

## ARCC Guidelines for Interaction with the Board of Trustees

The legislation behind ARCC does contain specific language regarding the local board of trustees and the ARCC report.

Per the Education Code, Section 84754.5(d):

“As a condition of receiving specified funds in the annual Budget Act, each community college district board of trustees shall annually review and adopt its contribution to the segment wide annual report as part of a regularly scheduled and noticed public meeting at which public comment shall be invited.”

- Although the colleges technically have until March 31st (one year from the release of the ARCC report), we ask that you submit your board minutes to us no later than March 16<sup>th</sup> since we now include the dates from the board presentations in the ARCC report.
- The board minutes should include:
  - Reference to the Accountability Reporting for the Community Colleges (ARCC) report and the specific report’s year (e.g., the 2011 ARCC Report).
  - Reference to the areas discussed in ARCC (e.g., Systemwide section, college performance in a specific area, peer groupings, self-assessment, etc.)
  - Reaction of board of trustee members. See our “Examples of Board of Trustee Interaction” document for some excellent examples on our website).  
[http://www.cccco.edu/Portals/4/TRIS/research/ARCC/board\\_examples.pdf](http://www.cccco.edu/Portals/4/TRIS/research/ARCC/board_examples.pdf)
- Please plan to present the final ARCC report to your board as soon as possible.
- Send your board of trustee minutes (or a link to the meeting minutes) to [arcc@cccco.edu](mailto:arcc@cccco.edu). No hard copies are necessary. Also, we do not require that you send the officially approved board minutes (unofficial copies are acceptable).

In closing, we appreciate the sincere effort that many districts have shown with respect to local performance evaluation through ARCC, and we hope that this form of locally-enacted review will help everyone serve the public good.

If you have any questions, please contact us at [arcc@cccco.edu](mailto:arcc@cccco.edu).