



September 9th – 11th Board of Governors Meeting Minutes

September 9, 2007

Call to Order

The open session of the retreat was called to order at 2:25 p.m. by Board of Governors President Kay Albiani.

Board of Governors Members Attendance

x	Kay Albiani		x	Lance Izumi
x	Barbara Davis-Lyman		x	Pauline Larwood
x	Kristin Jackson Franklin		x	Deborah Malumed
x	Barbara Gothard		x	Margaret Quiñones-Perez
x	Rose Guilbault		x	Gary Reed
x	Benita Haley		x	Carolyn Russell
x	Randal Hernandez			J. Alfred Smith, Sr.
	Bridget Howe		x	Tanna Thomas

System Office Budget Issues and Accounting Issues

By: Steve Bruckman, Barbara Krabbenhoft, and Bill Vorhies (1 Handout)

Bill Vorhies stated that the Vorhies report was a rapid, mid-level study. Mr. Vorhies stated that the Vorhies report was intended to cover the question of: What is the true cost of General Fund work that the System Office is doing?

Chancellor Diane Woodruff asked Mr. Vorhies what his recommendation was to fix the problem. Mr. Vorhies offered the following suggestions: a) Diane, Steve, and Barbara Krabbenhoft, Director of Internal Operations review the report to see where things stand and b) Consider hiring an outside person to do a complete audit and to help make any necessary changes.

Board Comments

Margaret Quiñones-Perez, Pauline Larwood, Kay Albiani, Randal Hernandez, Barbara Davis-Lyman, Deborah Malumed, Carolyn Russell

System Office Accounting Issues

By: Steve Bruckman and Barbara Krabbenhoft

Executive Vice Chancellor Steve Bruckman discussed the System Office accounting issues. Barbara Krabbenhoft, Director of Internal Operations explained that the accounting unit has made great strides this year and was able to close the books earlier than last year. Members of the Board thanked Barbara Krabbenhoft, Director of Internal Operations and Accounting Manager, April Lovan-Martinez, and the entire accounting unit for all of their hard work.



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Board Process on State Legislation

By: Marlene Garcia (1 handout)

Vice Chancellor Marlene Garcia went over a handout that described ways the boards at CSU, UC, CPEC and the State Board of Education take positions on legislation. Vice Chancellor Garcia highlighted three different options for the Board to consider when taking legislative positions. Board members will review all options.

Board Comments

Deborah Malumed, Randal Hernandez, Benita Haley, Pauline Larwood, Margaret Quiñones-Perez, Carolyn Russell, Lance Izumi, Gary Reed, Kay Albiani

Board Committee Structure

By: Marlene Garcia, Erik Skinner, and Diane Woodruff

Chancellor Diane Woodruff discussed the current Board committee structure. Some Board members stated that they would like to see committees created that are based on the Strategic Plan. It was also suggested that Chancellor Woodruff take this topic back to Cabinet for feedback on how they would like committees structured.

Board Officer Nominations

By: Kay Albiani

The Board of Governors discussed the nomination process. The discussion centered on a possible update of the *Procedures and Standing Order of the Board of Governors*. Some members of the Board stated that they would like to see the Executive Committee of the Board expanded.

Meeting with State Board of Education, UC and CSU Boards

By: Randal Hernandez

Board member Randal Hernandez suggested having a meeting with the State Board of Education, UC, and CSU boards. Board member Hernandez stated that the meeting would be an effort to get each group to work together. Some members of the Board of Governors feel that a discussion with UC and CSU cannot just be a friendly conversation, but that issues between the three systems need to be raised.

Salary Increase for Permanent Chancellor

The Board of Governors discussed the salary for the permanent Chancellor. The Board discussed the option of exploring a legislative fix for the salary. Kay Albiani, Lance Izumi, and Steve Bruckman will look into different solutions and report back to the Board in November.



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Search Process for a Permanent Chancellor

Board President Kay Albiani requested that every member of the Board submit criteria they would like to see in a permanent Chancellor. The Board also requested the following information: a) cost for a search firm; b) salary for the permanent Chancellor; c) RFP's for search firms; and, d) Board members submit the names of search firms that they would like to be consider for this process.

Other

Board member Deborah Malumed gave a report on CPEC.

