



Digest

CONSULTATION

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Title: Proposal to Establish System Advisory Committee on Student Services

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Issue/Background

The System Advisory Committee on Curriculum (SACC) was established in 2005 to provide a collaborative forum for system level discussions pertaining to curriculum to inform related System Office policies and practices. The committee discusses and makes recommendations on such topics as course and program approval processes, training the field about curriculum policies, Title 5 changes, and related curricular issues.

Recent Title 5 changes drafted and proposed by the SACC has brought into question how the perspective of Chief Student Services Officers can be incorporated into the system level process, given the various associations and administrative and support programs we represent, such as: Admissions and Records, Articulation, Assessment, Attendance Accounting Reporting, Basic Skills, CalWORKs, Career/Centers, Childcare, Counseling, degree and certificate evaluation, Distance Learning, credit and noncredit instruction, DSPS, Enrollment Management, EOPS/CARE, Financial Aid, Foster Youth, Health Services, Learning Resource Centers (library, open labs and tutoring), retention programs, Police Services, Student Grievance and Discipline, Transfer, and Veterans Services.

It has become evident that there is no formal organizational structure to incorporate the CSSO perspective with regard to early discussion on policies and regulatory changes that affect student access, preparation, progress and success towards course and degree completion, transfer, and career preparation, nor for the review of regulations related to enrollment procedures, attendance accounting reporting, special assistance programs, and retention and persistence assistance.

Recommendation

It is recommended that Consultation Council consider the formation of a System Advisory Committee on Student Services (SACSS). The purpose of the Committee would be to provide for a system wide review of student services issues, agendas, goals, and policies and procedures as well as input and guidance regarding the California Community Colleges System Strategic Plan goals on access, success, and system effectiveness. Specifically the role of the proposed Advisory Committee would be to:

1. Review and recommend changes to Title 5 regulations related to policies affecting student access, preparation, progress and success as well as regulations related to enrollment procedures, attendance accounting procedures, student conduct, special assistance programs, and retention and persistence efforts.
2. Provide input to guide and shape statewide policy and inter-segmental relationships on transfer, articulation, student financial assistance, student discipline, and matriculation.
3. Collaborate with SACC on areas where instruction and student services overlap such as Title 5 regulations and proposed curricular changes as they relate to posting of grades, compilation of units, degree requirements, development of academic records and transcripts, prerequisites and co-requisites for courses and programs that impact student enrollment , progress, persistence and success.

This recommendation has been discussed with Chancellor Diane Woodruff and Vice Chancellor Linda Michalowski. It will also be presented and discussed at the next SACC meeting scheduled April 24, 2008.

If there is general consensus for the concept, a formal committee structure would be proposed including the development of a proposed mission statement, goals, membership and governance structure and brought back to the May 2008 Consultation Council meeting for further discussion and review.