

Syntactical Edit Tables
Updated October 21, 2008

Items that have changed have a revision marker on the right side of the page.

Syntactical Edit Criteria --- Student Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SB		
Student ID	SB00	X(9)	Must be greater than spaces.	If Student ID Status is equal to S, <i>then the</i> Area number cannot equal 000 or be between 800-999. <i>and the</i> Group number cannot equal 00. <i>and the</i> Serial number cannot equal 0000.	
Student ID Status	SB01	X(1)	S, C	If Student ID Status is equal to S, then the Student ID must be in the SSN format.	
Partial Name	SB02	X(3)	Must be greater than spaces.		
Birth Date*	SB03	X(8)	Valid date format: YYYYMMDD, where: YYYY =The four digit calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code 01 - 31/30/29/28 <i>or</i> YYYYMM99 - Unknown birthday <i>or</i> 99999999 - Unknown birth date Birth Date must not generate an age < 0 or > 115	If (SB11) Student Ed Status = 10000 then the Students computed age must be less < then 22 .	If Student Ed Status (SB11) is coded as 00000, then the computed age should be > 15. If Student Ed Status (SB11) is coded as 20000, then the computed age should be > 17. If Student Ed Status (SB11) is coded as 10000, then the computed age should be between 13 and 21, inclusive.
Gender	SB04	X(1)	M, F, X		
Racial-Ethnic Code	SB05	X(2)	A., AC, AI, AJ, AK, AL, AM, AV, AX, B., F., H., HM, HR, HS, HX, N., O., P., PG, PH, PS, PX, W., X., XD		
Citizenship Code	SB06	X(1)	1 - 6, X		
Primary Language	SB07	X(1)	DATA ELEMENT DELETED		
Zip Code	SB08	X(9)	nnnnnXXXX or nnnnnnnnn, where n is a numeric digit; or XXXXXXXXX.		
Residence Code	SB09	X(5)	50000, 6XXXX, 8XXXX, or XXXXX <i>or</i> If the first two characters are equal to 60, then the field must be 600ss where ss is equal to one of the State Codes defined in Appendix F.		
Employment Status	SB10	X(1)	DATA ELEMENT DELETED		

Syntactical Edit Criteria --- Student Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Education Status	SB11	X(5)	00000, 10000, 20000, 3yyyy, 4yyyy, 5yyyy, 6yyyy, 7yyyy, 8yyyy, 3XXXX, 4XXXX, 5XXXX, 6XXXX, 7XXXX, 8XXXX, XXXXX. Where yr = year last attended.	If Stud Ed Status (SB11) is coded as 7yyyy, 7XXXX, 8yyyy, 8XXXX, then SB15 must not be coded as 1. If Student Ed Status (SB11) coded as 10000 then Student Enrl. Status (SB15) must be coded as "Y". See SB03, SB12 and for additional integrity checks. If (SB11) Stud Ed Status = 10000 then the Studs computed age must be less < then 22.	
Last High School	SB12	X(6)	Must be numeric <i>or</i> ccXXXX (cc = two-digit county code defined in appendix E), 6XXXXX, 8XXXXX, YYYYYY, XXXXXX	This element can only be coded as Y's if the age computed using the date in Student Birth date (SB03) is greater than 21 or Student Education Status (SB11) is coded as 100 (special admit).	
Last College	SB13	X(6)	DATA ELEMENT DELETED		
Educational Goal	SB14	X(1)	A - O, X		
Enrollment Status	SB15	X(1)	1, 2, 3, 5, Y, X	If Student Ed Status (SB11) is coded as 7yyyy, 7XXXX, 8yyyy, 8XXXX, then SB15 must not be coded as 1. If Student Ed Status (SB11) coded as 10000 then Student Enrl. Status(SB15) must be coded as "Y".	
Units Earned Local	SB16	9999v99	Any valid numeric value		Reasonable limit: Semester -150, Quarter - 230
Units Earned Transfer	SB17	9999v99	Any valid numeric value		Reasonable limit: Semester -150, Quarter - 230
Units Attempted Local	SB18	9999v99	Any valid numeric value		Reasonable limit: Semester -150, Quarter - 230
Units Attempted Transfer	SB19	9999v99	Any valid numeric value		Reasonable limit: Semester -150, Quarter - 230
Total Grade Points Local	SB20	9999v99	Any valid numeric value		Reasonable limit: Semester -600, Quarter - 920
Total Grade Points Transfer	SB21	9999v99	Any valid numeric value		Reasonable limit: Semester -600, Quarter - 920
Academic Standing	SB22	X(1)	1, 3-8, X		
Apprenticeship Status	SB23	X(1)	0, 1, X, Y		
Transfer Center Status	SB24	X(1)	0, 1, Y		
RESERVED	SB25	X(1)			
Student WIA Status	SB26	X(1)	J, N		

Syntactical Edit Criteria --- Student Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Student CalWorks Status*	SB27	X(1)	DATA ELEMENT DELETED		
Student First Name Partial	SB28	X(03)	First three letters of student's first name.		
Student Multi Ethnicity	SB29	X(22)	IMPLEMENTATION SUMMER 2009		
Student Basic Skills Waiver Status	SB30	X(01)	IMPLEMENTATION SUMMER 2009		

Syntactical Edit Criteria --- Student DSPS Data

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T - One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SD		
Student ID	SB00	X(9)	Must be greater than spaces		
Partial Name	SB02	X(3)	Must be greater than spaces		
Student Primary Disability	SD01	X(1)	M, V, H, S, D, B, L, O, P,		
Student Primary Disability Services Contacts	SD02	999	Must be numeric		
Student Secondary Disability	SD03	X(1)	M, V, H, S, D, B, L, O, N, P, N	See SD04 for integrity check.	
Student Secondary Disability Service Contacts	SD04	999	Must be numeric	If Student Secondary Disability (SD03) is equal to "N" for No Secondary Disability, then SD04 MUST be equal to zeros (000).	
Student Disability Dept Rehab	SD05	X(1)	0, 1		

