

Chancellor's Office  
California Community Colleges



Transfer Center Report  
Results  
for Year 2008-09

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## Introduction

The following transfer center information is a result of annual reporting to the California Community Colleges Chancellor's Office by community college Transfer Center Directors. Ninety-two colleges reported for year 2008-09.

Please direct any questions to Bob Quinn, Transfer and Articulation Coordinator, CCC Chancellor's Office, 916-324-2358 or [bquinn@cccco.edu](mailto:bquinn@cccco.edu). This report is also available for download on the CCC Chancellor's Office web site ([www.cccco.edu](http://www.cccco.edu)), within the Transfer and Articulation unit's web pages.

This year's Transfer Center report is graphically presented alongside previous years' data for the first time to allow comparison. Also, unless otherwise noted, data throughout this report is by percentage to provide a consistent year to year comparison. While this report is not structured to determine the underlying issues influencing the ratings, it does provide a simple evaluation of transfer center support at the community colleges, from which opportunities can be further investigated and improved through successful intervention.

The report provides information pertaining to transfer center facilities, staffing, student activity, barriers, and financial support. Not surprisingly, data indicates that along with other programs at the community colleges, transfer centers are feeling the burden of this state's current fiscal crisis. The trend, albeit minor, is a reduction in the transfer center hours of operation, as both summer availability and evening hours have decreased. However, in contrast, the average director time allocated to the transfer center and the average FTE of transfer center staff have been stable over the past few years. What the indicators do not reveal of course is whether there has been a change in student wait time to schedule an appointment, or how the staffing measures relevant to enrollment/transfer advising needs. However, when asked to prioritize needs, staffing has spiked upwards compared to other categories.

Also, likely as a response to transfer admissions reductions within the CSU system resulting from declared impactions, and the increased competitiveness for admission to a UC campus of choice, students are adapting by participating, in greater numbers, in transfer admission agreements and guarantee programs compared to previous years. Transfer directors also overwhelmingly identified this year that baccalaureate institutions are a significant barrier to transfer, as compared to academic preparation, financial aid, and other possible barriers.

### At a Glance...

- 26% of transfer centers are dedicated facilities, the remainder co-located, with three-fourths of the co-located centers in a career center setting;
- 72% of transfer centers are on a 12-month schedule, down from 76% last year; the remaining centers are split evenly between 10 and 11 month schedules.
- 70% of transfer centers offer evening hours, although this is dropping consistently by one percent each year;
- Only one transfer center offers weekend hours;
- 68% of transfer centers have counselors available in the summer, and 63% in the evenings;
- 499,324 internal student contacts were reported in 2008-09. Contacts are described as appointments, classroom visits, and so on. This is an average of 5,487 contacts per reporting college;
- 281,444 student contacts were reported in 2008-09 outside the transfer center. This is an average of 3,059 contacts per reporting college;
- 80% of the colleges offered transfer field trips, and a total of 416 field trips were scheduled. Approximately 10,000 students overall participated in field trips to UC, CSU, privates, and out-of-states;
- 28% of transfer center directors are full time. 47% are at least one-half time;
- 78% of transfer center directors are faculty;
- 48% of transfer center directors have served in that capacity four years or more;
- Transfer center director schedules are closely divided between 10, 11, and 12 month schedules;
- The average transfer center has 1.2 staff FTE, excluding the director. This has been consistent with previous years;
- The average transfer center has .83 counseling FTE, excluding the director. This has also been consistent with previous years;
- 42% of transfer center directors report to the dean of counseling, 26% to the CSSO;
- 48% of transfer center directors are directly involved with strategic planning and student equity, 43% indirectly;
- Regarding challenges;
  - 86% rated insufficient personnel, up from 74% the previous year;
  - Insufficient funding was second, with 59% of responders ranking that category as a high need.
- Regarding barriers to transfer;
  - 65% ranked transfer center operations as a high barrier, such as staffing. This is an increase of 9% from the previous year;

- 54% ranked student related (academic preparation, transportation, housing ,child care, changing goals, not seeking assistance, etc.) as a high barrier. While ranked high, this category was reported as a higher need (67% ranked high) the previous year;
- 43% ranked baccalaureate institutions as a high barrier. While not ranked as high as the other categories, this category increased the most from the previous year, by 14%;
- 38% ranked access to counselors as a high need, up from 31% the previous year;
- \$208,045 is spent on average per college annually for transfer center operations. 74% of that amount supports staffing related expenses;
- Average total expenditures increased on average by 4% from the previous year, down from a 9% increase the year prior;
- 85% of revenue comes from the general fund, 7% from the matriculation categorical;

## Section 1: Transfer Center Facility

1. Our Transfer Center is...

- a.  Dedicated (stand-alone)
- b.  Co-located (shared) with: *(Check all that apply)*
  - General Counseling
  - Career Center
  - Admissions
  - Other \_

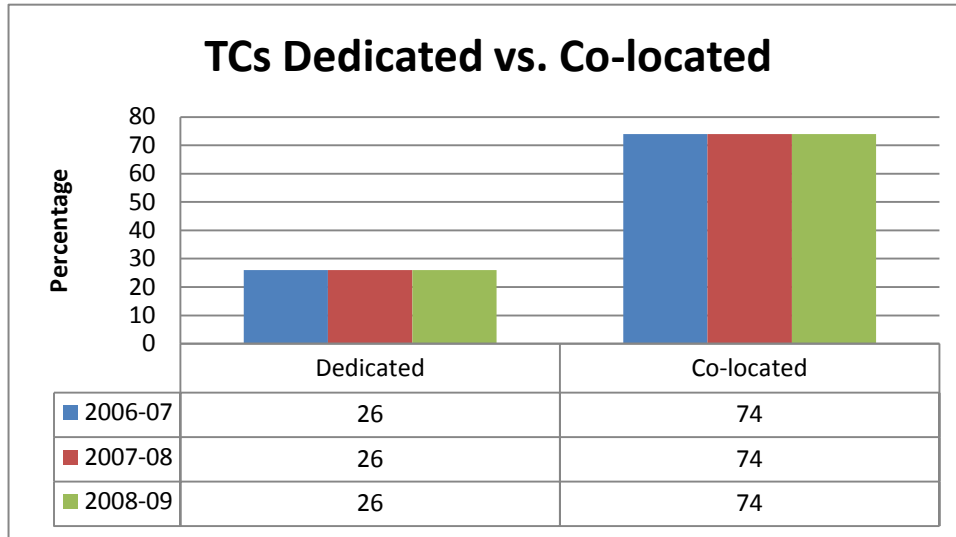
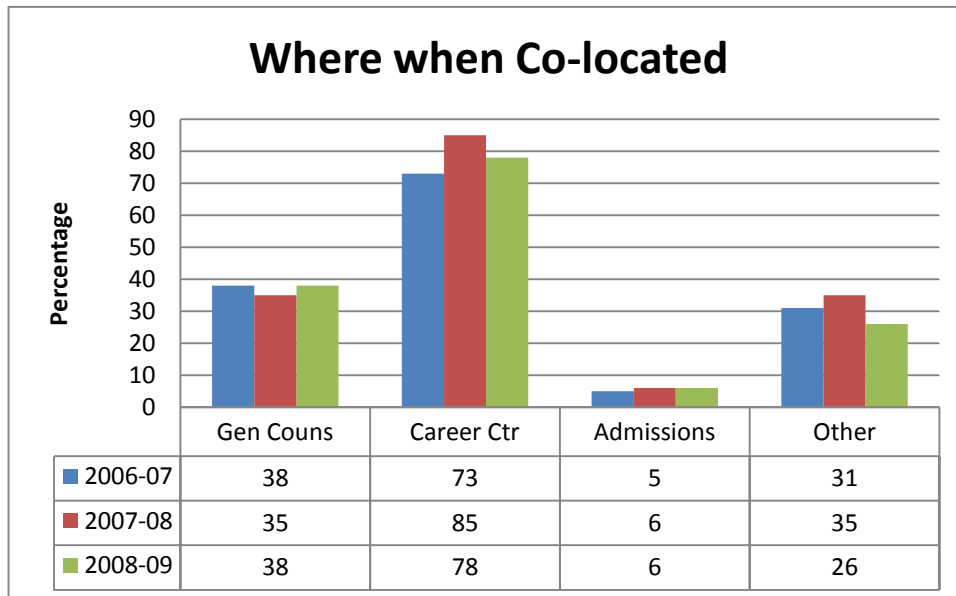


Fig 1



"Other" examples include Job Placement, Assessment Center, International Center, Coop Work Exp,

Note – Total % for a year is greater than 100 because multiple selections can be made

2. Schedule

- a.  10 months/yr.  11 months/yr.  12 months/yr.
- b. Do you have evening hours?  Yes  No
- c. Do you have weekend hours?  Yes  No

