

California Community Colleges
Management Information System
Data Element Dictionary

Student Financial Aid Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SF21	STUDENT-AID-AWARD-TYPE	X(02)
This element indicates the type of financial aid award received and with SF22, makes up the Award sub-record which may occur up to eight times in the Financial Aid record.		

Coding	Board of Governors Enrollment Fee Waiver
BA	BOGW - Method A-? (unknown base)
B1	BOGW - Method A-1 based on TANF recipient status
B2	BOGW - Method A-2 based on SSI recipient status
B3	BOGW - Method A-3 based on general assistance recipient status
BB	BOGW - Method B based on income standards
BC	BOGW - Method C based on financial need
F1	Fee Waiver – Dependent (children) of Deceased Law Enforcement/Fire Suppression (Subject to Group C edits)
F2	Fee Waiver – Dependent (surviving spouse and children) of deceased or disabled member of CA National Guard (Subject to Group C edits)
F3	Fee Waiver – Dependent of (children) deceased or disabled Veteran (Subject to Group C edits)
F4	Fee Waiver – Dependent of (children) of Congressional Medal of Honor recipient (CMH) or CMH recipient (Subject to Group C edits)
F5	Fee Waiver – Dependent of (surviving spouse and children) of deceased victims of September 11, 2001 terrorist attack. (Subject of Group C edits)

Coding	Work Study
WC	California State Work Study (SWS)
WE	EOPS Work Study
WF	Federal Work Study (FWS) (Federal share)
WU	Other Work Study and matching funds

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Coding	Grants
GA	Academic Competitiveness Grant
GB	Cal Grant B
GC	Cal Grant C
GE	EOPS Grant
GF	CARE Grant
GP	Pell Grant
GS	SEOG (Supplemental Educational Opportunity Grant)
GU	Other grant: institutional source
GV	Other grant: non-institutional source
GW	Bureau of Indian Affairs (BIA) Grant
GG	Chafee Grant
Coding	Loans
LD	Perkins Loan
LE	EOPS Loan
LG	Stafford Loan, subsidized
LH	Stafford Loan, unsubsidized
LI	Other loan, institutional source
LN	Other loan, non-institutional source
LP	PLUS loan, parent loan for undergraduate student
LS	Federal Direct Student Loan - subsidized
LL	Federal Direct Student Loan - unsubsidized
Coding	Scholarship
SO	Scholarship: Osher
SU	Scholarship: institutional source
SV	Scholarship: non- institutional source
SX	Scholarship: source unknown

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Processing Notes and Edits

Note: For all forms of Work Study, report the matching funds as code WU (unless the program was directly matched with another program on the list).

MIS Reporting of BOG Fee Waivers

Instructions for Fee Waiver Activity as of October 1, 2000.

BOG Fee Waivers are not the same as "regular" financial aid and we must address that issue. The purpose of reporting the BOG Fee Waivers to the Chancellor's Office is to provide a mechanism for calculating the amount that a school should be reimbursed for (a) the number of fee waivers processed and (b) the amount of fees waived. To facilitate this process, the colleges must report each student for which they want to be reimbursed using the following reporting rules.

1. Report a fee waiver for every student:
Determined eligible for a BOG Fee Waiver AND
For whom fees were assessed AND
Attended at least one meeting of a course for which the fees were waived.
2. The amount of the fee waiver reported should be the total fees that would have been collected from the student had they actually paid for their credit load. As an example, if a student initially enrolls in fifteen units at the beginning of a term but by the end of the refund period, they have dropped to six units, the amount reported should be what the student would have paid for those six units. If the student does not drop the courses until after the refund period, the amount reported would be what the student would have paid for all fifteen units. If the student drops all of their courses within the refund period report the amount waived as zero. **BOG Fee Waivers are the only financial aid awards that can be reported with a zero amount**
3. The amount of the fee waiver reported on the MIS financial aid (SF) record is the total fees waived for the year for that fee waiver type. Only one aid type per student should be reported regardless of how many times the student received that type of aid.
4. If a student pays fees but is subsequently determined to be eligible for a fee waiver and the fees are refunded to the student, report that student and the fees waived

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<p>5. In multi-campus districts, report the student as a recipient at each college where the student enrolls. If the student enrolls at more than one college in the district, do not limit the reporting to a single campus. Each college's SF records are separate and represent the activity at that college only. The MIS data reported should reflect the types of aid received by all the students at that college without regard to enrollment in other colleges in the district.</p> <p>6. Summer fee waivers are always reported as "leaders" not "trailers".</p>	
FIELD CHECK	<p>BA, B1, B2, B3, BB, BC, GA, GB, GC, GE, GF, GG, GP, GS, GU, GV, GW, LD, LE, LG, LH, LI, LN, LP, LS, LL, SU, SV, SX, WC, WE, WF, WU, F1, F2, F3, F4, F5, SO</p>
REFERENTIAL CHECK	<p>Even if the student does not meet the reporting domain for MIS Enrollment (SX) data, you must submit a Student Basic (SB) record for every term the student was reported as receiving aid. In the case of students attending and receiving aid at more than one college, SB records must be reported for all colleges attended</p>

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Change History
Last Revision: 6/30/10 Added OS Osher Grant
Last Revision: 03/20/06 Added F1-F5
Last Revision: 03/30/04 Added GG – Chaffee Grant
Last Revision: 09/01/00 Added B3 Method A-3 based on general assistance recipient status, GW – Bureau of Indian Affairs (BIA) Grant. Deleted WA and WB
Last Revision: 08/01/00 Added Rules
Last Revision: 11/01/98 Changed AFDC to TANF
Last Revision: 05/01/94 Added name BOGW – Board of Governors Enrollment Fee Waiver, Added LL – Federal Direct Student Loan – unsubsidized, WA – CalWorks – Work study on Campus, WB – CalWorks – Work study Off Campus
Last Revision: 08/01/93 Change LG - Stafford Loan, subsidized, Added LH – Stafford Loan, not subsidized
Last Revision: 03/01/91 BFAP awards have been changed to BOGG awards, Add CARE awards Change LD – NDSL to Perkins, Change LG – GSL to Stafford
Last Revision: 06/01/89 Original