Syntactical Edit Criteria --- Student EOPS Data

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SE		
Student ID	SB00	X(9)	Must be greater than spaces		
Partial Name	SB02	X(3)	Must be greater than spaces		
Student EOPS Eligibility Factor	SE01	X(1)	'A', 'B', 'C', 'D', 'E'		
Student EOPS Term of Acceptance	SE02	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 1 - 8		Cannot be prior than 6 semesters or 9 quarters, excluding summer
Student End of Term EOPS Status	SE03	X(1)	E, P, C, S, U, G, X		
Student EOPS Units Registered	SE04	99v99	Any valid numeric value		Must be > 0
Student EOPS CARE Status	SE05	X(1)	C, N, P	See SE06 for integrity check.	If SE05 = P, then SE06 must = current term
Student CARE Term of Acceptance	SE06	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 1 - 8 , Y Note: If a Y is entered for term code (T), then the two-digit calendar year must also be YY.	If SE05 is coded as "N", then SE06 must be coded as "YYY". Conversely, if SE05 is coded as "C or P" then SE06 must be coded using the YYT format (i.e., not "YYY").	Cannot be prior than 6 semesters or 9 quarters, excluding summer
Student CARE Marital Status	SE07	X(1)	M, U, D, S, W, X, Y	If SE07 is coded 'Y', SE05 must = 'N'	
Student CARE Number of Dep	SE08	X(1)	1, 2, 3, 4, 5, 6, Y	If SE08 is coded 'Y', SE05 must = 'N'	
Student CARE AFDC Duration	SE09	X(1)	1, 2, 3, 4, Y	If SE09 is coded 'Y', SE05 must = 'N'	
Student EOPS CARE Withdraw I	SE10	X(1)	A, B, C, D, E, Y		

Syntactical Edit Criteria --- Student Financial Aid

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	x(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = Annual Term Code = 0		
Record Code	GI90	X(2)	SF		
Student ID	SB00	X(9)	Must be greater than spaces		
Partial Name	SB02	X(3)	Must be greater than spaces		
Student Aid Applicant Status	SF01	X(1)	1-7, X		
Reserved	SF02	X(5)			
Student-Aid-Budget-Category	SF03	X(1)			
Student-Aid-Total-Budget-Amt	SF04	X(5)			
Student Aid Dependency Status	SF05	X(1)	I, D, X, O		
Student Aid Household Size	SF06	9(2)	Numeric Must be greater than 0	If Student Aid Dependency Status (SF05) is coded as "D", then this element should be coded as greater than 1.	If SF12 is = Y, this element should be greater than 1.
Student Aid Family Status	SF07	X(2)	1st position: M, U, X, S 2nd position: N, D, X		If SF12 = Y, then the 2nd position of this element should not be coded as 'N'.
Student Aid Income AGI Parent	SF08	9(6)	Numeric		
Student Aid Income AGI Student	SF09	9(6)	Numeric		
Student Aid Untax INC Parent	SF10	9(6)	Numeric		
Student Aid Untax INC Student	SF11	9(6)	Numeric		
Reserved	SF12	X(1)	Y, N, X		If the element is code as Y, SF12 should be > 0. See SF06 and SF07 for additional reasonableness checks.
Reserved	SF13	X(5)			
Reserved	SF14	X(5)			
Reserved	SF15	9(5)	Numeric		
Reserved	SF16	9(5)	Numeric		
Student Aid EFC	SF17	9(5)	Numeric		
Reserved	SF18	X(1)			
Reserved	SF19	X(4)			
Reserved	SF20	X(5)			

Syntactical Edit Criteria --- Student Financial Aid

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	x(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = Annual Term Code = 0		
Term Aid Received	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = Term ID Code = 1-8		
Student ID	SB00	X(9)	Must be greater than spaces		
Student Aid Award Type*	SF21	X(2)	BA, B1, B2, B3, BB, BC, GA, GB, GC, GE, GF, GG, GP, GS, GU, GV, GW, LD, LE, LG, LH, LI, LN, LP, LS, LL, SU, SV, SX, WC, WE, WF, WU, F1, F2, F3, F4, F5		
Student Aid Amount Received	SF22	9(5)	Numeric.	If SF21 is not the code for a BOGW, the element must be > 0.	

Syntactical Edit Criteria --- Student Financial Aid

Notes for financial aid edits:

1 Definition of award levels:

Three (3) levels of edit checks are now required for financial aid data. The level of edit checks to be used is determined by the type of award(s) that a student receives. It should be noted that Field validation will be applied to all students regardless of the level attributed to them based on their awards received. Reasonableness checks and Integrity checks, however, will be applied, or not applied, based on the level of financial aid award(s) received. Each Reasonableness and Integrity check that is effected by the level of financial aid award(s) is noted in the above matrix. ****If a Reasonableness or Integrity check is not noted as to which levels apply, assume it applies to all levels****.

The first level of edits applies to students who received at least one award in Group A. For these student records, all of the current checks apply.

Group A awards are:

BC - BOGW method C, financial need	GP - Pell Grant	LH - Stafford Loan, unsubsidized
GB - Cal Grant B	GS - SEOG	LP - PLUS Loan
GC - Cal Grant C	GW - BIA Grant	LS - Federal Direct Student Loan, subsidized
GE - EOPS Grant	LD - Perkins Loan	LL - Federal Direct Student Loan, unsubsidized
GF - CARE Grant	LE - EOPS Loan	WC - California State Work Study
GG - Chafee Grant	LG - Stafford Loan, subsidized	WE - College Work Student (CWS), federal
		WF - EOPS Work Study

The second level of edits applies to students who received at least one award in Group B but none from group A. For these student records, the checks are less strenuous.