Adjournment

The meeting was adjourned at 8:05 p.m. by Board of Governors President Kay Albiani.

September 10, 2007

Board of Governors Members Attendance

x	Kay Albiani		x	Lance Izumi
x	Barbara Davis-Lyman		x	Pauline Larwood
x	Kristin Jackson Franklin		x	Deborah Malumed
x	Barbara Gothard		x	Margaret Quiñones-Perez
x	Rose Guilbault		x	Gary Reed
x	Benita Haley		x	Carolyn Russell
x	Randal Hernandez			J. Alfred Smith, Sr.
x	Bridget Howe		x	Tanna Thomas

Call to Order

Board of Governors President Kay Albiani called the meeting to order at 9:02 a.m.

President's Report

By: Kay Albiani

President Albiani spent most of her time helping the Interim Chancellor transition and she also made a visit to Lake Tahoe CCD.



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Board Members Report

Board member Carolyn Russell reported that she did some work for Carnegie and Hewitt on a project called Strengthen Pre-Collegiate Education in Community Colleges. Board member Tanna Thomas attended the annual conference for the California School's Employees Associations. Board member Margaret Quiñones-Perez attended the Chicano/Latino Youth Leadership Conference and was excited to see the young people and their commitment for leadership here in CA. Board member Barbara Davis-Lyman attended the opening of the Spanish Institute in Lake Tahoe and she was also contacted by a group named Umoja which is focused on enhancing the success of African American students in California Community Colleges.

Chancellor's Report

Chancellor Diane Woodruff thanked the Board and the Vice Chancellors for all of their support. She stated that she has met with many people and has been asked to speak at several events. Chancellor Woodruff reported that Tuition Sensitivity has been eliminated and she thanked Federal Government Relations Director, Anne McKinney and Student Services Vice Chancellor, Linda Michalowski. The California Community Colleges and American Idol have a new promotion on the "I Can Afford College Campaign" website.

Chancellor Woodruff asked Lori Gaskin President of the Chief Instructional Officer (CIO) and the CIO at Lake Tahoe Community College to come forward to tell the Board about the Carter Doran Leadership Award that was awarded to Morgan Lynn by the CIO group.

Item 1 Recognition

Item 1.1 Resolution

By: Kay Albiani

John Koeberer was not present to receive his resolution. Board President Kay Albiani thanked John Koeberer for his service as a Board member.

Item 1.2 Recognition Award for Larry Toy

By: Diane Woodruff and Kay Albiani (1 Handout)

Chancellor Diane Woodruff and Board President Kay Albiani present Larry Toy (former President/CEO) of the Foundation for California Community Colleges with a plaque in appreciation for all of his hard work and achievements. Dr. Toy thanked the Board of Governors, the Chancellor, the Chancellor's Cabinet, the Foundation Board, the Foundation staff, and his wife for all of the support throughout the years.

Item 1.3 USA Funds Retention Award

By: Carole Bogue-Feinour, Diane Woodruff, and Ron Lee of USA Funds

Vice Chancellor Carole Bogue-Feinour presented Dr. Joann Jelly with the USA Funds Retention Award in recognition for all of her contributions to student retention.



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Item 1.4 2007 CCC Technology Awards

By: Patrick Perry and Larry Toy

The following individuals received Excellence in Technology Leadership Awards: Co Ho from Fullerton College and Michelle Kozlowski from West Hills Community College District.

The following programs received Technology Focus Awards: My Academic Plan - South Orange County CCD, Nursing Flex Program - Riverside Community College, Online Teaching Conference-California Educational Technology Collaborative (CETC) (Butte College, Palomar College and Evergreen Valley College), and Storage Area Network System - West Hills Community College District.

Item 2

Item 2 Update on the Activities of the Student Senate for California Community Colleges

By: Frank Fernandez and Ahmed Ali (1 Handout)

Ahmed Ali and Frank Fernandez reported that the Student Senate is preparing for the Student Senate General Assembly, which will be held, from November 9th – 11th, 2007 in San Jose.