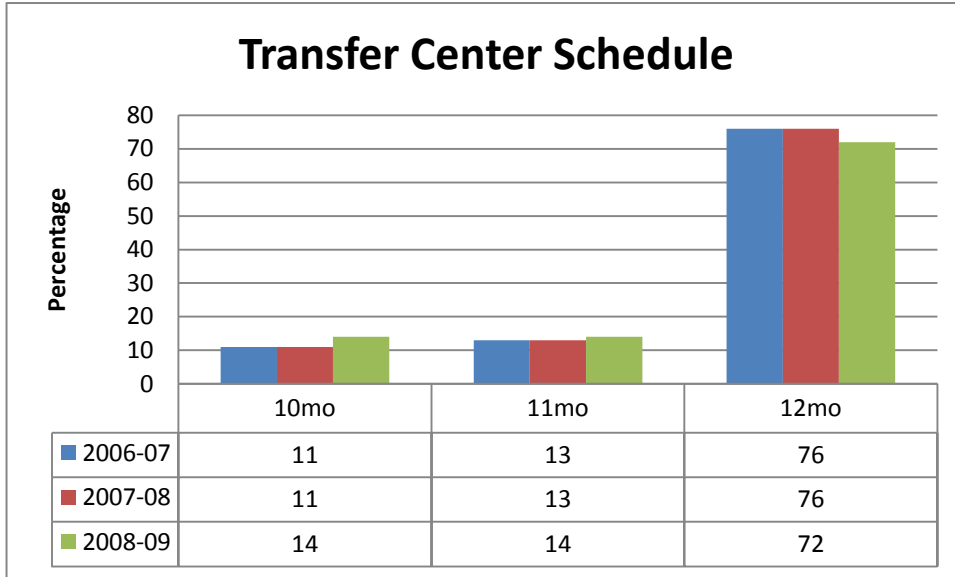


Fig 3

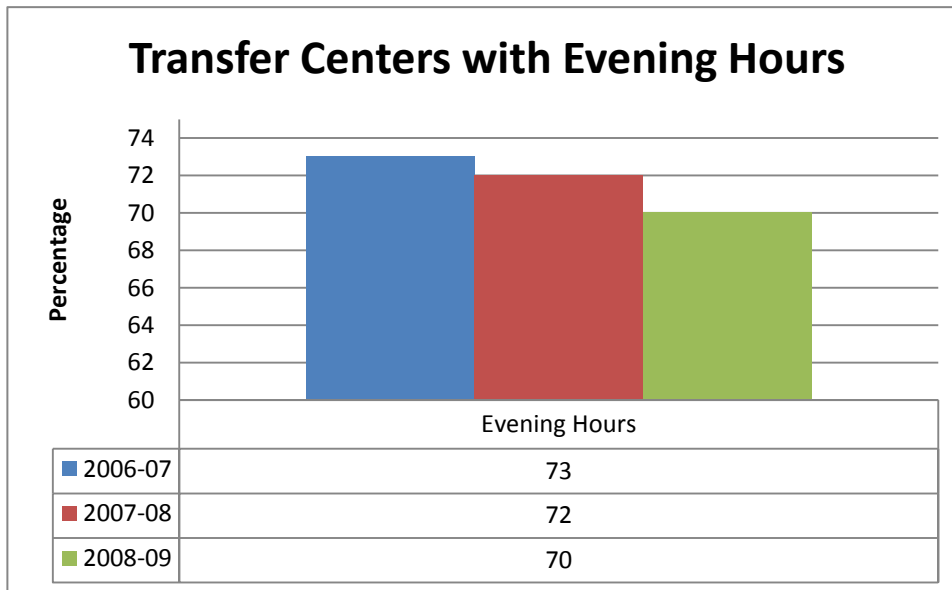


Fig 4

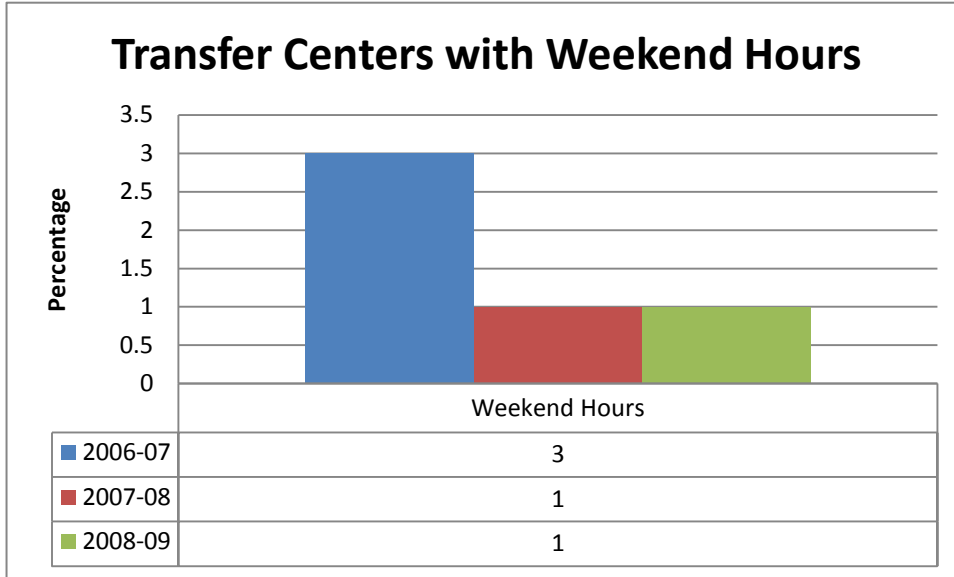


Fig 5

3. Does your transfer center have counseling available in:

- a. Summer?  Yes  No
- c. Evening?  Yes  No
- c. Weekend?  Yes  No

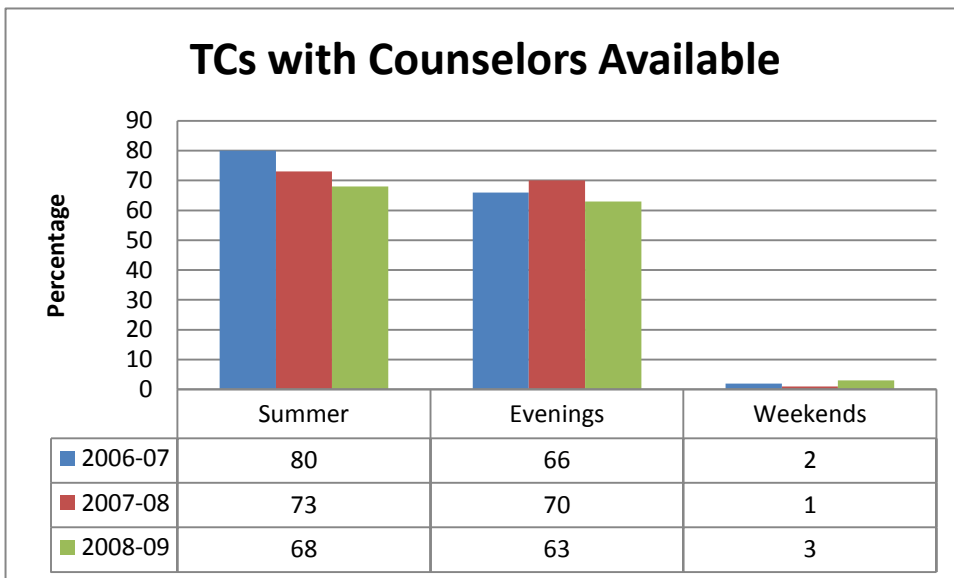
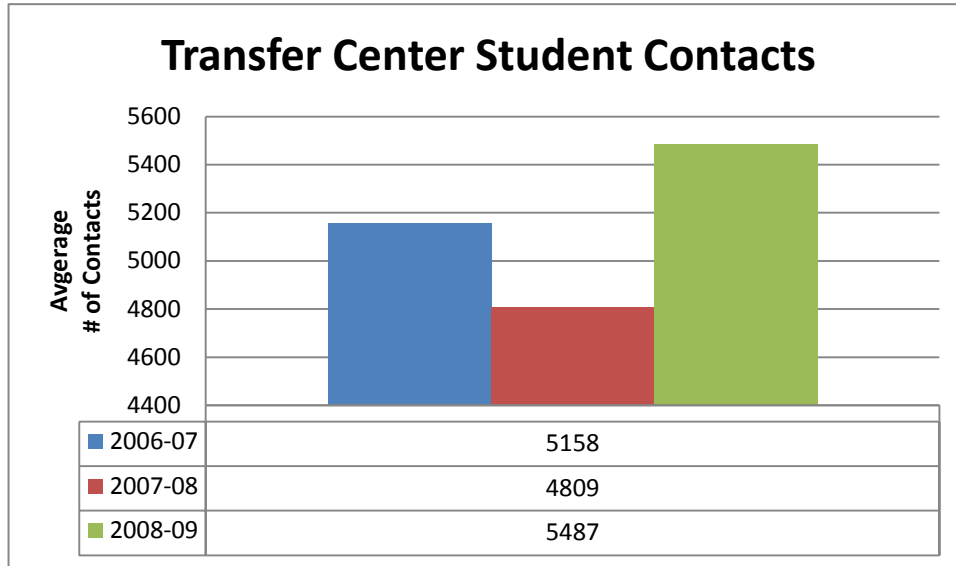


Fig 6

**Section 2: Student Services**

1. Approximately how many student contacts were made by your Transfer Center this year (such as counseling appointments in the Transfer Center, classroom visits, university representative contacts, workshops, etc.)?



**Fig 7**

499,324 contacts were reported during 2008-09, the lowest number of student contacts reported by a college was 37, the highest number of student contacts reported by a college was 34,500

2. Approximately how many student contacts were made outside of the Transfer Center this year (include counseling appointments in the Transfer Center, classroom visits, university representative contacts, workshops, etc.)?