Group B awards are:

BB - BOGW method B, income standards

The third level of edits applies to students who received at least one award in Group C but none from either group A or B. For these student records, the checks are the least strenuous.

Group C awards are:

B1 - BOGW method A-1, TANF recipient	GU - Other grant - institutional source	SU - Scholarship - institutional source
BA - BOGW method A-?, unknown	GV - Other grant - non-institutional source	SV - Scholarship - non-institutional source
B2 - BOGW method A-2, SSI recipient	LI - Other loan - institutional source	SX - Scholarship - unknown source
B3 - BOGW method A-3, GA recipient	LN - Other loan - non-institutional source	
-	F3 - Fee Waiver Dep of (children) deceased or disabled Vet	WU - Other work study & matching funds
F1 - Fee Waiver Dep (children) of Deceased Law..	F4 - Fee Waiver Dep of (children) of Congress Medal of Hon	
F2 - Fee Waiver Dep (surv spouse & children)..	F5 - Fee Waiver Dep of (surviving spouse & child) dec9/11	GA - Academic Competitiveness Grant

The multi-level edit approach is required because the type of award determines how much information a college's financial aid office must collect from a student. The only time that a financial aid office collects complete information about a student is when they get a Group A award. Group B awards require a little less data to be collected and Group C awards the least amount of data collected.

2. Default levels if students did not receive aid:

If a student did not receive a financial aid award, the edit checks to be used are determined by the value in SF01 (Student-Aid-Applicant-Status). If a student has codes of 2 or 3 in SF01, then Group C edit checks are used; if a student has codes of 4, 5, 6, 7, or X in SF01, then Group A edit checks are used.

Syntactical Edit Criteria --- Student Enrollment Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SX		
Student ID	SB00	X(9)	Must be greater than spaces		
Partial Name	SB02	X(3)	Must be greater than spaces		
Course Department Number	CB01	X(12)	Must be greater than spaces		
Section Identifier	XB00	X(6)	Must be greater than spaces		
Enrollment Effective Date	SX01	9(6)	Valid Date Format: YYMMDD, where: YY = last two digits of calendar year MM = 1-12 DD = 1-31, for valid month	See SX02 for integrity check.	
Enrollment Drop Date	SX02	9(6)	Valid Date Format: YYMMDD, where: YY = last two digits of calendar year MM = 1-12 DD = 1-31, for valid month <i>or</i> 888888 - for non-applicable.	If the Enrollment Grade (SX04) is 'DR', 'MW', 'W', or 'XX', then a valid date must be entered in the enrollment drop date in the format of YYMMDD. If the Enrollment Grade (SX04) is equal to "A" through "F", "CR", "NC", "I*", "IP", or "RD", then 888888 must be entered for the Enrollment Drop Date. If an actual date is entered in the YYMMDD format for the Enrollment Drop Date, it must be greater than the Enrollment Effective Date (SX01).	
Enrollment Units Earned	SX03	99v99	Must be numeric	If Enrollment Grade (SX04) is reported as "A", "B", "C", "D", or "P" then Enrollment-Units-Earned must be greater than ZERO, but NOT equal to 8888. If Enrollment Grade (SX04) is reported as "F", "FW", or "NP", then Enrollment-Units-Earned must be equal to ZERO. If Enrollment Grade (SX04) is reported as "UG", then Enrollment-Units-Earned must be reported as 8888.	

Syntactical Edit Criteria --- Student Enrollment Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Enrollment Grade	SX04	X(3)	Left justified with trailing blanks A, B, C, D (with or without + or -), F, P, NP, I* (Where * represents the default grade after 1 year), DR, IP, RD, UD, UG, W, XX, MW (Optional: Implementation of plus/minus grading) Note: (C- and IC- are not valid grades)	See SX02 and SX03 for integrity checks.	
Enrollment Positive Attendance Hours	SX05	999v9	Must be Numeric		

Syntactical Edit Criteria --- Course Basic Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	CB		
Course Permanent District Identifier	CB00	X(12)	DATA ELEMENT DELETED		
Course Department Number	CB01	X(12)	Must be greater than spaces		
Course Title	CB02	X(68)	Must be greater than spaces		
Course TOP Code	CB03	9999v99	Numeric, & equal to one of the TOP codes.	See CB22 for integrity checks	
Course Credit Status	CB04	X(1)	D, C, N	If Course Transfer Status (CB05) is coded as "A" or "B", then this element must be coded as "D", Credit - Degree Applicable. If Course Basic Skills Status (CB08) is coded as "B", then this element must be coded either "C" or "N", Credit - Not Degree Applicable or Noncredit. See CB06, CB07, CB11, and CB22 for additional integrity checks.	
Course Transfer Status	CB05	X(1)	A, B, C	See CB04 for integrity checks.	
Course Units Of Credit Maximum	CB06	99V99	Numeric	CB06 has to be > or = to CB07 If Course Credit Status (CB04) is coded as Non-Credit "N", then this element must be coded as zeros. See CB22 for additional integrity checks.	
Course Units Of Credit Minimum	CB07	99V99	Numeric	If Course Credit Status (CB04) is coded as Non-Credit "N", then this element must be coded as zeros. See CB22 for additional integrity checks.	
Course Basic Skills Status	CB08	X(1)	N, B	See CB04 for integrity check.	
Course SAM Priority Code	CB09	X(1)	A, B, C, D, E	If CB04 = N, see CB22 for integrity checks.	
Course COOP ED Status	CB10	X(1)	N, C, G, O		
Course Classification Code	CB11	X(1)	A, B, C, D, E, F, G, H, I, J, K, L	If CB04 = N CB11 must = J, K, or L.	
Course Repeatability	CB12	X(1)	DATA ELEMENT DELETED		

