



Digest

CONSULTATION

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Title: Status of “Academic Calendars, Course Scheduling, and Related Topics” Concept Paper and Official Guidelines Implementation

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Issue

This item provides an update on the status of the “Academic Calendars, Course Scheduling, and Related Topics” Concept Paper and implementation of official System Office guidelines related to these areas.

Background

At the March 20, 2008 Consultation Council meeting members discussed the status of a concept paper written approximately two years ago entitled “[*Academic Calendars, Scheduling, and Related Topics*](#).” This concept paper was jointly authored by Chief Instructional Officer representatives and System Office staff and was originally brought to Consultation Council in May 2006 for review. The objective of this concept paper was to enhance dialog between the System Office and Community College Districts on standardization strategies related to course scheduling, flexible calendars, and academic calendar compression. After collecting feedback from the districts and other interested parties, it was intended that these standardization strategies would be quickly incorporated into a set of official system guidelines. However, due to significant workload issues and competing priorities (e.g., SB 361/enhanced noncredit implementation, Title 5 revision project, etc), this effort was delayed. In order to restart this process, at the March 20, 2008 meeting of the Council, the members were asked by System Office staff to once again review the paper and to submit any concerns, issues, and comments about its content to the System Office by April 18. In addition to requesting a new look, it was also determined that any comments received would be jointly reviewed by a subgroup of the Consultation Council and System Office staff and that this joint group would also work together to develop a draft set of official system guidelines primarily based on the concept paper that would be brought back to the Council for discussion. The outcome of that effort is the attached draft “Student Attendance Accounting Manual Addendum Concerning Academic Calendars, Course Scheduling, and Related Topics.” The review group participants were Carole Bogue-Feinour, Lori Gaskin, Randy Lawson, Elias Regalado, Mark Wade-Lieu, and Chris Yatooma.

The August Consultation Council meeting will include a detailed discussion concerning development of the attached draft addendum to the Student Attendance Accounting Manual (SAAM). Once finalized, it is anticipated that the addendum to the SAAM will be distributed to the system in early September 2008.