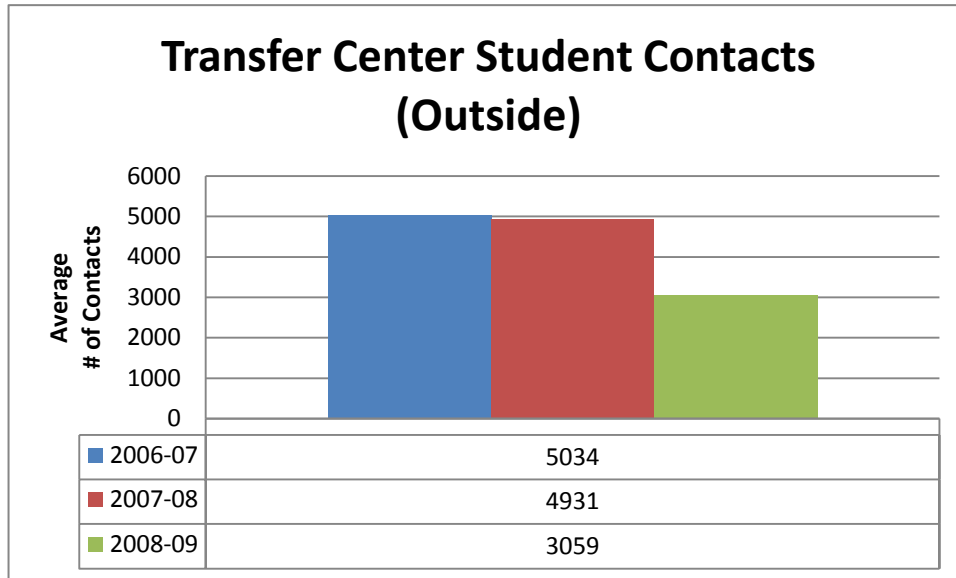


Fig 8

281,444 contacts were reported during 2008-09, the lowest number of student contacts reported by a college was 35, the highest number of student contacts reported by a college was 32,400

3. We do Transfer Admission Agreements (TAA) or Transfer Admission Guarantees (TAG) with

0  
  1-3  
  4-6  
  7-10  
  11 or more independent colleges.

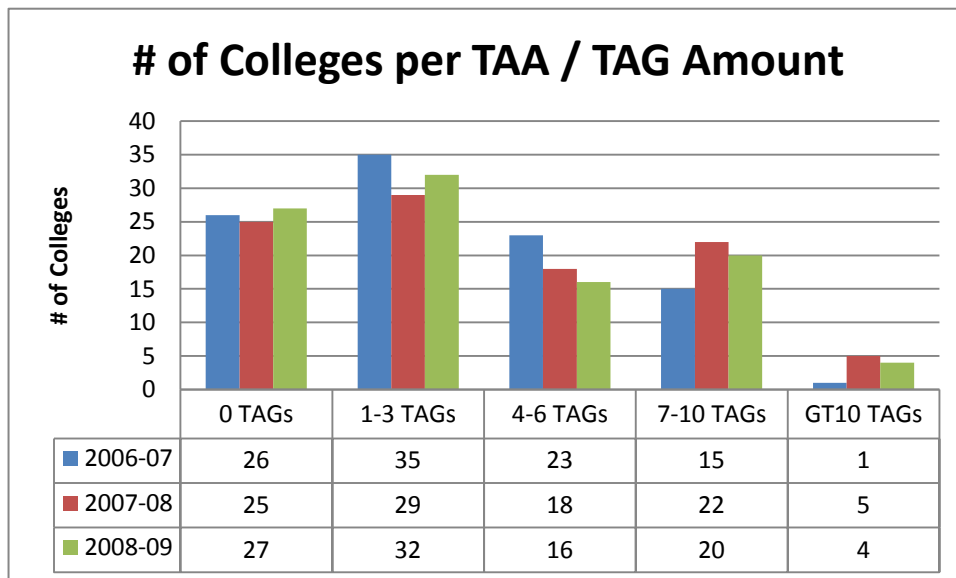
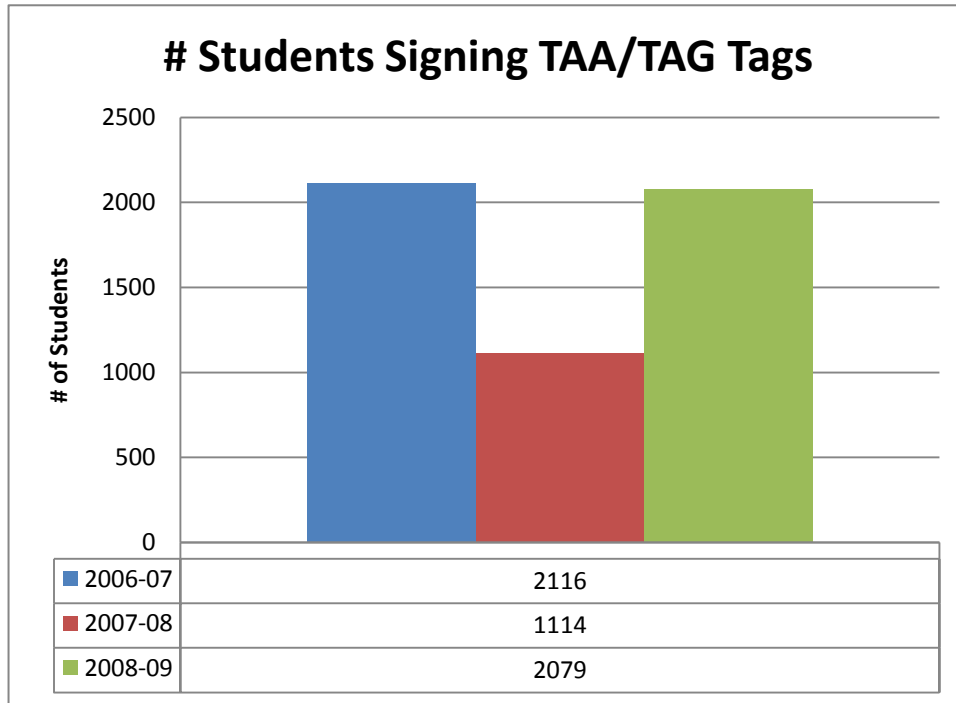


Fig 9

Amount is used above, not %, so amount is influenced by the number of colleges completing the survey year to year

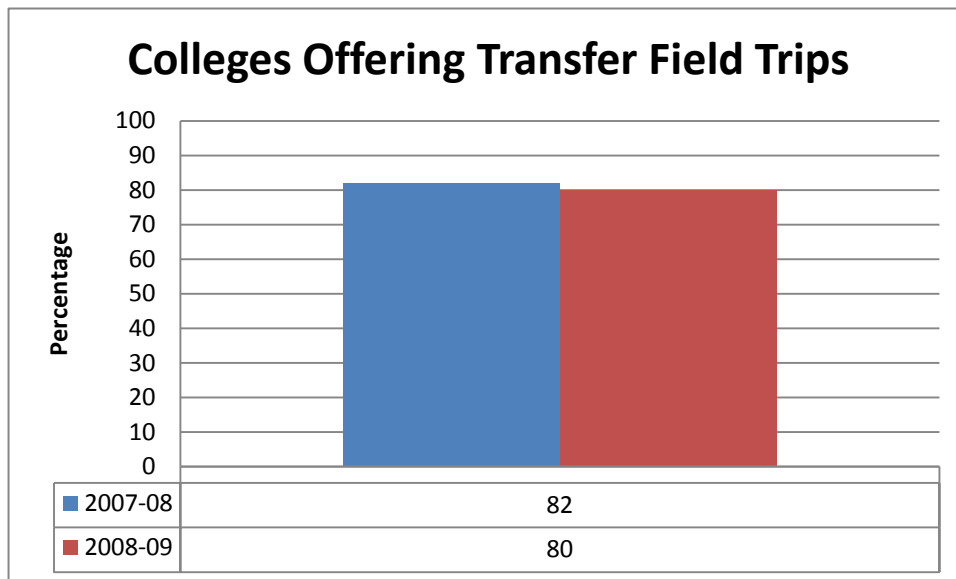
4. During 2008-2009, how many of your students signed a TAA or TAG with an independent college?



**Fig 10**

Amount is used above, not %, so amount is influenced by the number of colleges completing the survey year to year