Syntactical Edit Criteria --- Course Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Course Special Class Status	CB13	X(1)	S, N		
Course CAN Code	CB14	X(6)	Must be Left Justified.	See CB15 for integrity checks.	
Course CAN SEQ Code	CB15	X(8)	Must be Left Justified.	<p>There are three integrity checks performed for this element involving CB14, Course-CAN-Code:</p> <ol style="list-style-type: none"> 1. If CB14 is coded with X's, CB15 MUST be coded with a CAN SEQ Code (CB15 cannot be coded with X's or Y's). 2. If CB14 is coded with Y's, CB15 MUST also be coded with Y's (CB15 cannot be coded with X's) or a CAN SEQ Code. 3. If CB14 is coded with a CAN Code, CB15 MUST be coded as X's or a CAN SEQ Code (CB15 cannot be coded with Y's). 	
Course Same As Dept No. 1	CB16	X(12)	DATA ELEMENT DELETED		
Course Same As Dept No. 2	CB17	X(12)	DATA ELEMENT DELETED		
Course Same As Dept No. 3	CB18	X(12)	DATA ELEMENT DELETED		
Course Crosswalk CRS Dept Name	CB19	X(7)	Must be Left Justified.	<p>There are two integrity edits involving this element and Course-Transfer-Status (CB05):</p> <ol style="list-style-type: none"> 1. If CB05 is coded with "A" or "B", then CB19 MUST be coded with a CRS DEPT NAME (CB19 cannot be coded with Y's). 2. If CB05 is coded with "C", then CB19 MUST be coded with Y's. <p>See CB20 for an additional integrity check.</p>	

Syntactical Edit Criteria --- Course Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Course Crosswalk CRS No.	CB20	X(9)	Must be Left Justified.	<p>There are two integrity edits involving this element and Course-Transfer-Status (CB05):</p> <ol style="list-style-type: none"> 1. If CB05 is coded with "A" or "B", then CB20 MUST be coded with a CRS NUMBER (CB20 cannot be coded with Y's. 2. If CB05 is coded with "C", then CB20 MUST be coded with Y's. 	
Course Prior to College Level	CB21	X(1)	A, B, C, Y	If CB21 equals A, B or C, then CB05 must equal C	

Syntactical Edit Criteria --- Course Basic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Course Noncredit Category*	CB22	X(1)	A, B, C, D, E, F, G, H, I, Y	<ol style="list-style-type: none"> 1. If CB22 ne Y CB04 must = N 2. If CB22 ne Y CB06 must = zero. 3. If CB22 ne Y CB07 must = zero. 4. If CB22 ne Y CB05 must = C. 5. If CB04 = D or C, CB22 must = Y. 6. If CB04 = N CB22 must not =Y. 7. If CB22 = A CB03 must = one of the following: 4930.80 – 4930.82, 4930.91, or 4931.00. 8. If CB22 = B CB03 must = 2201.20, 2205.00, 2207.00, or 4930.90. 9. If CB22 = C CB03 must be one of the basic skills TOP codes, except ESL, as specified in the TOP code manual and CB08 must = B. 10. If CB22 = D CB03 must = one of the following: 0835.10, 0835.70, 0835.80, 0837.00, 0899.00, 1299.00, 1306.00, 1306.99, 2104.00, 2104.40, 2104.50, 2105.30, 2133.00, and 2199.00. 11. If CB22 = E CB03 must = any valid TOP code except those used for basic skills. 12. If CB22 = F CB03 must = one of the following: 1305.00 – 1305.90, 1308.00. 13. If CB22 = G CB03 must = one of the following: 1301.00 – 1399.00 14. If CB22 = H CB03 must = any valid TOP code except those used for basic skills. 15. If CB22 = I CB03 must = any vocational TOP code except 4931.00 and CB09 must = A, B, C or D. 16. If CB22 ne Y CB11 must = J, K, or L. 17. If CB22 = J CB03 must = one of the following: 4930.10 – 4930.13, 4930.71, 4930.72 	
Funding Agency Category	CB23	X(01)	A, B, Y		
Course Program Status	CB24	X(01)	1.2		

Syntactical Edit Criteria --- Student Program Awards Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SP		
Student ID	SB00	X(9)	Must be greater than spaces		
Partial Name	SB02	X(3)	Must be greater than spaces		
Student Program Identifier	SP01	9999V9 9	Numeric, greater than zeros, & if NE to '999999', must equal one of the TOP6 codes		
Student Program Award	SP02	X(1)	A, S, E, B, L, T, F, O, G, H, I, J, K, P, Q, R		
Student Program Award Earned	SP03	9(6)	Valid date in YYMMDD format, where: YY = The last two digits of the calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code 01 - 31/30/29/28		
Record-Number-Identifier	GI02	X(1)	0, 1, 2, 3, 4, 5, 6, 7, 8, 9		
Student Program Co. Unique Code*	SP04	X(5)	Numeric or YYYYYY **Must be valid Co-unique-code if numeric and not 99999	<ol style="list-style-type: none"> 1. If this element numeric, student program award (SP02) must be A, S, L, T, F, O, E 2. If this element 'YYYYY' student program award (SP02) must be G, H, I, J, K, P, Q, R 3. If SP01 and SP04 valid, SP01 must be same as the one associated with SP04.** 4. If GI01 and SP04 valid, GI01 must be same as the one associated with SP04.** 5. If SP02 and SP04 valid and SP04='99999', SP02 must be 'E' or 'O'. 	

