/Outgoing funds)
Grantee:	Butte-Glenn CCD
Grant No.:	17-083-001
Term:	July 1, 2017 – June 30, 2018
Total Project Length:	Up to Five years with annual renewals
Project Year:	Year Five of Five
Amount of Agreement:	Not to exceed \$6 million
Bid Process:	RFA - Competitive bid

Purpose: This initiative will develop a Common Assessment System for the benefit of all California community colleges and students. The Common Assessment System will contain informational, test preparation, test delivery, test administration, data collection and course placement guidance. The goals of the purposed system are:

- Develop a common assessment instrument for each curricular area of math, English and English as a second language.
- Develop and use centralized and integrated technology solutions to support the assessment and placement activities of the California community colleges.
- Help colleges provide more students with robust and effective assessment and placement tools.
- Expand the underlying systems of data and research and improve access to the data in support of students, faculty and staff.
- Develop and deliver a secure data warehouse for CCC and K-12 testing instruments and multiple measures.
- Develop and provide access to an Assessment web-based portal for CCC counselors and assessment personnel to access assessment results and available multiple measures data from K-12, community colleges, and other identified sources.

Program Responsibilities:

- Act as the fiscal agent for the initiative.

- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.
- Ensure the initiative integrates into all phases of new and existing statewide projects.
- Perform project management activities for the common assessment system and its components.
- Collaborate with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide projects.
- Expand the usage of the common assessment system and ensure the system continues to provide benefit to the California Community Colleges.

The Common Assessment System will implement the provisions of Assembly Bill 743 which will provide funding, starting with the fiscal year 2013-14 State of California budget. Senate Bill 1456, the Seymour-Campbell Student Success Act of 2012, which was sponsored by the Board of Governors to implement several recommendations of the Student Success Taskforce, requires colleges to provide and students to participate in orientation, assessment for placement, and counseling, advising and other education planning services. Colleges that utilize an assessment test as part of their placement process will be required to use the common assessment once it is established.

(20) Technology, Research and Information Systems Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (Telecommunications/Education Planning Initiative/Outgoing funds)
Grantee:	Butte-Glenn CCD
Grant No.:	17-084-001
Term:	July 1, 2017 – June 30, 2018
Total Project Length:	Up to Five years with annual renewals
Project Year:	Year Five of Five
Amount of Agreement:	Not to exceed \$8 million
Bid Process:	RFA - Competitive bid

Purpose: This initiative will develop an Education Planning System for the benefit of all California community colleges and students. The Education Planning System will provide career exploration, program planning, degree audit tools and improve access to data necessary for robust education planning.

The goals of the purposed system are:

- Develop and use centralized and integrated technology solutions to better guide students to define and achieve their educational goals.
- Help colleges provide more students with education planning and degree audit support.
- Develop and/or expand the underlying systems of data necessary to support a comprehensive statewide education planning system to streamline the planning process for students, faculty and staff.

Program Responsibilities:

- Act as the fiscal agent for the initiative.
- Work closely with the Chancellor's Office and Advisory and Steering Committees to guide the initiative toward the successful completion of objectives.

- Ensure the initiative integrates into all phases of new and existing statewide projects.
- Perform technical and non-technical project management activities for the education planning system and its components, such as, committee management, requirements gathering, policy review and impact analysis, collecting user enhancement and change requests, end user training, and implementation and ongoing user support.
- Partner with the California Community College Technology Center (CCCTC) which is responsible for developing technical standards for statewide technology projects.
- Expand the usage of the education planning system and ensure the system continues to provide benefit to the California Community Colleges.

The California Community College (CCC) Education Planning Initiative was first funded in the 2013-14 State Budget to help implement the Student Success and Support Program created by Senate Bill 1456.