5. Does your college offer transfer field trips?  Yes  No



**Fig 11**

6. How many transfer field trips were you able to schedule?

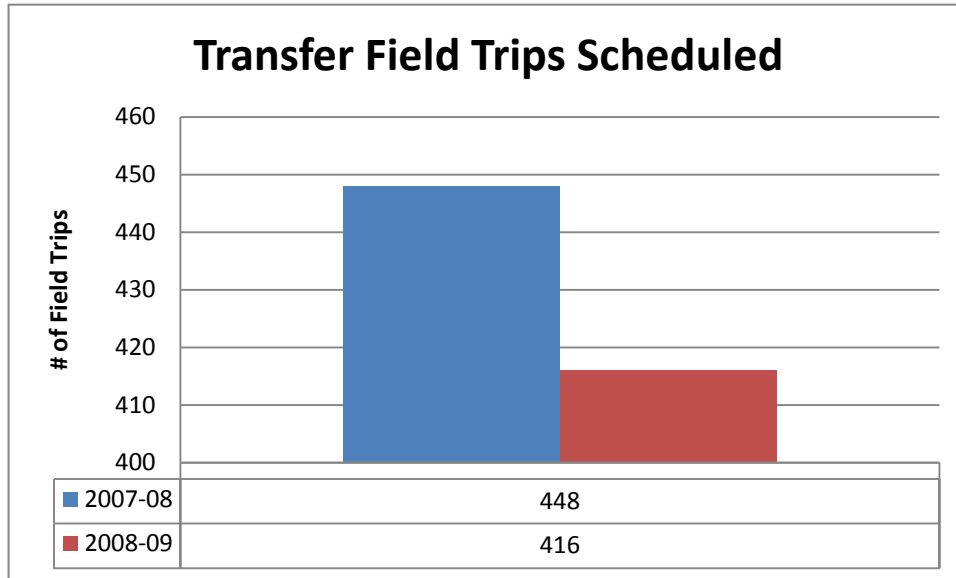


Fig 12

7. How many students participated in trips to: CSUs, UCs, Independents, Out of State?

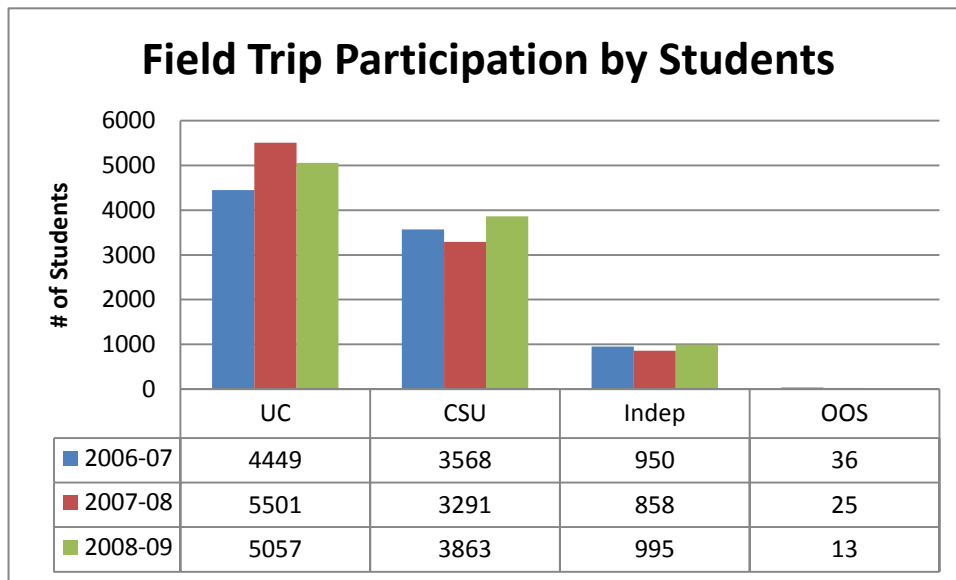


Fig 13

**Section 3: Administration**

1. What percent of the Transfer Center Director's contract is spent coordinating the Transfer Center function(For ex. 0.5, 0.75, 1)?

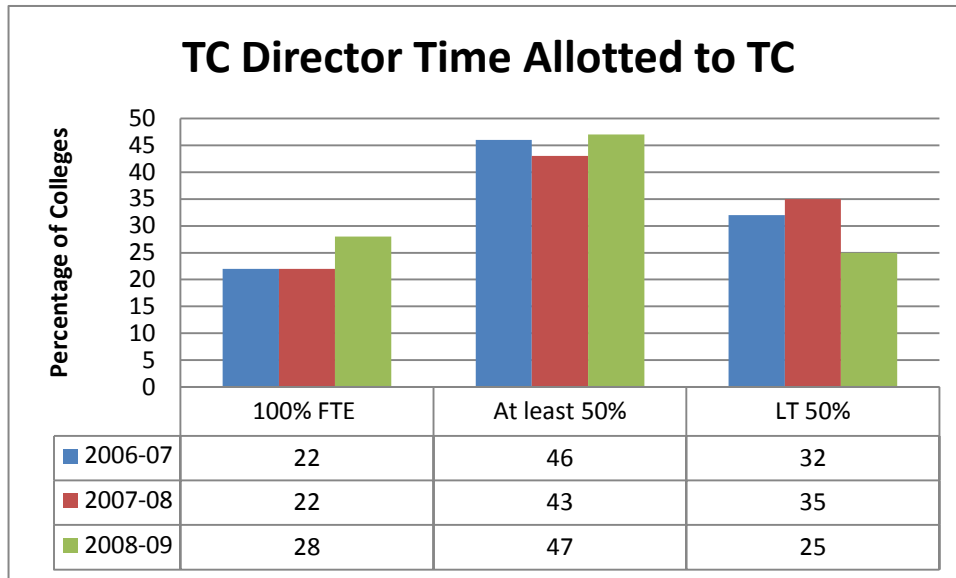


Fig 14

2. a. The Transfer Center Director is:  Classified  Management  Faculty (if so, list discipline)

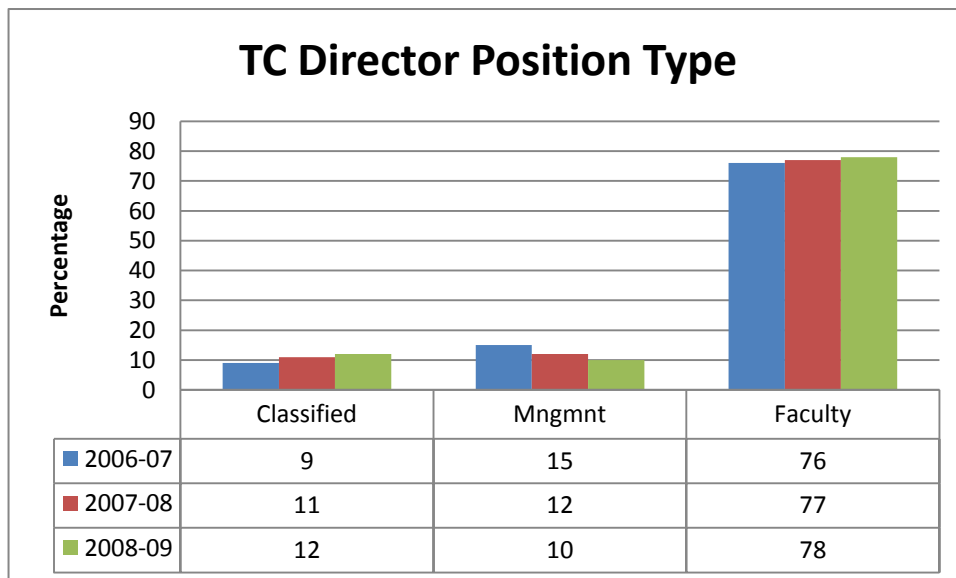


Fig 15

b. How many years has the Transfer Center Director served in this capacity?

- Less than 1    1-2    3-4    more than four

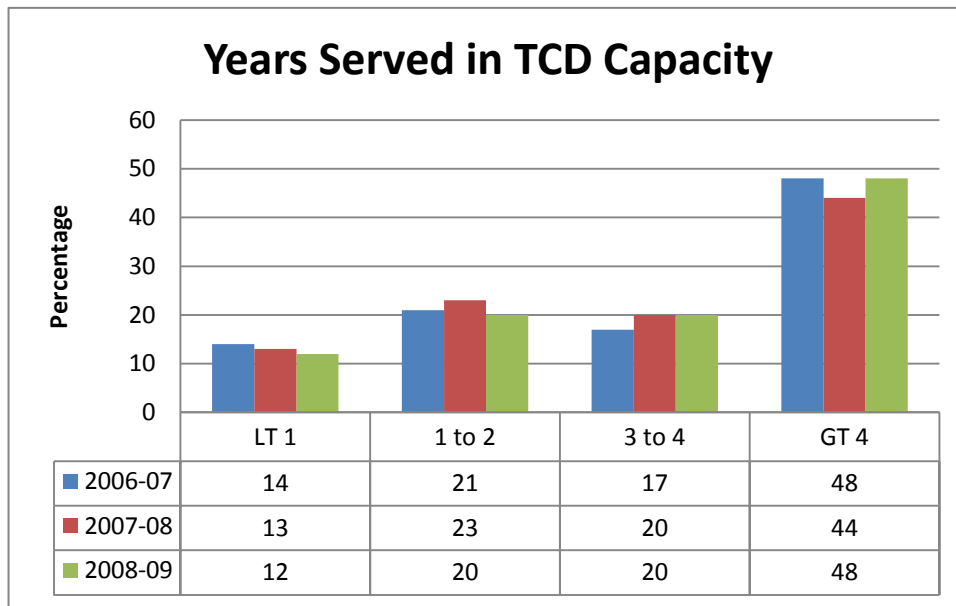


Fig 16

3. a. The Transfer Center Director's schedule is:  10 months/yr.    11 months/yr.    12 months/yr.

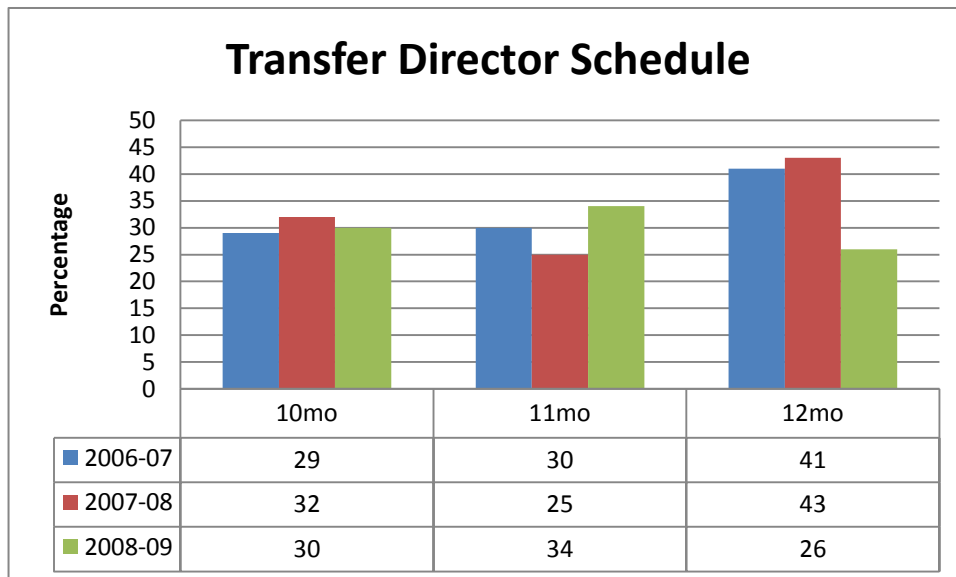


Fig 17

b. What is the combined full time equivalency for all transfer support staff (excluding the transfer center director)?