Syntactical Edit Criteria --- Section/Session/Faculty Assignment Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Record Code	GI90	X(2)	XB,XE,XF		
College ID	GI01	9(3)	Must be equal to one of the three digit College ID's defined in Appendix A.		
Term ID	GI03	9(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Reserved	GI02		Not Applicable.		
Course Identifier	CB00	X(12)	Must be greater than spaces		
Section Identifier	XB00	X(6)	Must be greater than spaces		
Section Accounting Method	XB01	X(1)	W, D, P, E, I, O, L	See XB02 for integrity checks.	
Date Census First	XB02	X(8)	Valid date format: YYMMDD, where: YY = The two digit calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code 01 - 31/30/29/28 or 888888 - Positive Attendance Classes	If Section Accounting Method (XB01) is coded as "W" or "D", then this element must contain a valid date in the YYMMDD format. If Section Accounting Method is coded as "P", then this element must be coded as "888888".	
Date Census Second	XB03	X(8)	DATA ELEMENT DELETED		
Contract Education code	XB04	X(1)	A, B, C, D, E, F, G, H, I, J, O, X, Y.		
Section Units Maximum	XB05	99v99	Numeric	This element cannot be less than Section Units Minimum XB06	
Section Units Minimum	XB06	99v99	Numeric	See XB05 for integrity check.	
Section VATEA Funded Status	XB07	X(1)	DATA ELEMENT DELETED		
Section DSPS Special Status	XB08	X(1)	R, N		
Section Work Based Learning Activities	XB09	X(1)	W, N, X		
Section CVU/CVC Status	XB10	X(1)	0, 1, X, Y		
Weekly Student Contact Hours	XB11	9(4)v99	000001 thru 006000	If Section Accounting Method (XB01) is 'W' or 'L', this element cannot be set to 888888.	

Syntactical Edit Criteria --- Section/Session/Faculty Assignment Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Session Identifier	XF00	X(2)	1st position: A, C 2nd position: 0-9, A-Z		
Session Instruction Method	XF01	X(2)	02, 04, 11, 20, 40, 50, 51, 52, 53, 54, 61, 62, 63, 64, 71, 72, 90, 98, XX		
Session Date - Beginning	XF02	9(6)	Valid date format: YYMMDD, where: YY = The last two digits of the calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code: 01 - 31/30/29/28 <i>or</i> 999999	XF03 for integrity check.	
Session Date - Ending	XF03	9(6)	Valid date format: YYMMDD, where: YY = The last two digits of the calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code: 01 - 31/30/29/28 <i>or</i> 999999	Session Date Beginning (XF02) must have a date that is equal to or less than Session Date Ending (XF03).	
Session Days Scheduled	XF04	X(9)	Positions 1-9: 1 or 0. At least one position in this element must be set to '1'.	See XF05, XF06, and XF07 for integrity checks.	
Session Meeting Time Beginning	XF05	9(4)	A valid time in the format: HHMM; where HH = hour (00 - 23) or 9999	This element can be coded as 9999 only if Session Days Scheduled (XF04) has a "1" coded in either position 8 or 9.	Between 0600 and 2100, inclusive.
Session Meeting Time Ending	XF06	9(4)	A valid time in the format: HHMM; where HH = hour (00 - 23) or 9999	This element can be coded as 9999 only if Session Days Scheduled (XF04) has a "1" coded in either position 8 or 9. If both the Session Meeting Time Beginning (XF05) and the Session Meeting Time Ending are coded in the HHMM format, then the Session Meeting Time Ending must be coded as a time after the Session Meeting Time Beginning.	Between 0700 and 2300, inclusive
Session Total Hours	XF07	999v9	Numeric and Greater than zero	This element can be coded as 9999 only if Session Instruction Method (XF01) is '20', '40', '90', or '98'.	

Syntactical Edit Criteria --- Section/Session/Faculty Assignment Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Employee Identifier	EB00	X(9)	Must be greater than spaces.		
Faculty Assignment Type	XE01	X(1)	1, 2, 3, 4	If this element = 1 or 2, then XE04 must NOT be coded with 8s. If this element = 3 or 4, then XE04 MUST be coded with 8s.	
Faculty Assignment Percent	XE02	9(3)	Numeric Valid range: 0 - 100.00		
Faculty Assignment FTE	XE03	999v99	Numeric		
Faculty Assignment Hourly Rate	XE04	999v99	Numeric (spaces allowed until Fall 2003)	See XE01 for integrity checks.	

Syntactical Edit Criteria --- Matriculation Data

Data Elements	DED#	PIC	Field Checks	Integrity Check	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SM		
Student ID	SB00	X(9)	Must be greater than spaces		
Student Partial Name	SB02	X(3)	Must be greater than spaces		
Student Matriculation Goals	SM01	X(4)	Position 1: A - O, X, or Y Position 2: A - O, X, Y, or space Position 3: A - O, X, Y, or space Position 4: No longer used, report as space. Either all positions MUST be coded as "Y", or no positions MAY be coded as "Y". Note: All positions (1-3) must be valid according to the above specifications. If one position is invalid, the whole field is considered an exception and the record will be rejected.	This element can be coded as 'YYY' only when: 1. Orientation Exempt Status (SM04) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 2. Assessment Exempt Status (SM05) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 3. Counseling/ Advising Exempt Status (SM06) is coded with a 'D' or 'O' (Not 'AYYY').	
Student Matriculation Major	SM02	X(6)	Must be greater than spaces. If GT 0, then must be a valid Version 6 TOP code.	This element can be coded as 'YYYYYY' only when: 1. Orientation Exempt Status (SM04) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 2. Assessment Exempt Status (SM05) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 3. Counseling/ Advising Exempt Status (SM06) is coded with a 'D' or 'O' (Not 'AYYY').	

