

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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April 23, 2008

**To:** Chief Business Officers  
Chief Student Services Officers  
Chief Financial Aid Officers

**From:** Timothy Bonnel  
Coordinator, Student Financial Aid (SFA) Programs Unit

**Subject(s):** 2007-08 Board Financial Assistance Program Student Financial Aid Administrative (BFAP-SFAA) Allowance Carry-over Spending Authority Implementation Guidelines  
2007-08 BFAP Form 2 & Form 3 Reporting Requirements  
2007-08 Reporting Calendar  
Reminder on Chancellor's Office Electronic Communications

**Attachments:** 2007-08 Initial and P1 SFAA Allocations and Maintenance of Effort (MOE) Carry-over Authorization Memorandum April 16, 2008

**Synopsis:** On April 16, 2008, Vice Chancellor of Student Services, Linda Michalowski, issued a memorandum to California Community Colleges and Districts granting carry-over authority for unspent 2007-08 BFAP-SFAA base and capacity funding. The memorandum provided for an extension of spending authority through September 30, 2008. In addition, the memorandum indicated that the SFA Programs Unit would provide implementation details. The April 16, 2008 memorandum from Vice Chancellor Michalowski can be found as an attachment to this letter as well as on the SFA Program Unit web page:

<http://www.cccco.edu/SystemOffice/Divisions/StudentServices/StudentFinancialAssistancePrograms/tabid/615/Default.aspx>

This SFA Program Unit memorandum provides Implementation Guidelines for the 2007-08 Board Financial Assistance Program – Student Financial Aid Administrative Allowance allocation “carry-over spending authority.” In addition to the Implementation Guidelines, attached are details on changes to the reporting requirements and a calendar summarizing the important dates for the remainder of the 2007-08 calendar year, including anticipated preliminary Fiscal Year 2008-09 allocations.

**Contact:** Please direct comments, questions or concerns regarding the Implementation Guidelines for the carry-over spending authority to:

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or  
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## **Implementation Guidelines for the 2007-08 BFAP – SFAA Allocation:**

As a result of the Governor's proposed 2008-09 Budget, released in January, 2008, California community colleges and districts have been granted authority to carry-over unspent 2007-08 BFAP-SFAA base and capacity funding into the first quarter of the 2008-09 fiscal year. This authority provides for a 90-day extension to the original period for expending the funds (July 1, 2007 through June 30, 2008). The extension deadline now provides for a spending authority period of July 1, 2007 through September 30, 2008.

It is critical for districts and colleges to maintain clear accounting records pertaining to the 2007-08, including expenditures in the July 1, 2008 to September 30, 2008 carry-over period, which must be included in the 2007-08 program report. Expenditures related to the 2008-09 allocation must be accounted for separately, and will be reported in the 2008-09 program report

The extension does not provide for any additional flexibility or the relaxing of program rules detailing allowable and prohibited use requirements. All of the existing expenditure guidelines and reporting requirements as specified in California Ed Code Section 76300, program regulations and program subregulatory policy, as reflected in the most recent Board of Governors Fee Waiver (BOGFW) Program Manual, remain in effect.

**Note: Despite an extension to the timeframe for spending authority for 2007-08, the SFAA funds must be used to supplement, not supplant, ongoing college expenditures for the administration of student financial aid.**

The 2008-09 fiscal year for expenditures and reporting will begin on July 1, 2008, and conclude on June 30, 2009. Estimated preliminary 2008-09 BFAP-SFAA allocations will be available in mid-June after the announcement of the Governor's May Revised State Budget, and the official initial allocations will follow, after the passage and signing of the 2008-09 Budget Act this summer or fall.

## **BFAP – SFAA Reporting Requirements Due to Carry-over Authority:**

As a result of the decision to grant the carry-over spending authority for the BFAP – SFAA allowance, the requirement to submit the **BFAP Form 2 - Release of Funds/Request for Funds Report** will be even more important for 2007-08. The report is intended to provide colleges that anticipate not spending their full BFAP – SFAA allocation the opportunity to de-obligate any portion of anticipated unspent 2007-08 funds in excess of those not designated for carry-over (not to exceed 7% of Base and Capacity) without penalty. Conversely, it provides colleges interested in requesting additional funds for 2007-08 a chance to share in the re-distribution of any deobligated funds. With the implementation of the 2007-08 carry-over authority, the Chancellor's Office will be distributing this report late, in the third week of April, and requiring subsequent submission by colleges no later than May 12, 2008.

When completing the BFAP Form 2 – Release of Funds/Request for Funds Report, colleges may need to refer to the attached 2007-08 BFAP-SFAA allocations, which represents the status of each college's allocations as of P-1 (February, 2008). Most colleges not receiving an adjustment in P-1 to their 2007-08 BFAP-SFAA capacity allocation of \$1,500 for scheduling their outreach events, will receive an adjustment in P-2 (May, 2008). In addition, the **BFAP Form 3 - Final Expenditures Report** will feature some reporting requirement changes as a result of the implementation of carry-over spending authority. Specifically, the Form 3 report and accompanying worksheet will require data for both the standard fiscal year of July 1, 2007 through June 30, 2008, and the extension period of July 1, 2008 through September 30, 2008.