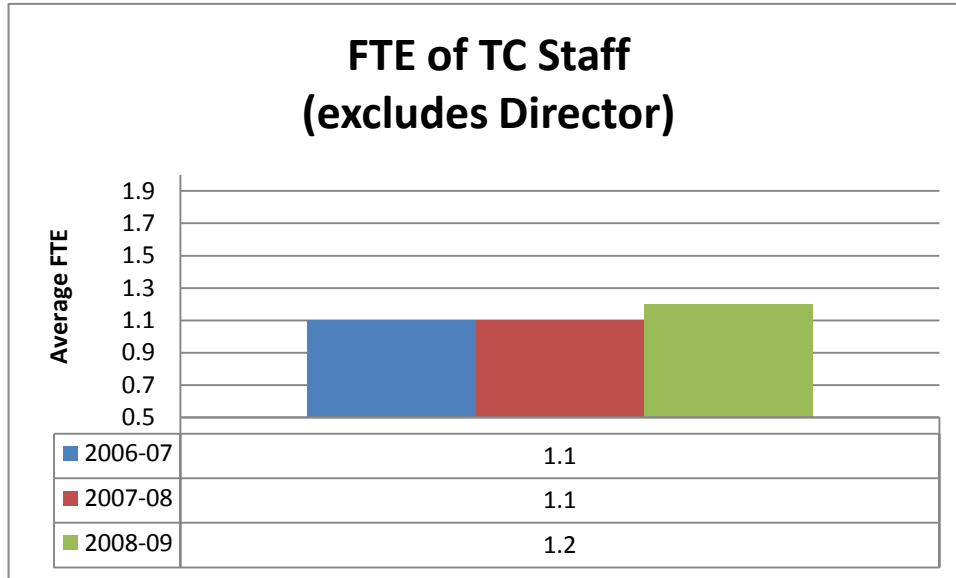


Fig 18

c. What is the combined full time equivalency of counselors assigned to the transfer center?

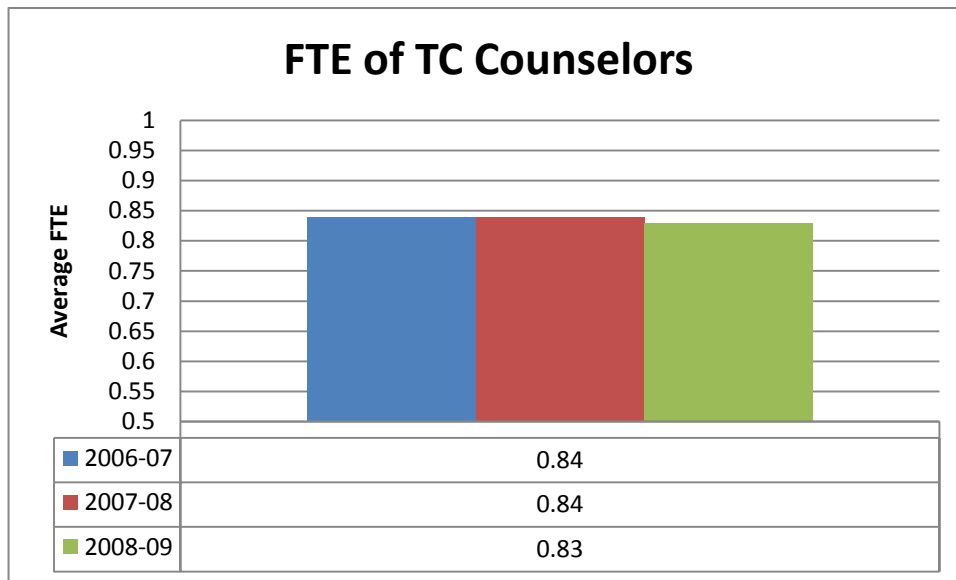


Fig 19

4. The Transfer Center Director reports directly to:

- Chief Student Service Officer
  Chief Instructional Officer
  Dean of Counseling
  Other

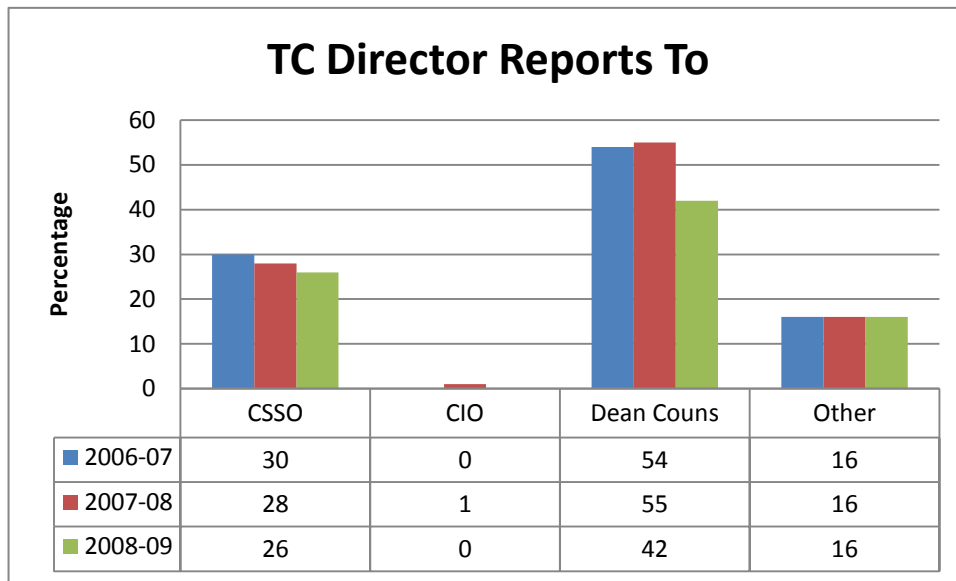


Fig 20

5. Is the Transfer Center Director directly involved in campus collaboration regarding district and college strategic planning and student equity?  Yes  No  Indirectly involved

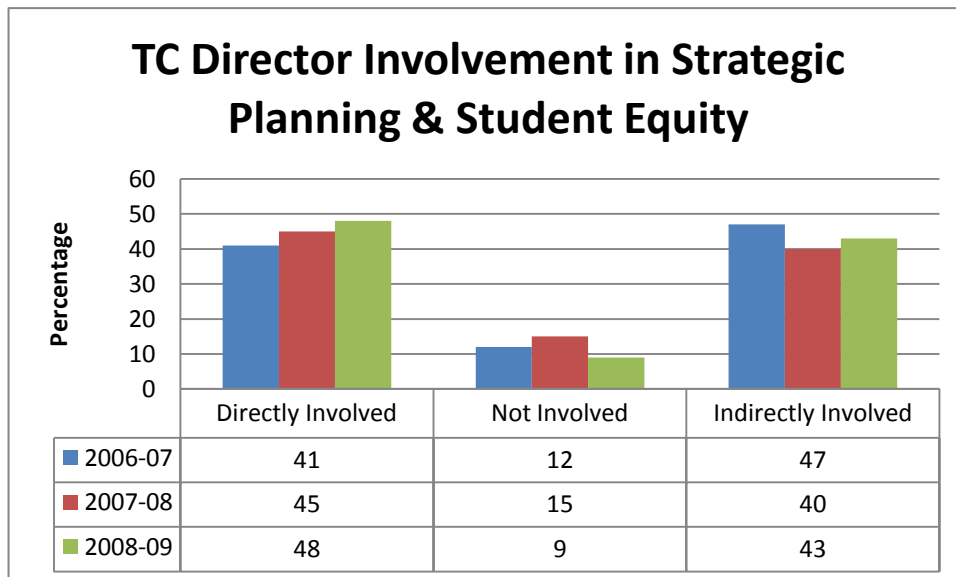
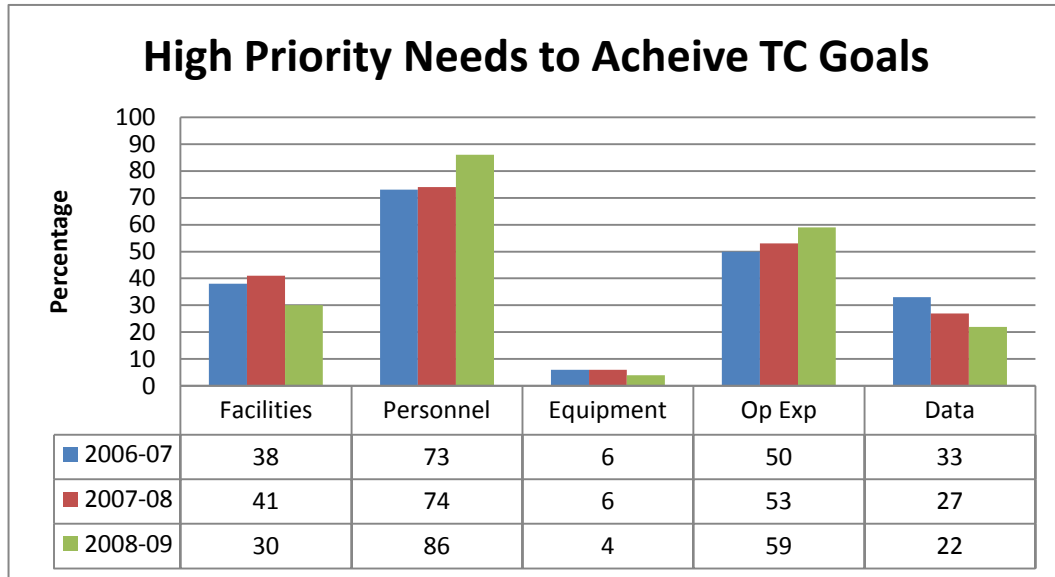