Syntactical Edit Criteria --- Matriculation Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Student Matriculation Special Services Needs	SM03	X(14)	<p>Positions 1 - 10: 0, 1, 2, 3,4, X, or Y Positions 10 - 14: Space fill</p> <p>Either all 10 positions MUST be coded as "Y", or none of those positions MUST be coded as "Y".</p> <p>Note: All positions (1-10) must be valid according to the above specifications. If one position is invalid, the whole field is considered an exception and the record is rejected.</p>	<p>This element can be coded with 'Y' in the first ten positions when:</p> <ol style="list-style-type: none"> 1. Orientation Exempt Status (SM04) is coded with a 'D' or 'O' (Not 'AYYY'). <p style="text-align: center;"><i>and</i></p> <ol style="list-style-type: none"> 2. Assessment Exempt Status (SM05) is coded with a 'D' or 'O' (Not 'AYYY'). <p style="text-align: center;"><i>and</i></p> <ol style="list-style-type: none"> 3. Counseling/ Advising Exempt Status (SM06) is coded with a 'D' or 'O' (Not 'AYYY'). 	
Student Matric Orientation Exempt Status	SM04	X(4)	<p>Position 1: A, D, O, or Y Position 2 - 4: D, O, or Y</p> <p>If the first position is coded as "A", then positions 2 - 4 MUST be coded as "Y".</p> <p>If the first position is coded as "Y", then positions 2 - 4 MUST be coded as "Y".</p> <p>Note: All positions (1-4) must be valid according to the above specifications. If one position is invalid, the whole field is considered an exception and the record is rejected.</p>	See SM01, SM02, SM03, and SM09 for integrity checks.	
Student Matric Assessment Exempt Status	SM05	X(4)	<p>Position 1: A, D, O, or Y Position 2 - 4: D, O, or Y</p> <p>If the first position is coded as "A", then positions 2 - 4 MUST be coded as "Y".</p> <p>If the first position is coded as "Y", then positions 2 - 4 MUST be coded as "Y".</p> <p>Note: All positions (1-4) must be valid according to the above specifications. If one position is invalid, the whole field is considered an exception and the record is rejected.</p>	See SM01, SM02, SM03, and SM09 for integrity checks.	

Syntactical Edit Criteria --- Matriculation Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Student Matric Counseling/ Advisement Exempt Status	SM06	X(4)	Position 1: A, D, O, or Y Position 2 - 4: D, O, or Y If the first position is coded as "A", then positions 2 - 4 MUST be coded as "Y". If the first position is coded as "Y", then positions 2 - 4 MUST be coded as "Y". Note: All positions (1-4) must be valid according to the above specifications. If one position is invalid, the whole field is considered an exception and the record is rejected.	See SM01, SM02, SM03, and SM09 for integrity checks.	
Student Matric Orientation Services	SM07	X(1)	A, N, or R		
Student Matric Assessment Services, Placement	SM08	X(1)	H, B, N, or R		
Student Matric Assessment Services, Other	SM09	X(3)	Position 1: A, N, or Y Position 2: A, N, or Y Position 3: A, N, or Y	This element can be coded with Y's in all three positions (YYY) only when: 1. Orientation Exempt Status (SM04) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 2. Assessment Exempt Status (SM05) is coded with a 'D' or 'O' (Not 'AYYY'). <i>and</i> 3. Counseling/ Advising Exempt Status (SM06) is coded with a 'D' or 'O' (Not 'AYYY').	
Reserved	SM10		No longer collected, report as a space.		
Reserved	SM11		No longer collected, report as a space.		
Student Matric Counseling/Advisement Services	SM12	X(1)	A, P, N, or R		
Student Matric Academic Follow-up Services	SM13	X(1)	A or N		

Syntactical Edit Criteria --- Student Assessment Data

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where YY = The last two digits of the calendar year in which the annual reporting period ends T = One digit Term Code: 0 for annual submission		
Record Code	GI90	X(2)	SA		
Student ID	SB00	X(9)	Must be greater than spaces		
Student Partial Name	SB02	X(3)	Must be greater than spaces		
Student Assessment Instrument	SA01	X(4)	Numeric and a code from Appendix I even though defined as character		
Student Assessment Accommodations	SA03	X(4)	Position 1: N, T, D, A, M Position 2: T, D, A, M, Y Position 3: T, D, A, M, Y Position 4: T, D, A, M, Y If Position 1 is coded as "N" , then positions 2 through 4 MUST be coded as "Y". Valid codes must be entered left to right. If less than 4 accommodations coded, fill remaining positions with "Y's. Cannot have duplicate codes in any position except for "Y" in positions 2 through 4. Note: All four positions must be valid according to the above specifications. If one position is invalid, the whole field is considered in exception.		
Student Assessment Purpose	SA04	X(2)	Position 1: I, R, G, O Position 2: I, R, G, O, Y Valid codes must be entered left to right. If only one purpose, code position 2 with a "Y". Cannot have duplicate codes in the two positions. Note: Both positions must be valid according to the above specifications. If one position is invalid, the whole field is considered in exception.		