(21) Workforce and Economic Development Division

Reason for Board Approval:	Exceeds \$100,000
RFA Specification No.:	16-192
RFA Specification Title:	California Apprenticeship Initiative (CAI) Pre-Apprenticeship Grant Program
Type of Agreement:	Grant (WEDD/Economic and Workforce Development Apprenticeship/Outgoing Funds)
Grantee:	See Below
Contract or Grant No.:	See Below
Term:	May 16, 2017 – January 31, 2019
Total Project Length:	One Year, Eight Months
Project Year:	Year One
Amount of Agreement:	See Below
No. of Grants Awarded:	12
Total Amount Awarded:	\$5,802,328
Bid Process:	Competitive Bid
No. of Proposals Received:	28
No. That Met Minimum Score:	12
Readers:	18

Purpose: These grants are part of the overall \$15 million California Apprenticeship Initiative and will support new and innovative pre-apprenticeship programs in priority and emerging industry sectors that specifically target underserved populations and are directly connected to apprenticeship programs that are approved and registered by the California Division of Apprenticeship Standards. Pre-apprenticeship programs are different from Registered Apprenticeship programs in that they provide a broad-based training program in order to prepare participants to apply for admittance to Registered Apprenticeship programs. This Pre-Apprenticeship Grant is designed to encourage applicants to create programs that prepare participants for careers in occupations, which utilize an apprenticeship training model. Grantees will investigate current practices and implement new and innovative methods to increase the number of women, persons of color, foster youth, parolees, veterans or other under-represented groups

who meet the minimum application standards. This pre-apprenticeship grant is designed to improve the diversity of the pool of applicants for apprenticeship programs in multiple career pathways.

Grant No.	Grantee (District/College)	Amount
16-192-001	Oakland Unified School District	\$499,130
16-192-002	Los Angeles Unified School District – Division of Adult & Career Education	\$500,000
16-192-003	Antelope Valley Community College District – Antelope Valley College	\$500,000
16-192-004	Long Beach Community College District – Long Beach City College	\$498,897
16-192-005	Palomar Community College District – Palomar College	\$394,170
16-192-006	San Luis Obispo County Office of Education	\$500,000
16-192-007	Val Verde Unified School District	\$500,000
16-192-008	Butte County Office of Education	\$500,000
16-192-009	Grossmont Cuyamaca Community College District – Grossmont College	\$410,140
16-192-010	Inyo County Office of Education	\$500,000
16-192-011	Washington Unified School District	\$500,000
16-192-012	Los Angeles Unified School District – East Los Angeles Occupational Center	\$499,990

(22) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/Economic and Workforce Development Apprenticeship/Outgoing)
Grantee: Yuba CCD
Contract or Grant No.: 16-194-001
Term: Orig. Term: January 28, 2016 – February 28, 2018
 Am. 1: extending to February 28, 2019
Total Project Length: Three Years, One Month
Project Year: Year Two of Three
Amount of Agreement: Orig. Amount: \$1,000,000
 Am. 1: \$ 489,201
 Total: \$ 1,489,201

Bid Process: Originally awarded through RFA Competitive Bid

Purpose: The purpose of this grant augmentation is to continue support all California Apprenticeship Initiative grantees in their outreach to employer stakeholders, communications, sustainability strategies and attaining approval of their program by the Division of Apprenticeship Standards. Additionally, this grant funds meeting facilitation, performance coaching, technical assistance, and other relevant activities as determined by the grantees in the three components of the California Apprenticeship Initiative: New and Innovative, Pre-apprenticeship and Accelerator Programs. This amendment will allow these supportive services to be extended to the second cohort of California Apprenticeship Initiative grantees. The original grant amount includes funding for the grantee to design and implement an evaluation program to provide participants, and other stakeholders with real-time data-driven, evidence-based evaluation of the grant, as well as a final evaluation of the efficacy of the grant, which is currently underway. Additionally, this grant funds a Technical Assistance team that is assisting California Apprenticeship Initiative grantees with outreach strategy to engage employers, potential apprentices, the secondary career technical education system and others. The strategy includes a Client Relationship Management system website, social media, print, video and other methods to encourage participation in apprenticeship programs being developed by California Apprenticeship Initiative grantees, as well as existing apprenticeship programs in California.