Some colleges have inquired about the Maintenance of Effort (MOE) requirements for the 2007-08 year, especially in light of the potential budget reductions and spending restrictions. Since no mid-year reductions are being proposed or implemented for 2007-08, there will be no change to maintenance requirements or reporting for MOE in the fiscal year 2007-08 or 2008-09.

We do not anticipate any changes for the 2008-09 fiscal year and will return to the standard fiscal year for expenditures and reporting. The 2008-09 fiscal year will begin on July 1, 2008 and concludes on June 30, 2009, and should not reflect overlap data for 2007-08 carry-over spending for the extension period in 2007-08.

**Calendar of Important Dates for the Remainder of 2008:**

| <b>California Community Colleges BFAP – SFAA<br/>Important Dates &amp; Reporting Calendar</b> |                        |   |  |
|---|------------------------|---|--|
| <b>Date Distributed</b>   | <b>Date Due</b>        | <b>Action or Report</b>   | <b>Changes for 2008</b>  |
| Early June 2008   | No Required Action     | Estimated preliminary <b>2008-09</b> BFAP – SFAA Allocations based upon Governor’s May Revised State Budget     | N/A  |
| Summer/<br>Fall 2008  | No Required Action     | Official Initial BFAP – SFAA Allocations <b>2008-09</b> based upon the passage and signing of the State Budget. | N/A  |
| 4-23-08   | 5-12-08                | <b>2007-08</b> BFAP Form 2 <u>Release of Funds/Request for Funds Report</u>                                     | Distributed in third week of April with a May 12, 2008 due date.<br><br>We will accept request for additional BFAP-SFAA funding contingent on unclaimed outreach stipends and de-obligated funds identified on BFAP Form 2. Contact the SFA Program Unit with questions. |
| N/A   | 10-1-08                | MIS Annual <b>2007-08</b> Financial Aid Data Reporting  | N/A  |
| Estimated:<br>9-1-08  | Estimated:<br>10-24-08 | <b>2007-08</b> BFAP Form 3 <u>BFAP – SFAA Final Expenditures Report</u>   | Change in reporting requirements to include both fiscal year (July 1, 2007 to June 30, 2008) and extension (July 1, 2008 to September 30, 2008)  |

**Reminder:  
Subscribing to Chancellor’s Office Electronic Communications**

As a reminder, in an effort to conserve resources and ensure timely communications with the field, the Chancellor’s Office utilizes the CFAO-ALL alias list for a majority of the regular communications and many of the time sensitive communications.

In the event that you are not regularly receiving communications from the Chancellor’s Office Student Financial Assistance Program Unit, please be sure to contact your local campus or district MIS department and request that you be identified as a “pointer” to this list or any of the Chancellor’s Office alias lists. In addition, if you would like other staff or campus personnel added to the distribution, they should contact your local campus or district MIS department as well and request to be listed as a “pointer” to the CFAO-ALL list.

Alos, please be advised that local districts and colleges are now archiving list postings so that in the event that you experience an access failure, you may request redistribution from your local college or district list administrator.

**2007-08 Official P-1 BFAP SFAA Allocations and Maintenance of Effort (MOE)**

(Alpha By District/College)