Item 3 Consent Calendar

Consent Calendar items were presented to the Board of Governors by Executive Vice Chancellor, Steve Bruckman. All Items on the Consent Calendar were approved in one motion. Board member Pauline Larwood motioned for approval of the Consent Calendar items. Board member Gary Reed seconded the motion. Board member Rose Guilbault abstained from voting. The votes were unanimous in support of the Consent Calendar.

Item 3.1 Approval of the Minutes

This item presented contracts and grants for Board approval.

Item 3.2 Approval of Contracts and Grants

This item requested Board approval of the July 9th and 10th, 2007 minutes.



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Item 4 Action Calendar

Item 4.2 Change Article V, Section 3, Selection and Terms of Office of the Foundation for California Community Colleges By-Laws

By: Paul Lanning

Chancellor Woodruff introduced Paul Lanning the new President/CEO of the Foundation for California Community Colleges. Mr. Lanning gave the information about his background and thanked Larry Toy and Diane Woodruff for all of their support during his first couple of weeks of service. Mr. Lanning request that the Board of Governors extend the term of office for the Foundation Board members from three years to six years.

Board member Gary Reed motioned for approval of the change in term of office for Foundation Board members. Board member Margaret Quiñones-Perez seconded the motion. The votes were unanimous in support of the motion.

Item 4.1 Reappointment of Director to the Board of Directors of the Foundation for California Community Colleges

By: Paul Lanning

This item requested the reappointment of Mario Camara as the Director of the Board of Directors for the Foundation for California Community Colleges.

Board member Margaret Quiñones-Perez motioned for approval to reappoint Mario Camara. Board member Gary Reed seconded the motion. The votes were unanimous in support of the motion.

Item 4.3 2008-09 System Budget

By: Erik Skinner (1 Handout)

Vice Chancellor Erik Skinner thanked the budget workgroup, staff and Diane Brady for their hard work on the 2008-09 budget proposals. Vice Chancellor Skinner stated it is forecast that the 2008-09 budget will cover growth and COLA. Although this has been forecast, the System does not think that the budget request should be scaled back because of this. The budget proposal is \$760 million in new ongoing spending which is an increase of 12 percent over the current base that was included in the 2007-08 Budget.

Vice Chancellor Skinner also reviewed the 2007-08 Budget. He stated that the enacted budget contained an increase of about 5.4 percent in resources for community colleges.

Board member Margaret Quiñones-Perez motioned for approval of the proposed 2008-09 System Budget request. Board member Board member Benita Haley seconded the motion. The votes were unanimous in support of the motion.

Board Comments

Pauline Larwood, Randal Hernandez, Margaret Quiñones-Perez, Carolyn Russell, Kay Albiani, Barbara Davis-Lyman

Public Comments

Jonathan Lightman, Ron Norton Reel



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Item 4.4 Recommendations on State Legislation

By: *Marlene Garcia*

Vice Chancellor Marlene Garcia discussed the following legislative bills with the Board of Governors.

AB 1559 (Berryhill) – This bill specifies the factors that shall be used if colleges decided to use multiple screening measures for nursing programs that have impacted programs. Vice Chancellor Garcia reported that at the last Board meeting no position was taken because amendments were still being negotiated and there was significant opposition. Since then many organization and community colleges are supporting this legislation. It was recommended that the Board take a support position on this legislation.

Please note: SB 139 (Scott) authorizes the use of the multicriteria measures described in AB 1559.

Board member Lance Izumi motioned for the Board to support AB 1559. Board member Pauline Larwood seconded the motion. The vote was unanimous in support of the motion

SB 890 (Scott) – This bill would establish the “Early Commitment to College” program for the purpose of helping students and families, least likely to attend college. Since the last Board meeting and after speaking with Senator Scott the guarantee of the Board of Governors fee waiver was eliminated. It was recommended that the Board take a support position on this legislation.

Board member Carolyn Russell motioned for support of SB 890. Board member Rose Guilbault seconded the motion. The vote was unanimous in support of the motion.

Board Comments

Tanna Thomas, Bridget Howe, Benita Haley, Lance Izumi, Randal Hernandez

Item 6 First Reading

Item 6.1 Selection of the Campus Site for the November 2009 Board of Governors Meeting

By: *Diane Woodruff*

The following districts are being considered as possible sites for the November 2009 Board of Governors meeting: San Francisco CCD, Santa Rosa CCD, San Mateo CCD, Foothill De-Anza CCD, Compton/El Camino CCD, and West Valley-Mission CCD.