(23) Workforce and Economic Development Division

Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/California Apprenticeship Initiative New Innovative Grant Program/Outgoing funds)
Grantee: El Camino CCD
Contract or Grant No.: 15-191-008
Term: May 16, 2016 – February 28, 2018
Total Project Length: One Year, Nine months
Project Year: Year One
Amount of Agreement: \$400,000
Bid Process: Originally awarded through RFA Competitive Bid

Purpose: In the 2015-16 Budget Act, the Governor and Legislature approved \$15 million for “new innovative apprenticeship programs” focused on priority industry sectors as well as addressing other state workforce priorities. The purpose of this grant is to implement the New Innovative portion of the California Apprenticeship Initiative, a two-year grant designed to provide funding to create and begin implementation of new and innovative apprenticeship programs throughout the state.

(24) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/SB1402/SWP/Carl D. Perkins Title 1B/Outgoing Funds)
Contractor or Grantee: Chabot – Las Positas CCD

Contract or Grant No.: 16-205-001
Term: Orig. term: October 1, 2016 – December 31, 2017
 Am. 1: Extended to February 28, 2019
Total Project Length: Two years, Five months
Project Year: Year One of Three
Amount of Agreement: Orig. Amount: \$ 20,000,000
 Am. 1: \$ 14,518,000
 Total: \$ 34,518,000
Bid Process: Originally awarded through RFA competitive bid

Purpose: The purpose of this grant was to establish a fiscal agent for the statewide omnibus of initiatives, programming, leadership and coordination in support of implementation of the Strong Workforce Program and the 25 recommendations of the Board of Governors’ Task Force on Workforce, Job Creation, and a Strong Economy. This grant augmentation will further support this objective by accomplishing the following:

1. Innovate and scale projects-in-common that advance sector strategies, including attainment of industry-recognized credentials and supporting faculty in the development of stackable credentials along a career/guided pathway.
2. Support student success and workforce outcomes through integrated planning technology platforms across multiple funding streams that tie together student outcomes, work plans, and quarterly reporting processes.
3. Improve upon existing data tools for career pathway programs development to improve the student journey towards completion and workforce success.
4. Develop new and expand existing regional projects-in-common identified under the Strong Workforce.

(25) Workforce and Economic Development Division

Reason for Board Approval: Exceeds \$100,000
Type of Agreement: Grant (WEDD/SB1402/SWP/Outgoing Funds)
Contract or Grant No.: 15-197-001
Contractor or Grantee: Rancho Santiago CCD
Term: Orig. term: June 1, 2016 – February 28, 2017
 Am. 1: Extended to February 28, 2019
Total Project Length: Two years, Eight months
Project Year: Year Two
Amount of Agreement: Orig. Amount: \$15,000,000
 Am. 1: \$ 80,000
 Am. 2: \$ 7,000,000
 Total: \$22,080,000
Bid Process: Originally awarded through RFA competitive bid

Purpose: This grant augmentation will be for the continued support of the on-going work of the CTE Unlocked Initiative. The CTE Data Unlocked grant established a fiscal agent to process and fund the subcontracts and subgrants necessary to support the activities of the CTE Data Unlocked initiative.

In the recommendations put forward by the Board of Governor’s Strong Workforce Task Force, the Chancellor’s Office was urged to help colleges improve the quality, accessibility, and utility of student outcome and labor market data to support career and technical education program development and improvement efforts. This augmentation will build upon the initial year of the implementation of the Strong Workforce Program to ensure the Chancellor’s Office maintains the necessary suite of tools and professional development to support California community colleges and Doing What Matters for Jobs and the Economy grantees in tracking their data outcomes.