Contact: Tim Bonnel 916-445-0104 or Tbonnel@ccccc.edu

| District           | College             | SFAA Base  |            |            | SFAA Capacity |                    |            | SFAA TOTAL |            |            | BFAP 2%    |            |            | MOE Requirements |
|--------------------|---------------------|------------|------------|------------|---------------|--------------------|------------|------------|------------|------------|------------|------------|------------|------------------|
|                    |                     | Advance    | P1         | P1         | Advance       | P1 Adjustment      | P1         | Advance    | P1         | P1         | Advance    | P1         | P1         |                  |
|                    |                     | Allocation | Adjustment | Allocation | Allocation    | for FAAM Holdback* | Allocation | Allocation | Adjustment | Allocation | Allocation | Adjustment | Allocation |                  |
| ALLAN HANCOCK      | ALLAN HANCOCK       | \$82,016   | \$0        | \$82,016   | \$260,136     | \$0                | \$260,136  | \$342,152  | \$0        | \$342,152  | \$34,308   | \$918      | \$35,226   | \$297,070        |
| ANTELOPE VALLEY    | ANTELOPE VALLEY     | \$113,674  | \$0        | \$113,674  | \$328,724     | \$1,500            | \$330,224  | \$442,398  | \$1,500    | \$443,898  | \$49,735   | \$1,331    | \$51,066   | \$675,302        |
| BARSTOW            | BARSTOW             | \$23,133   | \$0        | \$23,133   | \$133,223     | \$0                | \$133,223  | \$156,356  | \$0        | \$156,356  | \$14,054   | \$376      | \$14,430   | \$130,841        |
| BUTTE              | BUTTE               | \$112,991  | \$0        | \$112,991  | \$372,864     | \$1,500            | \$374,364  | \$485,855  | \$1,500    | \$487,355  | \$52,072   | \$1,393    | \$53,465   | \$381,703        |
| CABRILLO           | CABRILLO            | \$83,122   | \$0        | \$83,122   | \$300,902     | \$0                | \$300,902  | \$384,024  | \$0        | \$384,024  | \$35,475   | \$949      | \$36,424   | \$497,337        |
| CERRITOS           | CERRITOS            | \$204,209  | \$0        | \$204,209  | \$555,729     | \$1,500            | \$557,229  | \$759,938  | \$1,500    | \$761,438  | \$89,788   | \$2,402    | \$92,190   | \$942,650        |
| CHABOT-LAS POSITAS | CHABOT              | \$83,344   | \$0        | \$83,344   | \$306,035     | \$0                | \$306,035  | \$389,379  | \$0        | \$389,379  | \$37,346   | \$999      | \$38,345   | \$303,348        |
| CHABOT-LAS POSITAS | LAS POSITAS         | \$20,196   | \$0        | \$20,196   | \$157,745     | \$0                | \$157,745  | \$177,941  | \$0        | \$177,941  | \$9,547    | \$255      | \$9,802    | \$160,556        |
| CHAFFEY            | CHAFFEY             | \$110,838  | \$0        | \$110,838  | \$374,395     | \$0                | \$374,395  | \$485,233  | \$0        | \$485,233  | \$47,964   | \$1,283    | \$49,247   | \$513,273        |
| CITRUS             | CITRUS              | \$85,957   | \$0        | \$85,957   | \$309,346     | \$0                | \$309,346  | \$395,303  | \$0        | \$395,303  | \$42,524   | \$1,138    | \$43,662   | \$366,779        |
| COAST              | COASTLINE           | \$62,745   | \$0        | \$62,745   | \$241,777     | \$0                | \$241,777  | \$304,522  | \$0        | \$304,522  | \$19,633   | \$525      | \$20,158   | \$240,192        |
| COAST              | GOLDEN WEST         | \$90,182   | \$0        | \$90,182   | \$318,945     | \$0                | \$318,945  | \$409,127  | \$0        | \$409,127  | \$40,761   | \$1,091    | \$41,852   | \$450,186        |
| COAST              | ORANGE COAST        | \$131,379  | \$0        | \$131,379  | \$442,472     | \$1,500            | \$443,972  | \$573,851  | \$1,500    | \$575,351  | \$59,485   | \$1,592    | \$61,077   | \$624,470        |
| COMPTON            | COMPTON             | \$82,127   | \$0        | \$82,127   | \$225,146     | \$0                | \$225,146  | \$307,273  | \$0        | \$307,273  | \$31,477   | \$842      | \$32,319   | \$289,342        |
| CONTRA COSTA       | CONTRA COSTA        | \$52,132   | \$0        | \$52,132   | \$203,539     | \$1,500            | \$205,039  | \$255,671  | \$1,500    | \$257,171  | \$0        | \$0        | \$0        | \$511,595        |
| CONTRA COSTA       | DIABLO VALLEY       | \$70,188   | \$0        | \$70,188   | \$355,997     | \$0                | \$355,997  | \$426,185  | \$0        | \$426,185  | \$0        | \$0        | \$0        | \$428,867        |
| CONTRA COSTA       | LOS MEDANOS         | \$44,747   | \$0        | \$44,747   | \$204,219     | \$0                | \$204,219  | \$248,966  | \$0        | \$248,966  | \$15,966   | \$427      | \$16,393   | \$363,083        |
| COPPER MOUNTAIN    | COPPER MOUNTAIN     | \$16,683   | \$0        | \$16,683   | \$82,435      | \$0                | \$82,435   | \$99,118   | \$0        | \$99,118   | \$6,668    | \$178      | \$6,846    | \$171,121        |
| DESERT             | DESERT              | \$55,004   | \$0        | \$55,004   | \$217,536     | \$0                | \$217,536  | \$272,540  | \$0        | \$272,540  | \$27,189   | \$727      | \$27,916   | \$317,237        |
| EL CAMINO          | EL CAMINO           | \$156,678  | \$0        | \$156,678  | \$456,062     | \$0                | \$456,062  | \$612,740  | \$0        | \$612,740  | \$46,666   | \$1,249    | \$47,915   | \$1,062,388      |
| FEATHER RIVER      | FEATHER RIVER       | \$12,500   | \$0        | \$12,500   | \$76,415      | \$0                | \$76,415   | \$88,915   | \$0        | \$88,915   | \$3,733    | \$100      | \$3,833    | \$139,705        |
| FOOTHILL-DEANZA    | DE ANZA             | \$98,457   | \$0        | \$98,457   | \$472,647     | \$1,500            | \$474,147  | \$571,104  | \$1,500    | \$572,604  | \$46,007   | \$1,231    | \$47,238   | \$622,657        |
| FOOTHILL-DEANZA    | FOOTHILL            | \$37,344   | \$0        | \$37,344   | \$350,505     | \$1,500            | \$352,005  | \$387,849  | \$1,500    | \$389,349  | \$18,997   | \$508      | \$19,505   | \$364,451        |