Fig 21

**Section 4: Challenges**

**A - Rank needs for facilities, personnel, equipment, op expenses, data gathering capabilities.**

The following chart shows when each category was ranked as a high need (rank 1 or 2):



**Fig 22**

Note on the chart above more than one rank can be selected as a high need, so percentages for each year exceed 100%

**B – Barriers to transfer**

**Student Related**

Academic skills and/or preparation; Transportation, housing, child care, family support, lack of understanding, changing goals or majors indecision, missed deadlines, appointments, not seeking assistance

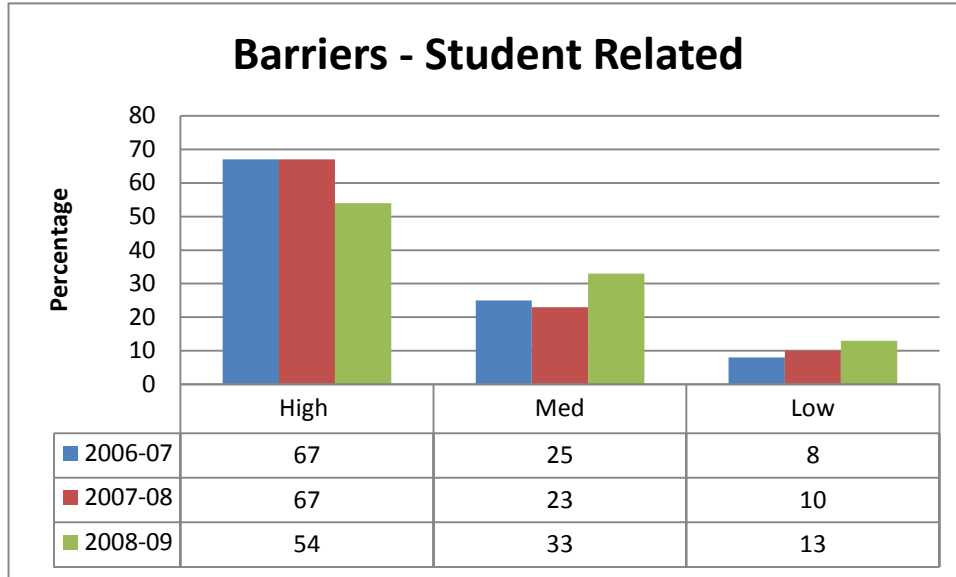


Fig 23

**Academic**

Insufficient course offerings (variety); insufficient course sections; lack of faculty involvement and/or need for training

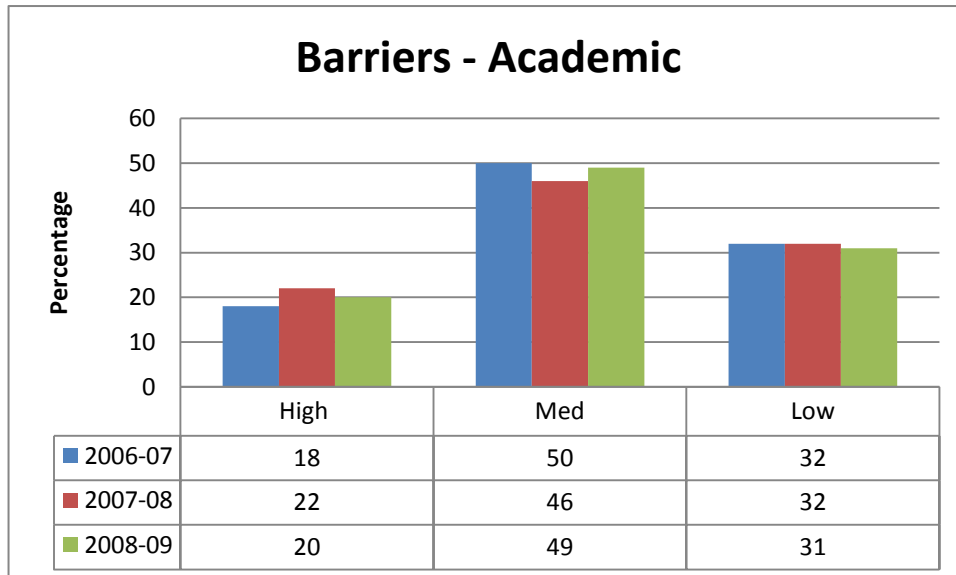


Fig 24

**Transfer Center Operations**

Lack of adequate staffing; information (availability/accuracy of requirements, dissemination); inadequate budget; inadequate facilities and equipment

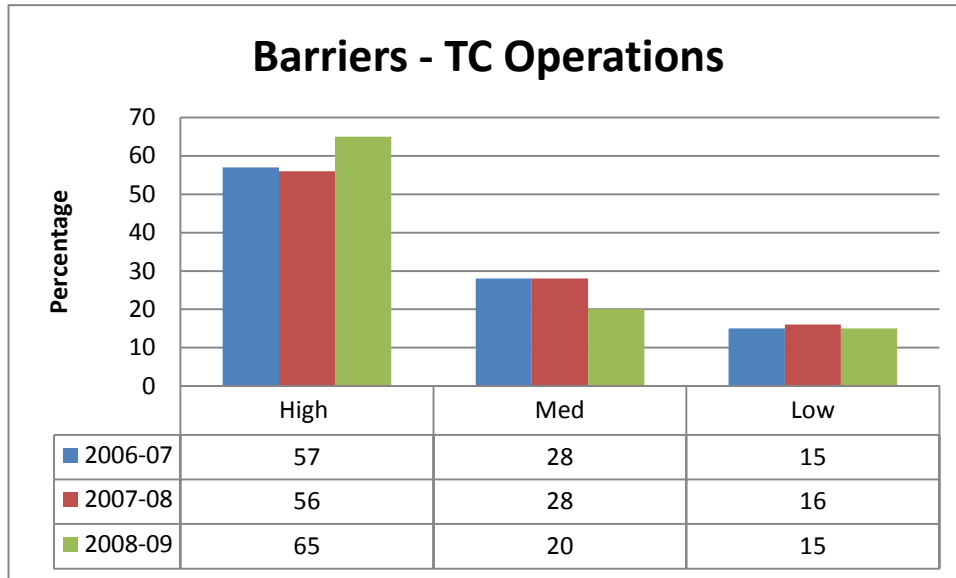


Fig 25

**Four-year Institutions**

Geographic distance; admission process or policies; insufficient representative visits; admission limits (capacity) or schedule (no winter/spring)