Syntactical Edit Criteria --- Student Assessment Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Student Assessment Date	SA05	9(6)	<p>Valid date format: YYMMDD, where: YY = The two digit calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code 01 - 31/30/29/28 or 999999 - Unknown assessment Date</p> <p>Note: Except for unknown date, Assessment Date must be for the fiscal year submitted. If the Assessment Date is LESS than the TERM ID calendar year minus 1 and the month of July (07) or is GREATER than the TERM ID calendar year and month of June (06), the Assessment Date is considered in exception because of being outside of the fiscal year submitted.</p>		

Syntactical Edit Criteria — Student Precollegiate Basic Skills

NO LONGER COLLECTED AS OF SUMMER 2008

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	PS		
Student ID	SB00	X(9)	Must be greater than spaces		
Student Partial Name	SB02	X(3)	Must be greater than spaces		
PBS Student Units Accumulate	PS01	99v99	Any valid numeric value		
PBS Student Unit Limit Waiver Status	PS02	X(1)	W, N, X		

Syntactical Edit Criteria --- Student VATEA

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where YY = The last two digits of the calendar year in which the term began T = One digit Term Code: 0 - 9		
Record Code	GI90	X(2)	SV		
Student ID	SB00	X(9)	Must be greater than spaces		
Student Partial Name	SB02	X(3)	Must be greater than spaces		
Student Voc Program Plan St	SV01	X(1)	A, N	See note below.	
Student VATEA Funded Status	SV02	X(1)	No longer collected report as a space		
Student VATEA Econ Disadvantage	SV03	X(2)	Position 1: 1, 2, 3, 4, N Position 2: S, A, N Valid combinations for positions 1 and 2 include: (note if an N is reported in the first position, an N must be reported in the second position) 1S, 1A, 1N 2S, 2A, 2N 3S, 3A, 3N 4S, 4A, 4N NN	See note below.	
Student VATEA Single Parent	SV04	X(1)	P, N	See note below.	
Student VATEA Displaced Homemaker Status	SV05	X(1)	D, N	See note below.	
Student COOP Work Exper Education Type	SV06	X(1)	O, G, N	See note below.	
Student VATEA Criminal Offender Status	SV07	X(1)	No longer collected report as a space		
Student VATEA Tech Prep St	SV08	X(1)	T, N	See note below.	
Student Vocational Migrant Worker Status	SV09	X(01)	IMPLEMENTATION SUMMER 2009		

Syntactical Edit Criteria — Student VATEA

NOTE: One of the elements SV01 through SV08 must be coded as positive. Following is a list of the positive values for each element:

SV01 - A

SV03 - 1 through 4 in first position.

SV04 - P

SV05 - D

SV06 - O or G

SV08 - T



Syntactical Edit Criteria --- College Calendar Data

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College ID	GI01	X(3)	Must be equal to one of the three digit College ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where YY = The last two digits of the calendar year in which the annual reporting period ends T = One digit Term Code: 0 for Annual Submission		
Record Code	GI90	X(2)	CC		
College Calendar Day ID	CC01	9(3)	Must be numeric Valid range: 001 - 366 Code element with number of day in relation to July 1, with July 1 coded as "001" Note: Must be ONE record for each day of the year. No Duplicates		
College Calendar Day Term	CC02	X(1)	A, B, C, D, E, F, G, H, N	See CC03, CC06, CC08 below for integrity check	
College Calendar Day Overlapping Term	CC03	X(1)	F, G, H, N	If CC03 = F,G, or H, CC02 must not = N	
College Calendar Day Instruction Status	CC04	X(1)	P, S, N	See CC05, CC06, CC07, CC08 below for integrity checks	
College Calendar Day Flex Status	CC05	X(1)	F, V, N, Y Note: If "Y" coded in one record, ALL records must be coded with a "Y". Maximum of 15 flex days for colleges on flexible calendar.	If CC05 = F, CC04 cannot be = P See CC07 below for Integrity Checks	
College Calendar Day Census Status	CC06	X(1)	F, N	If CC06 = F, CC02 must be equal to A, B, C, D or E If CC06 = F, CC04 must = P See CC07, CC08 below for integrity checks	

Syntactical Edit Criteria --- College Calendar Data

Data Elements	DED#	PIC	Field Checks	Integrity Checks	Reasonableness Checks
College Calendar Day Holiday Status	CC07	X(1)	H, L, N Note: There must be 10 mandated State holidays during the year	If CC07 = H, CC04 must = N for mandated holidays If CC07 = H, L, CC06 must = N If CC07 = L, CC04 cannot = P If CC07 = H, CC05 cannot = F If CC07 = H, Day must be a state a mandated holiday If CC07= H for an optional state mandated holiday group only 1 holiday may be selected from the group. CC07 must = H for 1 optional state mandated holiday in a group	See CC08 below
College Calendar Day Exam Status	CC08	X(1)	B, D, E, N Note: There are a maximum of 14 exam days for the year with a code of B, D or E and CC04 is coded P	If CC08 = D or B, CC04 must = P If CC08 = D, or B, CC06 must = N If CC08 = E, CC04 cannot = N If CC08 = D, B or E, CC02 must = A, B, C, D, or E	If CC08 = D, B, E, CC07 should = N

Syntactical Edit Criteria --- Employee Demographic Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
District ID	GI01	X(3)	Must be equal to one of the three digit District ID's defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: For First Census Week reporting, must be code "9". For Annual reporting, must be code "0".		
Record Code	GI90	X(2)	EB		
Employee ID	EB00	X(9)	Must be greater than spaces.	If Employee ID Status is equal to C, then the Employee ID must be greater than spaces <i>or</i> If Employee ID Status is equal to S, then the Employee ID must be in the SSN format.	
Employee ID Status	EB01	X(1)	S, C	See EB00 for integrity check.	
Birth Date*	EB02	X(8)	Valid date format: YYYYMMDD, where: YYYY =The four digit calendar year MM = Two digit month code: 01 - 12 DD = Two digit date code 01 - 31/30/29/28 <i>or</i> 99999999 - Unknown birth date		Compute Age. Reasonable Range 17 - 72
Gender	EB03	X(1)	M, F		
Racial-Ethnic Code	EB04	X(2)	AC, AI, AJ, AK, AL, AM, AV, AX, B., F., H., N., PG, PH, PS, PX, W., X.,O.		
Citizenship Code	EB05	X(1)	C, N,		
Disability Status	EB06	X(1)	1, 2,		
EE06-Occupational Activity	EB07	X(1)	1 - 8	If equal 2 then EB11 must be 1, 2, 3	
Employment Classification	EB08	X(1)	T, C, R, A, P,	If = A then EB07 must = 1 If = R then EB07 must = 2 If = C then EB07 must = 2 If = T then EB07 must = 2 If = P then EB07 must = 1,3,4,5,6,7, or 8	
Employment Status	EB09	X(1)	C, N, P, R, 1, 2		