| GAVILAN            | GAVILAN             | \$41,821   | \$0        | \$41,821   | \$163,322     | \$0                | \$163,322  | \$205,143  | \$0        | \$205,143  | \$18,250   | \$488      | \$18,738   | \$184,709        |
| GLENDALE           | GLENDALE            | \$147,017  | \$0        | \$147,017  | \$415,006     | \$0                | \$415,006  | \$562,023  | \$0        | \$562,023  | \$65,084   | \$1,741    | \$66,825   | \$563,200        |
| GROSSMONT-CUYAMACA | CUYAMACA            | \$49,183   | \$0        | \$49,183   | \$185,245     | \$1,500            | \$186,745  | \$234,428  | \$1,500    | \$235,928  | \$17,833   | \$477      | \$18,310   | \$289,024        |
| GROSSMONT-CUYAMACA | GROSSMONT           | \$118,320  | \$0        | \$118,320  | \$360,730     | \$0                | \$360,730  | \$479,050  | \$0        | \$479,050  | \$49,621   | \$1,328    | \$50,949   | \$654,408        |
| HARTNELL           | HARTNELL            | \$56,852   | \$0        | \$56,852   | \$223,411     | \$0                | \$223,411  | \$280,263  | \$0        | \$280,263  | \$22,095   | \$591      | \$22,686   | \$155,695        |
| IMPERIAL           | IMPERIAL VALLEY     | \$74,166   | \$0        | \$74,166   | \$259,776     | \$1,500            | \$261,276  | \$335,942  | \$1,500    | \$335,442  | \$45,704   | \$1,223    | \$46,927   | \$518,907        |
| KERN               | BAKERSFIELD         | \$141,283  | \$0        | \$141,283  | \$420,956     | \$0                | \$420,956  | \$562,239  | \$0        | \$562,239  | \$71,479   | \$1,912    | \$73,391   | \$521,968        |
| KERN               | CERRO COSO          | \$26,963   | \$0        | \$26,963   | \$112,424     | \$0                | \$112,424  | \$139,387  | \$0        | \$139,387  | \$11,659   | \$312      | \$11,971   | \$193,651        |
| KERN               | PORTERVILLE         | \$42,236   | \$0        | \$42,236   | \$143,783     | \$0                | \$143,783  | \$186,019  | \$0        | \$186,019  | \$21,135   | \$565      | \$21,700   | \$184,768        |
| LAKE TAHOE         | LAKE TAHOE          | \$17,287   | \$0        | \$17,287   | \$88,992      | \$0                | \$88,992   | \$106,279  | \$0        | \$106,279  | \$4,396    | \$118      | \$4,514    | \$86,797         |
| LASSEN             | LASSEN              | \$16,776   | \$0        | \$16,776   | \$89,414      | \$0                | \$89,414   | \$106,190  | \$0        | \$106,190  | \$8,001    | \$0        | \$8,001    | \$239,995        |
| LONG BEACH         | LONG BEACH CITY     | \$276,334  | \$0        | \$276,334  | \$616,454     | \$0                | \$616,454  | \$892,788  | \$0        | \$892,788  | \$111,416  | \$2,981    | \$114,397  | \$1,373,707      |
| LOS ANGELES        | L.A. CITY           | \$242,930  | \$0        | \$242,930  | \$531,545     | \$1,500            | \$533,045  | \$774,475  | \$1,500    | \$775,975  | \$84,537   | \$2,262    | \$86,799   | \$935,752        |
| LOS ANGELES        | L.A. EAST L.A.      | \$277,130  | \$0        | \$277,130  | \$674,180     | \$0                | \$674,180  | \$951,310  | \$0        | \$951,310  | \$108,215  | \$2,895    | \$111,110  | \$1,005,021      |
| LOS ANGELES        | L.A. HARBOR         | \$73,904   | \$0        | \$73,904   | \$224,051     | \$0                | \$224,051  | \$297,955  | \$0        | \$297,955  | \$27,225   | \$728      | \$27,953   | \$321,833        |
| LOS ANGELES        | L.A. MISSION        | \$77,635   | \$0        | \$77,635   | \$271,999     | \$0                | \$271,999  | \$349,634  | \$0        | \$349,634  | \$31,386   | \$840      | \$32,226   | \$433,488        |
| LOS ANGELES        | L.A. PIERCE         | \$119,865  | \$0        | \$119,865  | \$403,449     | \$0                | \$403,449  | \$523,314  | \$0        | \$523,314  | \$79,670   | \$2,132    | \$81,802   | \$415,712        |
| LOS ANGELES        | L.A. SOUTHWEST L.A. | \$130,125  | \$0        | \$130,125  | \$275,566     | \$0                | \$275,566  | \$405,691  | \$0        | \$405,691  | \$36,599   | \$979      | \$37,578   | \$381,631        |
| LOS ANGELES        | L.A. TRADE-TECH     | \$199,512  | \$0        | \$199,512  | \$458,452     | \$0                | \$458,452  | \$657,964  | \$0        | \$657,964  | \$62,956   | \$1,684    | \$64,640   | \$633,531        |
| LOS ANGELES        | L.A. VALLEY         | \$181,631  | \$0        | \$181,631  | \$436,349     | \$0                | \$436,349  | \$617,980  | \$0        | \$617,980  | \$62,171   | \$1,663    | \$63,834   | \$693,650        |
| LOS ANGELES        | L.A. WEST L.A.      | \$97,102   | \$0        | \$97,102   | \$260,357     | \$0                | \$260,357  | \$357,459  | \$0        | \$357,459  | \$31,252   | \$836      | \$32,088   | \$423,605        |
| LOS RIOS           | AMERICAN RIVER      | \$196,278  | \$0        | \$196,278  | \$662,089     | \$0                | \$662,089  | \$858,367  | \$0        | \$858,367  | \$101,502  | \$2,716    | \$104,218  | \$434,097        |
| LOS RIOS           | COSUMNES RIVER      | \$113,741  | \$0        | \$113,741  | \$324,057     | \$0                | \$324,057  | \$437,798  | \$0        | \$437,798  | \$46,219   | \$1,237    | \$47,456   | \$188,629        |
| LOS RIOS           | FOLSOM LAKE         | \$15,769   | \$0        | \$15,769   | \$152,145     | \$0                | \$152,145  | \$167,914  | \$0        | \$167,914  | \$12,094   | \$324      | \$12,418   | \$0              |
| LOS RIOS           | SACRAMENTO CITY     | \$189,681  | \$0        | \$189,681  | \$555,969     | \$0                | \$555,969  | \$745,650  | \$0        | \$745,650  | \$86,546   | \$2,316    | \$88,862   | \$495,892        |
| MARIN              | MARIN               | \$34,306   | \$0        | \$34,306   | \$152,339     | \$0                | \$152,339  | \$186,645  | \$0        | \$186,645  | \$14,652   | \$392      | \$15,044   | \$332,420        |
| MENDOCINO-LAKE     | MENDOCINO           | \$41,862   | \$0        | \$41,862   | \$139,599     | \$0                | \$139,599  | \$181,461  | \$0        | \$181,461  | \$14,354   | \$384      | \$14,738   | \$319,321        |
| MERCED             | MERCED              | \$82,765   | \$0        | \$82,765   | \$293,983     | \$0                | \$293,983  | \$376,748  | \$0        | \$376,748  | \$42,003   | \$1,124    | \$43,127   | \$356,468        |

