

California Community Colleges  
Management Information System  
Data Element Dictionary

**Student Basic Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SB08</b>	<b>STUDENT-ZIP-CODE</b>	<b>X(09)</b>
This element indicates the ZIP code of the student's residence address.		

<b>Coding</b>
Enter the nine-digit ZIP code.
If the final four digits are unknown or not collected, left-justify the five-digit ZIP code and fill the last four positions with X's.
If the ZIP code is completely unknown, enter all X's.

**SB08 STUDENT-ZIP-CODE**

<b>Processing Edits</b>	
FIELD CHECK	nnnnnnnnn or nnnnnXXXX (n is a numeric digit) or XXXXXXXXX

**SB08 STUDENT-ZIP-CODE**

<b>Change History</b>
Revision: 02/01/91 Took out note
Revision: 01/21/91 Added note (If the student's mailing address is a PO Box and another zip code is available which more closely identified the current residence report the residence zip code.
Implement: 06/01/89