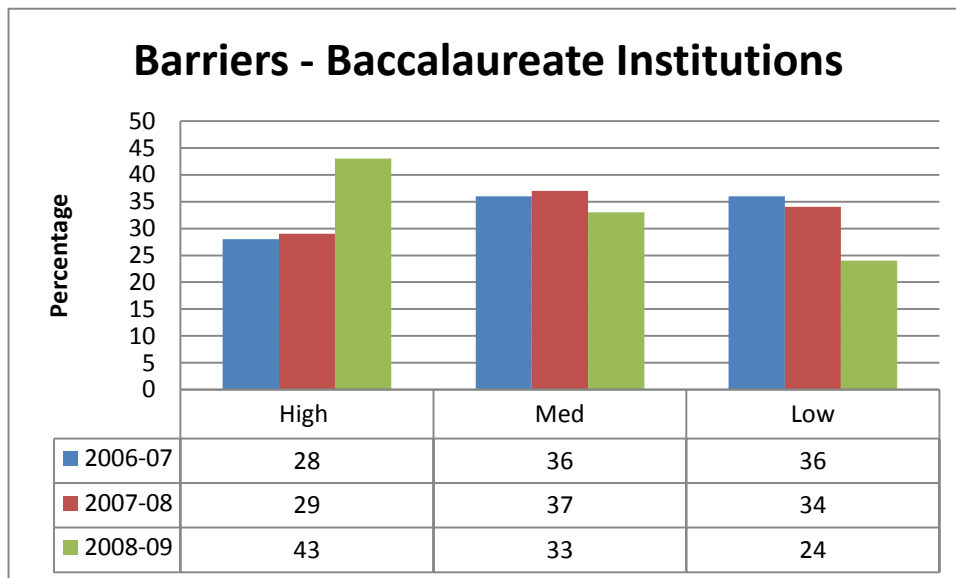


Fig 26

**Financial Aid**

Need; complex process, lack of information

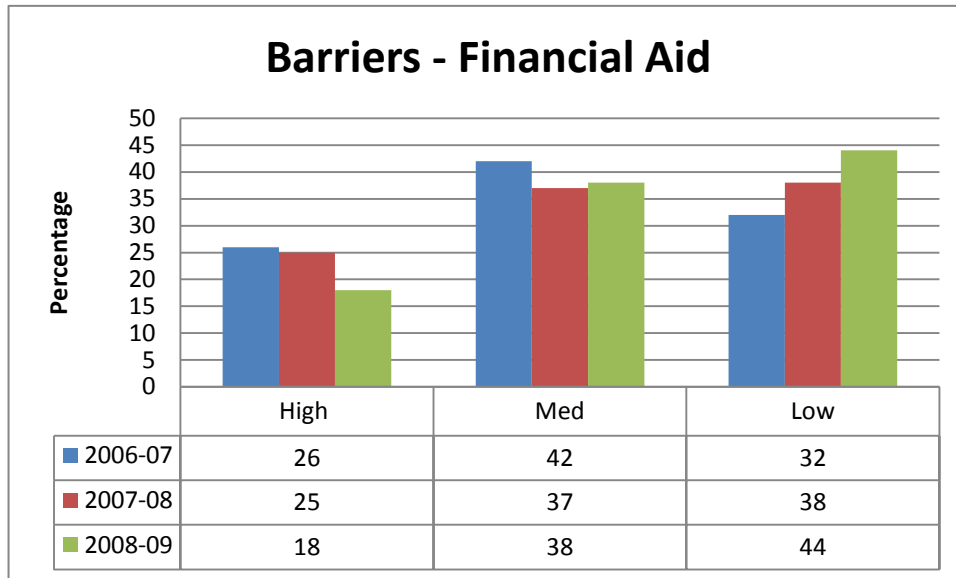


Fig 27

**Articulation**

Lack of general articulation (volume); lack of major preparation articulation

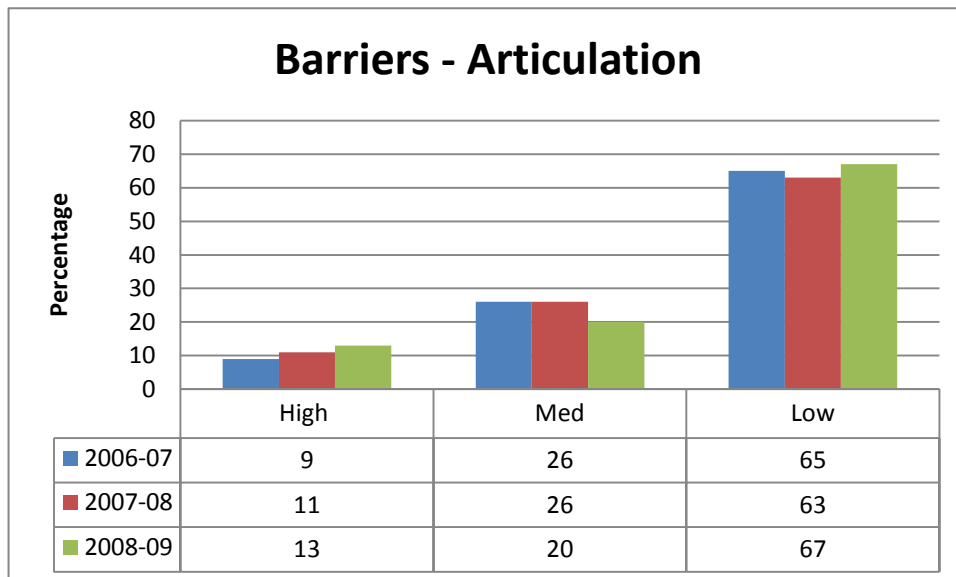


Fig 28

**Counseling**

Training; access (insufficient number of appointments/inadequate staffing)

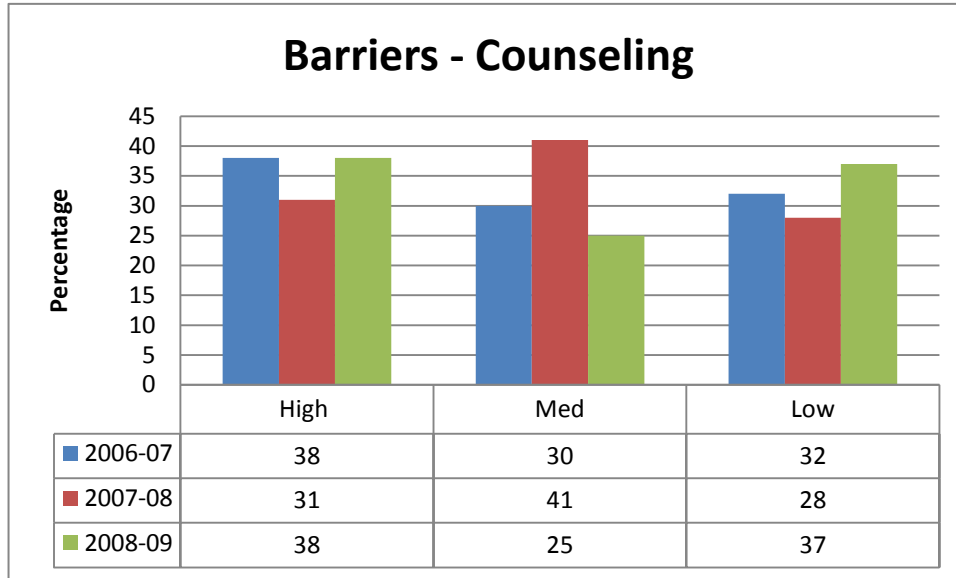


Fig 29

**Data/Information**

Lack of student tracking; transcription information (unavailable); collaboration with institutional research