**2007-08 Official P-1 BFAP SFAA Allocations and Maintenance of Effort (MOE)**

(Alpha By District/College)

Contact: Tim Bonnel 916-445-0104 or Tbonnel@ccccc.edu

| District              | College            | SFAA Base  |            |            | SFAA Capacity |                    |            | SFAA TOTAL  |            |             | BFAP 2%    |            |            | MOE Requirements |
|-----------------------|--------------------|------------|------------|------------|---------------|--------------------|------------|-------------|------------|-------------|------------|------------|------------|------------------|
|                       |                    | Advance    | P1         | P1         | Advance       | P1 Adjustment      | P1         | Advance     | P1         | P1          | Advance    | P1         | P1         |                  |
|                       |                    | Allocation | Adjustment | Allocation | Allocation    | for FAAM Holdback* | Allocation | Allocation  | Adjustment | Allocation  | Allocation | Adjustment | Allocation |                  |
| MIRA COSTA            | MIRA COSTA         | \$41,988   | \$0        | \$41,988   | \$191,423     | \$0                | \$191,423  | \$233,411   | \$0        | \$233,411   | \$20,512   | \$549      | \$21,061   | \$527,686        |
| MONTEREY              | MONTEREY           | \$28,684   | \$0        | \$28,684   | \$176,374     | \$0                | \$176,374  | \$205,058   | \$0        | \$205,058   | \$14,220   | \$380      | \$14,600   | \$435,789        |
| MT. SAN ANTONIO       | MT. SAN ANTONIO    | \$188,156  | \$0        | \$188,156  | \$662,139     | \$1,500            | \$663,639  | \$850,295   | \$1,500    | \$851,795   | \$88,011   | \$2,355    | \$90,366   | \$943,012        |
| MT. SAN JACINTO       | MT. SAN JACINTO    | \$98,058   | \$0        | \$98,058   | \$287,021     | \$0                | \$287,021  | \$385,079   | \$0        | \$385,079   | \$40,120   | \$1,073    | \$41,193   | \$304,681        |
| NAPA VALLEY           | NAPA VALLEY        | \$37,284   | \$0        | \$37,284   | \$174,418     | \$0                | \$174,418  | \$211,702   | \$0        | \$211,702   | \$14,134   | \$378      | \$14,512   | \$185,240        |
| NORTH ORANGE          | CYPRESS            | \$95,291   | \$0        | \$95,291   | \$351,431     | \$1,500            | \$352,931  | \$446,722   | \$1,500    | \$448,222   | \$41,317   | \$1,105    | \$42,422   | \$375,250        |
| NORTH ORANGE          | FULLERTON          | \$109,886  | \$0        | \$109,886  | \$466,568     | \$0                | \$466,568  | \$576,454   | \$0        | \$576,454   | \$58,073   | \$1,554    | \$59,627   | \$402,829        |
| OHLONE                | OHLONE             | \$24,826   | \$0        | \$24,826   | \$188,983     | \$1,500            | \$190,483  | \$213,809   | \$1,500    | \$215,309   | \$11,794   | \$316      | \$12,110   | \$224,196        |
| PALO VERDE            | PALO VERDE         | \$15,917   | \$0        | \$15,917   | \$93,218      | \$0                | \$93,218   | \$109,135   | \$0        | \$109,135   | \$8,815    | \$236      | \$9,051    | \$104,326        |
| PALOMAR               | PALOMAR            | \$80,547   | \$0        | \$80,547   | \$432,661     | \$0                | \$432,661  | \$513,208   | \$0        | \$513,208   | \$40,695   | \$1,089    | \$41,784   | \$813,493        |
| PASADENA              | PASADENA CITY      | \$215,263  | \$0        | \$215,263  | \$623,718     | \$0                | \$623,718  | \$838,981   | \$0        | \$838,981   | \$109,956  | \$2,942    | \$112,898  | \$793,412        |
| PERALTA               | ALAMEDA            | \$60,667   | \$0        | \$60,667   | \$177,945     | \$0                | \$177,945  | \$238,612   | \$0        | \$238,612   | \$18,954   | \$507      | \$19,461   | \$568,692        |
| PERALTA               | BERKELEY CITY      | \$35,678   | \$0        | \$35,678   | \$132,253     | \$0                | \$132,253  | \$167,931   | \$0        | \$167,931   | \$12,632   | \$338      | \$12,970   | \$132,981        |
| PERALTA               | LANEY              | \$113,296  | \$0        | \$113,296  | \$305,685     | \$1,500            | \$307,185  | \$418,981   | \$1,500    | \$420,481   | \$40,798   | \$1,092    | \$41,890   | \$398,764        |