(26) Workforce and Economic Development Division

Reason for Board Approval:	Exceeds \$100,000
Type of Agreement:	Grant (WEDD/Enrollment Growth and Retention/Attrition Reduction for Associate Degree Nursing/Outgoing)
Contract or Grant No:	16-199-002
Contractor or Grantee:	Butte-Glenn CCD
Term:	Orig. term: July 1, 2016– June 30, 2017 Am. 1: Extended to June 30, 2018
Total Project Length:	Two years
Project Year:	Year Two
Amount of Agreement:	Orig. Amount: \$ 222,400 <u>Am. 1: \$ 199,100</u> Total: \$ 421,500
Bid Process:	Non-Competitive

Purpose: This grant will expand nursing program enrollment capacity and provide additional support for diagnostic and support services, pre-entry coursework, and alternative program delivery model development. The training provides the healthcare industry with the background and tools needed to educate employees at all levels of healthcare organizations. The grant has two overarching goals: 1) provide the requisite soft skills background and knowledge for novice and experienced educators/trainers to be well informed and well-prepared to provide soft skills training to incumbent healthcare employees; and 2) enhance the effective and efficient delivery of health care by incumbent healthcare workers through (re)training with the *Hi-Touch Healthcare: Critical Six Soft Skills modules leading to continuous quality improvement*.

STANDING ORDERS NOS. 318 AND 319 OF THE BOARD OF GOVERNORS

318. Contracts.

(a) Except as provided in subsection (b), whenever the power to contract is invested in the Board, or when, in the judgment of the Chancellor, such contracts are expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor is authorized in the name of the Board of Governors to enter into such contracts.

(b) The Chancellor shall secure Board approval before entering into any contract:

(1) In excess of \$100,000; or

(2) Over three years in duration; or

(3) With respect to consulting services, in excess of \$50,000.

The requirement for Board approval shall apply to any amendment of a contract which results in the original contract exceeding the specified limits, as well as the amendment of a contract where the amendment itself exceeds the specified limits. Under circumstances when the need to contract was not foreseeable, and when delaying approval of the contract until the next Board meeting would jeopardize the contract or frustrate its purpose, the Chancellor shall have the authority to enter into contracts in excess of the limits specified in this subsection. Before entering into such contracts, however, the Chancellor shall consult with the President of the Board.

(c) In securing the approval of contracts by the Board pursuant to subsection (b), the Chancellor shall apply the following procedures:

(1) In determining the nature, extent and need for any such contract, the Chancellor shall provide a summary of the Request for Proposal (RFP), Invitation for Bid (IFB), or other summary of the purpose and need for a contract to the Board of Governors prior to publicly releasing any such RFP or IFB, or prior to making any informal commitment to contract. The Chancellor may proceed with the release of the RFP, IFB, or other contract negotiations, unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(2) In developing language for such contracts, the Chancellor shall include a provision which allows any aggrieved bidder on an RFP or IFB to protest the awarding of a contract to the Chancellor. The Chancellor shall inform the Board of any such protests, including the results of such protests. This remedy shall be in addition to the bidder's right to protest the matter to the Department of General Services.

(3) The Chancellor shall ensure that each panel of evaluators who score proposals is made up of staff from more than one division in the Chancellor's Office, including outside evaluators as appropriate; and the Chancellor shall take such other steps as necessary to ensure that evaluations and scoring are objective and fair.

(4) In requesting approval of said contracts, the Chancellor shall, at the time of distributing each regular meeting agenda to the Board of Governors, include a summary of contracts for Board approval. The summary for each contract shall indicate: the purpose of the contract; the amount of the contract; the time for performance of the contract, including whether it was advertised as a multi-year contract; the number of proposals received or whether the contract is a sole source contract; the number of proposals which met the minimum score for cost opening; and the party awarded the contract.

The provisions of subparagraphs (1) through (3) above shall not apply to interagency agreements with other state agencies, and other agreements necessary for the agency to receive public funds.

(d) The authorization contained in subsection (a) includes agreements, leases, contracts, and other documents, including but not limited to: service agreements, insurance agreements, fiscal, budgetary, and personnel documents, travel requests, contracts for the purchase of apparatus, furniture, equipment, supplies and books, as well as contracts entered into as necessary to receive federal funds allocated to the California Community Colleges, all within the limits of fiscal ability and sound budgetary controls and subject to such policies as may be established by the Board. (EC § 70901(b)(5).)