Syntactical Edit Criteria --- Employee Demographic Data

DATA ELEMENTS	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
RESERVED	EB10	X(6)			
Contract Duration	EB11	X(1)	1, 2, 3,		
Annual Salary	EB12	9(6)	Must be numeric (000000 - 999999)		8's are not a valid entry.
Annual Monetary Compensation	EB13	9(6)	Must be numeric (000000 - 999999)	If > 0 and EB12 = 000000, then EB08 must = T	8's are not a valid entry.
Employee Multi Ethnicity	EB14	X(22)	IMPLEMENTATION SUMMER 2009		

Syntactical Edit Criteria — Employee Assignment Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
District/College ID	GI01	X(3)	Must be equal to one of the three digit District or College IDs defined in Appendix A		
Term ID	GI03	X(3)	Valid Term ID Format: YYT, where: YY = The last two digits of the calendar year in which the term began T = One digit Term Code: For First Census Week reporting, must be code "9". For Annual reporting, must be code "0".		
Record Code	GI90	X(2)	EJ		
Employee ID	EB00	X(9)	Must be greater than spaces.		
Assignment Type	EJ01	X(2)	AF, AL, AP, AR, AN, CF, CL, CO, CP, CR, CN, CA, CS, IF, IL, IN, IP, IR, NF, NL, NO, NP, NR, NN, NA, NS, SF, SL, SN, SP, SR	If = AL, CL, NL, IL, SL, then EJ02 must = A, B, C, or D. If = CO, NO, CA, NA, CS OR NS, Emp. Hrly. Rate (EJ05) must be > 0. If 1 st position = C or N, GI01 cannot be a district code. If = C or N, then Instruct. Assign. (EJ03) must not use ASA code.	
Leave Status	EJ02	X(1)	A, B, C, D, Y	If = Y then EJ01 must not = AL, CL, IL, NL, or SL If = Y & 2 nd position in Assign. Type (EJ01) not = L, Wkly Hrs (EJ04) must be >0.	
Account Code	EJ03	X(6)	Numeric, coded left-justified. TOP code if first position = 0 - 5, Valid Top Code in the Top Code Table. ASA code if first position = 6 - 9, Valid ASA Code in the ASA Code Table.	See EJ01 for integrity check.	If Account Code is Top Code, EJ04 should not be > 22 hrs. If Account Code is ASA code, EJ04 should not be > 60 hrs.

Syntactical Edit Criteria — Employee Assignment Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Weekly Hours	EJ04	99V9	Must be numeric. Range 000 - 600,		
Hourly Rate	EJ05	999V99*	Must be numeric. Range 00000 - 99999		8's are not a valid entry.
Total Annual Hours	EJ06	9(4)	Must be numeric. Range 0000 - 9999		
Total Payment	EJ07	9(6)	Must be numeric. Range 000000 - 999999		
FTE	EJ08	999v99	Must be numeric. Range 00000 - 99999		If = 00000 or > 20000 then flag. 8's are not a valid entry.

Syntactical Edit Criteria — CalWORKs Data

Data Elements	DED#	PIC	Field Check	Integrity Check	Reasonableness Check
Calworks-Eligibility-Status	SC01	X(01)	1, 2, 3, 4, 6		
Case-Management-Services	SC02	X(01)	1, 2, 3		
Calworks-Student-Counseling	SC03	X(01)	0, 1, 2, 3		
Referral-for-other –Services	SC04	X(01)	0, 1, 2, 3		
Other-Direct-Student-Services	SC05	X(05)	Positions: 1-5: 0,1 Note: All positions (1-5) must be valid, according to the above specifications. If one position is invalid, the whole field is considered invalid		
On Campus Child Care Hours	SC06	9999	Must be numeric 0 – 5000		
Off Campus Child Care Hours	SC07	9999	Must be numeric 0 – 5000		
Dependent Children Receiving Child Care	SC08	99	Must be numeric 0 - 15	If SC06 > 0 OR SC07 > 0 then SC08 must be > 0	
Total Number of Dependent Children	SC09	99	Must be numeric 1 - 15 Cannot be reported as 0.	SC09 must be >= SC08.	
Student Family Status	SC10	X(01)	1, 2		
Employment Assistance Services	SC11	X(06)	Positions 1 -6: 0,1 Note: All positions (1- 6) must be valid, According to the above specifications. If one position is invalid, the whole field is considered invalid		
Work Activity Status	SC12	X(01)	1, 2, 3, 4, 5		
Work Activity Area Top Code	SC13	X(06)	Must be a valid TOP Code .		
Work Activity Begin Date	SC14	9(8)	Date Format: YYYYMMDD If day is not known, report YYYYMM15.	If SC15 contains a date, SC14 must be less than or equal to SC15.	
Work Activity End Date	SC15	9(8)	Date Format: YYYYMMDD OR 88888888 if still Employed	If SC15 contains a date, the date must be greater than or equal to SC14.	
Average Hours Worked Per Week	SC16	99	1 – 60 Whole numbers only.		
Highest Hourly Wage Earned	SC17	99v99	0000 - 5000	If SC12 = 4 or 5 then SC17 can equal 0. If SC12 not equal 4 or 5, SC17 must be > 0100.	