| PERALTA               | MERRITT            | \$61,998   | \$0        | \$61,998   | \$202,662     | \$0                | \$202,662  | \$264,660   | \$0        | \$264,660   | \$22,019   | \$589      | \$22,608   | \$328,583        |
| RANCHO SANTIAGO       | SANTA ANA          | \$157,820  | \$0        | \$157,820  | \$526,757     | \$0                | \$526,757  | \$689,275   | \$0        | \$689,275   | \$53,563   | \$1,433    | \$54,996   | \$456,580        |
| RANCHO SANTIAGO       | SANTIAGO CANYON    | \$46,187   | \$0        | \$46,187   | \$233,550     | \$0                | \$233,550  | \$275,040   | \$0        | \$275,040   | \$14,638   | \$392      | \$15,030   | \$193,295        |
| REDWOODS              | REDWOODS           | \$65,310   | \$0        | \$65,310   | \$198,538     | \$0                | \$198,538  | \$263,848   | \$0        | \$263,848   | \$22,985   | \$615      | \$23,600   | \$465,378        |
| RIO HONDO             | RIO HONDO          | \$104,400  | \$0        | \$104,400  | \$357,826     | \$0                | \$357,826  | \$462,226   | \$0        | \$462,226   | \$51,896   | \$1,389    | \$53,285   | \$515,897        |
| RIVERSIDE             | RIVERSIDE          | \$224,592  | \$0        | \$224,592  | \$641,118     | \$1,500            | \$642,618  | \$865,710   | \$1,500    | \$867,210   | \$95,046   | \$2,543    | \$97,589   | \$892,478        |
| SAN BERNARDINO        | CRAFTON HILLS      | \$32,718   | \$0        | \$32,718   | \$144,102     | \$0                | \$144,102  | \$176,820   | \$0        | \$176,820   | \$14,270   | \$382      | \$14,652   | \$179,885        |
| SAN BERNARDINO        | SAN BERNARDINO     | \$156,169  | \$0        | \$156,169  | \$379,043     | \$0                | \$379,043  | \$535,212   | \$0        | \$535,212   | \$62,434   | \$1,670    | \$64,104   | \$351,950        |
| SAN DIEGO             | SAN DIEGO CITY     | \$163,801  | \$0        | \$163,801  | \$523,112     | \$0                | \$523,112  | \$686,913   | \$0        | \$686,913   | \$53,687   | \$1,436    | \$55,123   | \$663,469        |
| SAN DIEGO             | SAN DIEGO MESA     | \$172,793  | \$0        | \$172,793  | \$459,108     | \$0                | \$459,108  | \$631,901   | \$0        | \$631,901   | \$59,751   | \$1,599    | \$61,350   | \$498,185        |
| SAN DIEGO             | SAN DIEGO MIRAMAR  | \$61,828   | \$0        | \$61,828   | \$237,000     | \$0                | \$237,000  | \$298,828   | \$0        | \$298,828   | \$22,119   | \$592      | \$22,711   | \$224,137        |
| SAN FRANCISCO         | SAN FRANCISCO CITY | \$176,159  | \$0        | \$176,159  | \$858,664     | \$0                | \$858,664  | \$1,034,822 | \$0        | \$1,034,822 | \$90,499   | \$2,421    | \$92,920   | \$1,471,309      |
| SAN JOAQUIN DELTA     | SAN JOAQUIN DELTA  | \$183,487  | \$0        | \$183,487  | \$474,660     | \$0                | \$474,660  | \$658,147   | \$0        | \$658,147   | \$80,950   | \$2,166    | \$83,116   | \$848,789        |
| SAN JOSE-EVERGREEN    | EVERGREEN VALLEY   | \$76,249   | \$0        | \$76,249   | \$234,497     | \$0                | \$234,497  | \$310,746   | \$0        | \$310,746   | \$31,153   | \$834      | \$31,987   | \$404,690        |
| SAN JOSE-EVERGREEN    | SAN JOSE CITY      | \$89,919   | \$0        | \$89,919   | \$266,866     | \$0                | \$266,866  | \$356,785   | \$0        | \$356,785   | \$36,179   | \$968      | \$37,147   | \$292,321        |
| SAN LUIS OBISPO       | CUESTA             | \$66,124   | \$0        | \$66,124   | \$253,876     | \$1,500            | \$255,376  | \$320,000   | \$1,500    | \$321,500   | \$30,648   | \$820      | \$31,468   | \$365,692        |
| SAN MATEO             | CANADA             | \$42,722   | \$0        | \$42,722   | \$181,294     | \$0                | \$181,294  | \$224,016   | \$0        | \$224,016   | \$17,026   | \$456      | \$17,482   | \$189,369        |
| SAN MATEO             | SAN MATEO          | \$48,551   | \$0        | \$48,551   | \$245,952     | \$0                | \$245,952  | \$294,503   | \$0        | \$294,503   | \$22,434   | \$600      | \$23,034   | \$269,744        |