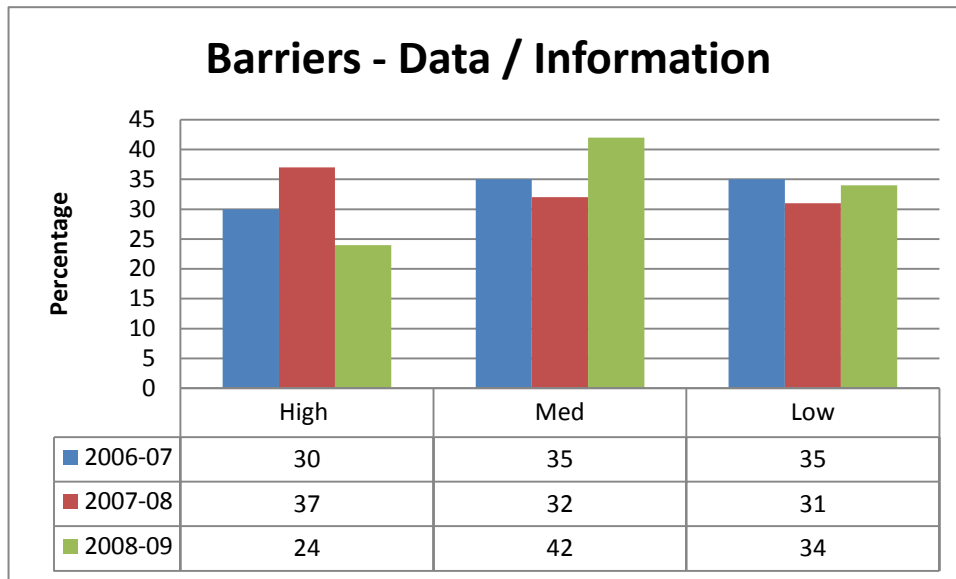


Fig 30

**Administration**

Not high institutional priority

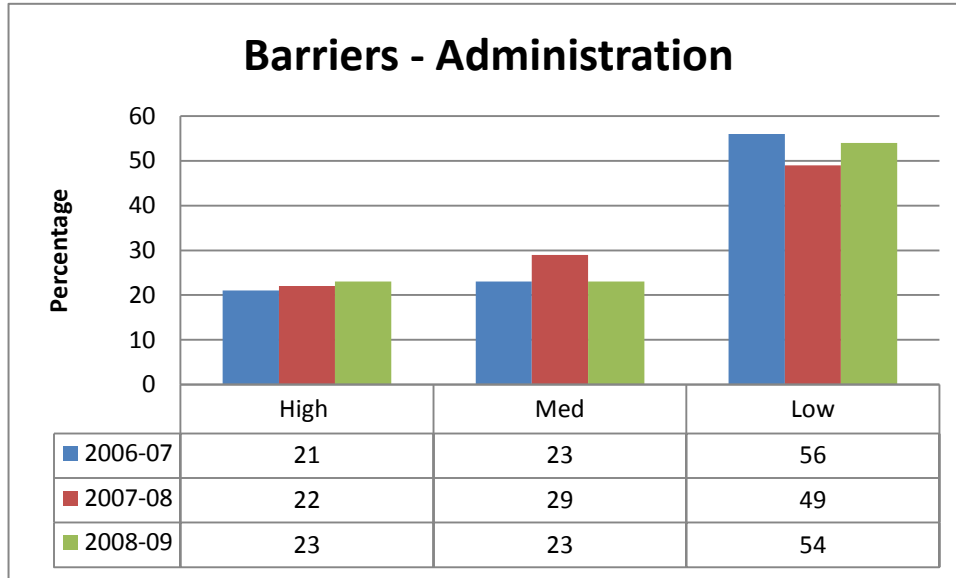


Fig 31

**1. Has your transfer center written student learning outcomes (SLOs)?**

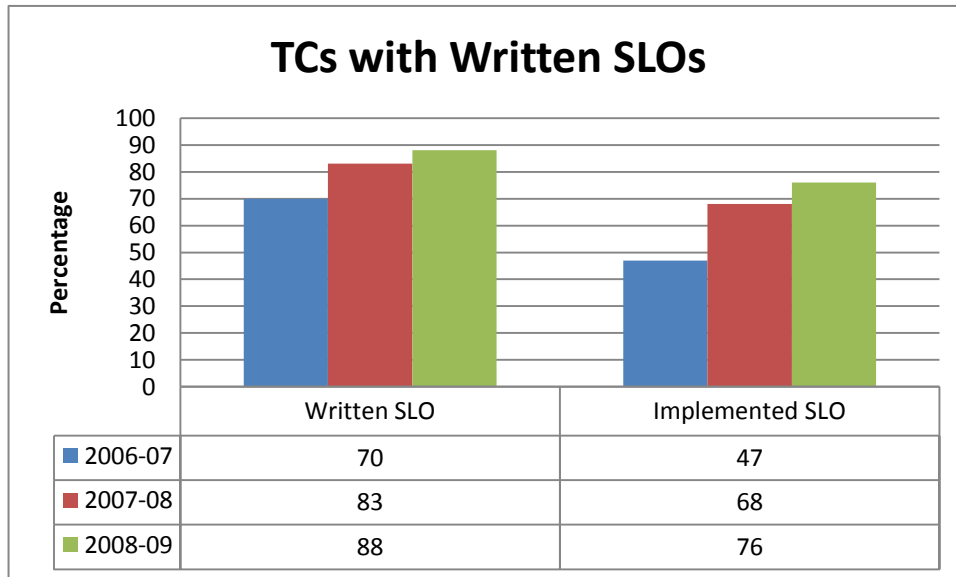


Fig 32

2. Has your transfer center undergone program review?

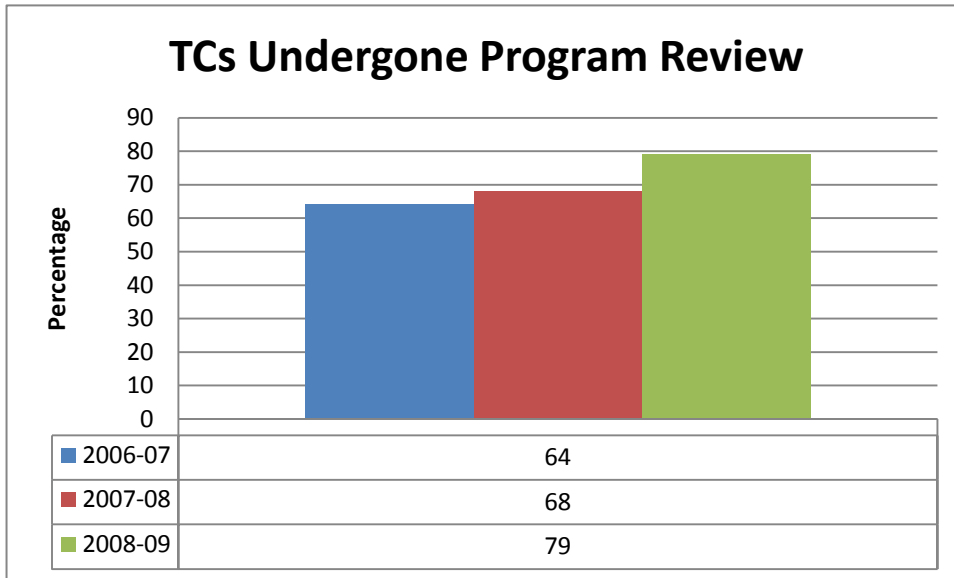
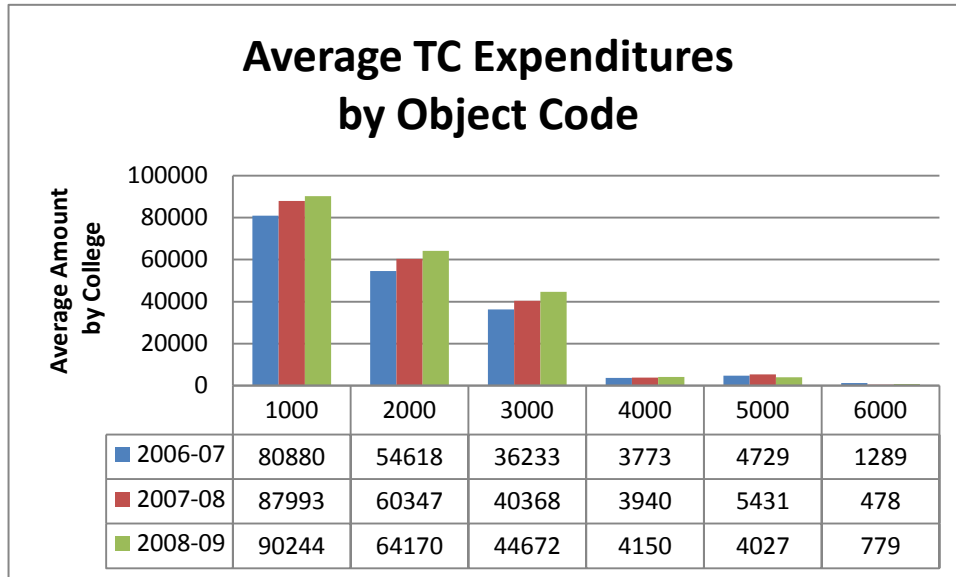


Fig 33

**Section 5: 2008-2009 Transfer Center Expenditures**

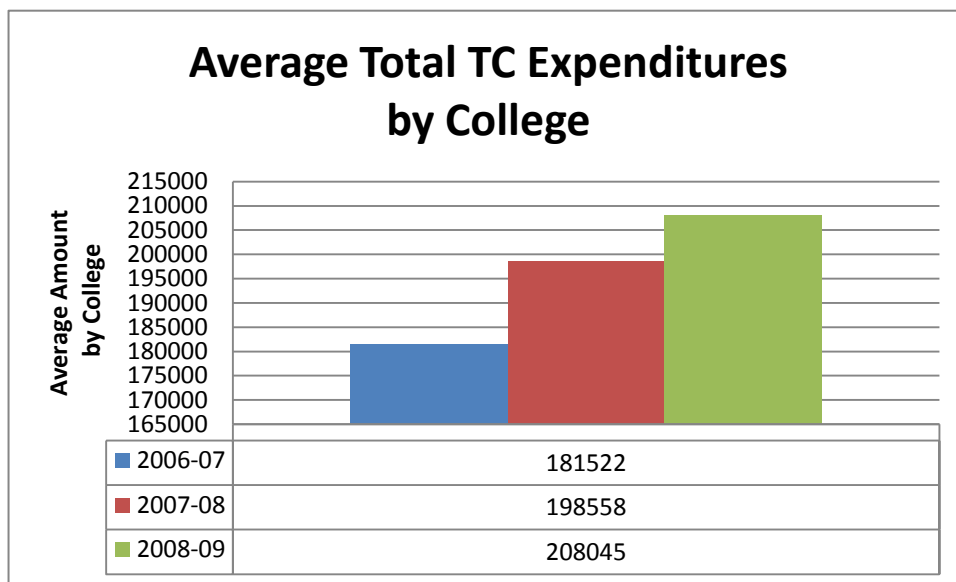
Average Dollars Spent per Object Code



1000 Academic Salaries, 2000 Classified Empl, 3000 Benefits, 4000 Supplies, 5000 Other Op Exp, 6000 Capital Outlay

**Fig 34**

Average Dollars Spent on Transfer Centers



**Fig 35**

Total Income Breakdown by Dollars

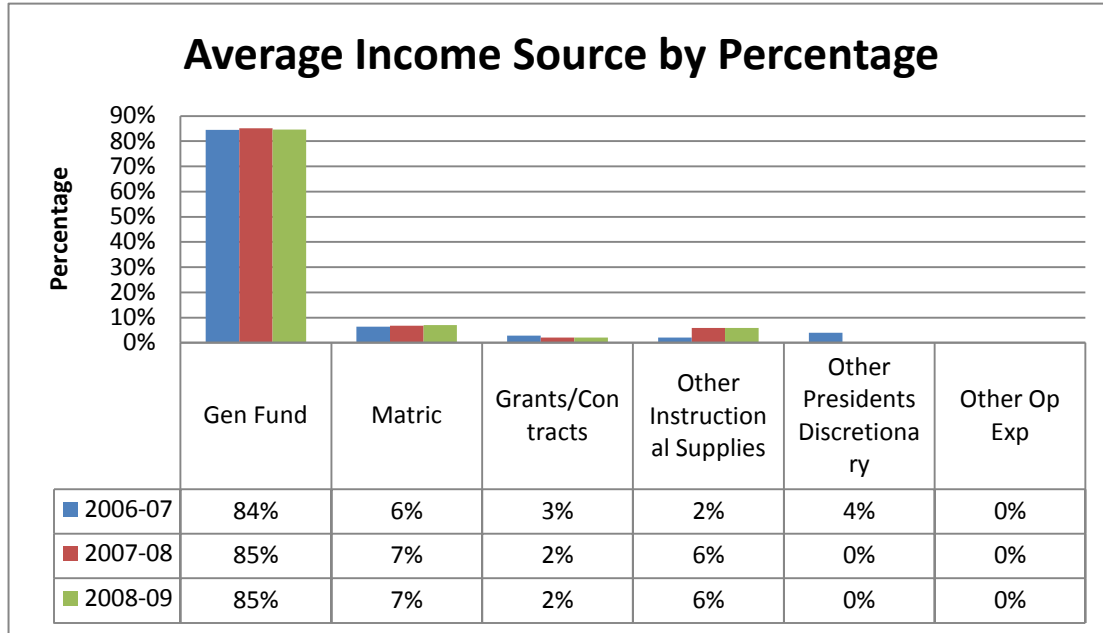


Fig 36