319. Grants.

(a) Except as provided in subsection (b), whenever the power to enter into a grant is invested in the Board, or when, in the judgment of the Chancellor, a grant is expressly or impliedly authorized to fulfill responsibilities or authorities vested in the Office of the Chancellor, the Chancellor shall have the authority to enter into such grants.

(b) The Chancellor shall secure Board approval before entering into any grant:

- (1) In excess of \$100,000; or
- (2) Over three years in duration; or

The requirement for Board approval shall apply to any amendment of a grant which results in the original grant exceeding the specified limits, as well as the amendment of a grant where the amendment itself exceeds the specified limits. Under circumstances when the need to enter into a grant was not foreseeable, and when delaying approval of the grant until the next Board meeting would jeopardize the grant or frustrate its purpose, the Chancellor shall have the authority to enter into grants in excess of the limits specified in this subsection. Before entering into such grants, however, the Chancellor shall consult with the President of the Board.

(c) Prior to submitting grants to the Board for approval pursuant to subsection (b), the Chancellor shall either:

- (1) present to the Board for its review and approval an expenditure plan outlining the nature, extent and need for any such grants; or
- (2) provide a summary of the Request for Application (RFA) or other summary of the purpose and need for a grant to the Board of Governors prior to publicly releasing any such RFA or prior to making any informal commitment to award a grant. The Chancellor may proceed with the release of the RFA unless the Board President, with or without the advice of any appropriate Board Committee designated by the President, directs the Chancellor to withhold action within a 10 day period from the date the summary is provided.

(d) All grants awarded by the Board of Governors or the Chancellor on or after January 1, 1996, shall be awarded through competitive processes or through allocation formulas reviewed and approved by the Board of Governors, except that:

- (1) Grants may be awarded competitively within regions.
- (2) Grants for regional or statewide coordination activities for the Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), Matriculation, and Economic Development programs need not be competitively bid.
- (3) Where there are conditions beyond the control of the Chancellor which limit competition, such as matching fund requirements or other agencies being required to select

grantees, the Chancellor, in consultation with the President of the Board and the Chairperson of the appropriate committee, shall have authority to award grants without competition.

(e) Panels evaluating or scoring grant proposals will include or be comprised of outside readers as appropriate and will be comprised so as to assure objectivity and prevent conflicts of interest. In the event that outside readers are not used, the evaluation panel shall be comprised of staff from more than one division in the Chancellor's Office. The Chancellor shall ensure that readers are appropriately trained with respect to the process for review of grant applications.

(f) Grants for the performance of functions which are ongoing in nature will be awarded in cycles of between one and five years in length. In advertising a grant for an ongoing function, district personnel will be apprised of the length of the cycle and the funding anticipated to be available for the duration of the project; provided however, that nothing in this Section shall be construed to preclude subsequent adjustment of actual funding levels to reflect unforeseen circumstances. Districts shall be further informed that continuance of the grant will depend on year-to-year funding, and continued satisfactory performance. The Chancellor shall have the authority to exempt grants described in Subsection (d)(2) or those awarded under the Mathematics, Engineering, and Science Achievement (MESA) program, the Middle College High School program, or the Puente project from the duration limitations imposed by this paragraph.

(g) A district which, prior to January 1, 1996, has been awarded a grant on a non-competitive basis for the performance of an ongoing function may continue to be awarded that grant, at the discretion of the Chancellor, for a period of up to three additional fiscal years. Retention of the grant shall depend on continued availability of funds and satisfactory performance. At the conclusion of the term, the grant for the ongoing function shall be awarded on a competitive basis.

(h) To the extent that a grantee contracts with a private or public entity to perform certain parts of the grant, the grantee shall be required to disclose the intended purpose and amount of such subcontracting, shall agree to follow locally applicable competitive bidding processes in doing such subcontracting, and shall agree to name the subcontractors chosen.

(i) The procedures specified above shall not apply to grants which are distributed on an allocation formula basis which has been reviewed and approved by the Board of Governors.