| SAN MATEO             | SKYLINE            | \$44,818   | \$0        | \$44,818   | \$220,096     | \$0                | \$220,096  | \$264,914   | \$0        | \$264,914   | \$21,410   | \$573      | \$21,983   | \$188,400        |
| SANTA BARBARA         | SANTA BARBARA CITY | \$104,751  | \$0        | \$104,751  | \$386,041     | \$0                | \$386,041  | \$490,792   | \$0        | \$490,792   | \$48,201   | \$1,290    | \$49,491   | \$426,433        |
| SANTA CLARITA         | CANYONS            | \$46,412   | \$0        | \$46,412   | \$254,608     | \$0                | \$254,608  | \$301,020   | \$0        | \$301,020   | \$24,654   | \$660      | \$25,314   | \$295,078        |
| SANTA MONICA          | SANTA MONICA CITY  | \$144,732  | \$0        | \$144,732  | \$530,601     | \$0                | \$530,601  | \$675,333   | \$0        | \$675,333   | \$73,560   | \$1,968    | \$75,528   | \$790,507        |
| SEQUOIAS              | SEQUOIAS           | \$95,112   | \$0        | \$95,112   | \$286,435     | \$0                | \$286,435  | \$381,547   | \$0        | \$381,547   | \$47,314   | \$1,266    | \$48,580   | \$522,348        |
| SHASTA-TEHAMA-TRINITY | SHASTA             | \$84,869   | \$0        | \$84,869   | \$267,654     | \$0                | \$267,654  | \$352,523   | \$0        | \$352,523   | \$27,652   | \$740      | \$28,392   | \$262,727        |
| SIERRA                | SIERRA             | \$95,858   | \$0        | \$95,858   | \$372,290     | \$0                | \$372,290  | \$468,148   | \$0        | \$468,148   | \$47,500   | \$1,271    | \$48,771   | \$483,604        |
| SISKIYOU              | SISKIYOU           | \$30,723   | \$0        | \$30,723   | \$116,141     | \$0                | \$116,141  | \$146,864   | \$0        | \$146,864   | \$10,796   | \$289      | \$11,085   | \$136,045        |
| SOLANO                | SOLANO             | \$61,831   | \$0        | \$61,831   | \$237,333     | \$0                | \$237,333  | \$299,164   | \$0        | \$299,164   | \$0        | \$0        | \$0        | \$830,714        |
| SONOMA                | SANTA ROSA         | \$113,323  | \$0        | \$113,323  | \$479,889     | \$0                | \$479,889  | \$593,212   | \$0        | \$593,212   | \$54,258   | \$1,452    | \$55,710   | \$496,083        |
| SOUTH ORANGE          | IRVINE VALLEY      | \$39,337   | \$0        | \$39,337   | \$188,659     | \$0                | \$188,659  | \$227,996   | \$0        | \$227,996   | \$16,937   | \$453      | \$17,390   | \$304,434        |
| SOUTH ORANGE          | SADDLEBACK         | \$48,943   | \$0        | \$48,943   | \$306,426     | \$0                | \$306,426  | \$355,369   | \$0        | \$355,369   | \$23,617   | \$632      | \$24,249   | \$543,871        |
| SOUTHWESTERN          | SOUTHWESTERN       | \$165,264  | \$0        | \$165,264  | \$441,406     | \$0                | \$441,406  | \$606,670   | \$0        | \$606,670   | \$75,594   | \$2,023    | \$77,617   | \$1,995,144      |
| STATE CENTER          | FRESNO CITY        | \$265,323  | \$0        | \$265,323  | \$643,515     | \$0                | \$643,515  | \$908,838   | \$0        | \$908,838   | \$113,502  | \$3,037    | \$116,539  | \$871,907        |
| STATE CENTER          | REEDLEY            | \$123,581  | \$0        | \$123,581  | \$314,106     | \$1,500            | \$315,606  | \$437,687   | \$1,500    | \$439,187   | \$49,028   | \$1,312    | \$50,340   | \$461,256        |
| VENTURA               | MOORPARK           | \$51,835   | \$0        | \$51,835   | \$277,286     | \$0                | \$277,286  | \$329,121   | \$0        | \$329,121   | \$23,169   | \$620      | \$23,789   | \$292,440        |
| VENTURA               | OXNARD             | \$70,606   | \$0        | \$70,606   | \$199,857     | \$0                | \$199,857  | \$270,463   | \$0        | \$270,463   | \$28,475   | \$762      | \$29,237   | \$401,927        |
| VENTURA               | VENTURA            | \$89,076   | \$0        | \$89,076   | \$281,425     | \$0                | \$281,425  | \$370,501   | \$0        | \$370,501   | \$36,534   | \$977      | \$37,511   | \$425,975        |
| VICTOR VALLEY         | VICTOR VALLEY      | \$103,769  | \$0        | \$103,769  | \$301,736     | \$0                | \$301,736  | \$405,505   | \$0        | \$405,505   | \$37,688   | \$1,008    | \$38,696   | \$367,103        |

**2007-08 Official P-1 BFAP SFAA Allocations and Maintenance of Effort (MOE)**

**(Alpha By District/College)**

Contact: Tim Bonnel 916-445-0104 or TBonnel@cccco.edu

| District            | College             | SFAA Base          |               |               | SFAA Capacity      |                                  |               | SFAA TOTAL         |               |               | BFAP 2%            |               |               | MOE Requirements |
|---------------------|---------------------|--------------------|---------------|---------------|--------------------|----------------------------------|---------------|--------------------|---------------|---------------|--------------------|---------------|---------------|------------------|
|                     |                     | Advance Allocation | P1 Adjustment | P1 Allocation | Advance Allocation | P1 Adjustment for FAAM Holdback* | P1 Allocation | Advance Allocation | P1 Adjustment | P1 Allocation | Advance Allocation | P1 Adjustment | P1 Allocation |                  |
| WEST HILLS          | WEST HILLS COALINGA | \$43,142           | \$0           | \$43,142      | \$180,056          | \$0                              | \$180,056     | \$223,198          | \$0           | \$223,198     | \$24,299           | \$650         | \$24,949      | \$282,525        |
| WEST HILLS          | WEST HILLS LEMOORE  | \$12,500           | \$0           | \$12,500      | \$48,500           | \$0                              | \$48,500      | \$61,000           | \$0           | \$61,000      | \$0                | \$0           | \$0           | \$0              |
| WEST KERN           | TAFT                | \$22,988           | \$0           | \$22,988      | \$115,335          | \$0                              | \$115,335     | \$138,323          | \$0           | \$138,323     | \$8,701            | \$233         | \$8,934       | \$141,326        |
| WEST VALLEY-MISSION | MISSION             | \$44,181           | \$0           | \$44,181      | \$217,210          | \$0                              | \$217,210     | \$261,391          | \$0           | \$261,391     | \$17,738           | \$475         | \$18,213      | \$364,726        |
| WEST VALLEY-MISSION | WEST VALLEY         | \$35,368           | \$0           | \$35,368      | \$223,776          | \$0                              | \$223,776     | \$259,144          | \$0           | \$259,144     | \$15,038           | \$402         | \$15,440      | \$352,346        |
| YOSEMITE            | COLUMBIA            | \$19,917           | \$0           | \$19,917      | \$105,547          | \$1,500                          | \$107,047     | \$125,464          | \$1,500       | \$126,964     | \$8,877            | \$238         | \$9,115       | \$77,777         |
| YOSEMITE            | MODESTO             | \$127,018          | \$0           | \$127,018     | \$428,779          | \$0                              | \$428,779     | \$555,797          | \$0           | \$555,797     | \$69,801           | \$1,868       | \$71,669      | \$593,106        |
| YUBA                | YUBA                | \$96,235           | \$0           | \$96,235      | \$285,395          | \$0                              | \$285,395     | \$381,630          | \$0           | \$381,630     | \$0                | \$0           | \$0           | \$387,323        |
|                     |                     | \$10,170,000       | \$0           | \$10,170,000  | \$34,035,000       | \$27,000                         | \$34,062,000  | \$44,205,000       | \$27,000      | \$44,232,000  | \$4,223,120        | \$112,780     | \$4,335,900   |                  |

\*Spring Outreach Event Holdback can be claimed and released in P-1 or P-2 by posting a Spring event(s) on the [www.i.affordcollege.com](http://www.i.affordcollege.com) website.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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**To: Chief Business Officers  
Chief Student Services Officers  
Chief Financial Aid Officers**

**From: Linda Michalowski, Vice Chancellor for Student Services and Special Programs**

**Date: April 16, 2008**

**Subject: Carry-over Authority for Unspent 2007-08 Board Financial Assistance Programs - Student Financial Aid Administrative Allowance (BFAP-SFAA) Funds**

Over the last two months the Chancellor's Office SFA Program Unit staff, with input from the Financial Aid Regional Representatives, has been discussing whether to permit the carry-over of unspent 2007-08 BFAP SFAA funds into 2008-09. A disproportionate proposed reduction to BFAP SFAA funding of more than 14.2% for 2008-09 has made carry-over an important consideration for the BFAP SFAA categorical funding. In addition, an important factor weighed particularly heavily on this decision, namely, the concentration of nearly 90% of all BFAP-SFAA dollars being spent on compensation and employment related expenses.

The above considerations have lead to the decision to authorize districts to carry over up to seven percent (7%) of unspent 2007-08 BFAP-SFAA funds and to allow expenditure of those balances through September 30, 2008. In allowing for this 7% carry forward authority we have given districts the flexibility to manage the proposed fourteen Percent reduction over a period of two fiscal years hopefully mitigating the negative impact.

It is important to note that we are authorizing this carry-over policy as an emergency measure applicable only to the current fiscal situation for BFAP SFAA funding. Similar authority cannot be granted for the other student services categorical programs, either because the size of the potential cuts do not justify the administrative workload associated with making such a change (EOPS, CARE, DSP&S and Matriculation) or because our funding source involves maintenance of effort or match requirements that would not allow a shift of funds into the new year (CalWORKs and FKCE).

Please also note that the system remains opposed to the proposed cuts to all of these programs and will continue to advocate for their full funding.

**Implementation details:** Districts will soon receive specific information from the Chancellor's Office SFA Programs Unit staff responsible for the BFAP SFAA funding, regarding implementation details for spending and reporting funds under this carry-over authorization.

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