Board Comments

Margaret Quiñones-Perez, Bridget Howe, Carolyn Russell, Deborah Malumed

Item 6.2 Nomination of Board Officers



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By: *Kay Albiani*

The following Board members were nominated for officers of the Board of Governors:

President – Kay Albiani

President – Randal Hernandez

Vice President – Lance Izumi

Vice President – Randal Hernandez

CPEC Representative – Deborah Malumed

CPEC Alternate – Carolyn Russell and J. Alfred Smith, Sr.

Item 6.3 Board of Governors Meeting Dates for 2009

By: *Steve Bruckman*

The Board of Governors reviewed the meeting dates for 2009.

Item 5 Presentation

Item 5 Presentation by David Long Secretary of Education

Secretary Long stated that many around the state see California Community Colleges as an entity of extreme importance for our students and a premier partner for CTE. He believes that communication, forthright input and an exchange of ideas is the way to help our students/children. Secretary Long stated that the “Year of Education” is about systemic change for governance, finance and data. Safety is also a major issue for our students/children.

Board Comments

Pauline Larwood, Benita Haley, Lance Izumi, Kay Albiani, Randal Hernandez

Item 7 Information and Reports

Item 7.2 Update on the Activities of the Foundation for California Community Colleges

By: *Paul Lanning (1 Handout)*

Paul Lanning gave an update on Foundation activities.

Item 7.1 Assessment and Student Success

By: *Carole Bogue-Feinour, Linda Michalowski, and Mark Lieu*

Mark Lieu thanked the System Office staff and the task force members for all of their hard work. The Assessment for Placement survey was sent out to 109 colleges and all 109 surveys were returned. The survey was closed in late August, so this report is based on preliminary data. A few details of the survey that jumped out were:

1. The rumor that colleges/districts don't accept test results from other colleges and/or districts is not true.



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- a. Preliminary data suggest that there is recognition of assessment results from other colleges/districts on a far greater level than suspected.
2. The MIS data showing that there are hundreds of Assessment tests are misleading.
 - a. In all three major areas: Math, English and ESL the overwhelming number of colleges use only three different tests. There are a few outliers but you can narrow it down to three for the bulk of them.
 - b. There are over 40 writing/essay test.
 - c. Over 10% of all Assessment test are conducted at high schools.

The Task Force reviewed the preliminary results of the survey and came up with preliminary list of recommendations that will be presented to the Board in November.

Board Comment

Lance Izumi, Carolyn Russell, Margaret Quiñones-Perez, Randal Hernandez, Kay Albiani, Barbara Davis-Lyman

Item 7.3 Bond Accountability Website

By: Erik Skinner and Walt Reno (1 Handout)

Vice Chancellor Erik Skinner and Walt Reno conducted a demonstration of the Bond Accountability Website. This website was created by an executive order from the Governor in January 2007. The System Office, UC, CSU, the California Department of Education and other non-educational entities helped to develop the website so that the public would have greater information about the expenditure of infrastructure bond funds.

Item 7.4 Legislative Reports

By: Marlene Garcia, Anne McKinney and Michael Magee (4 Handouts)

Anne McKinney reported that tuition sensitivity has been eliminated with the passage of HR2669.

Vice Chancellor Marlene Garcia discussed the following bills:

AB 194 (Committee on Budget) Budget Education trailer bill is awaiting a vote in the assembly.

AB 314 (Soto) CalWorks: Welfare to Work Activities – This bill allows students to count study time as part of the CalWorks work requirement. This bill has been moved to the Governor's desk.

AB 668 (Portantino) Financial Aid: Community College Student Federal and State Financial Aid Opportunity Act – This bill has been amended to remove a \$50 grant for every new pell grant recipient.



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AB 1559 (Berryhill) Associate Degree Nursing Program – This bill has yet to be voted on in the second house.

SB 139 (Scott) Nursing Education – This bill will be voted on in the next day or two.

SB 166 (Negrete McCleod) Emergency Preparedness: Community College Districts – The System Office is already in compliance with this bill.

SB 413 (Scott) Community College Inmate Education Programs – This bill would provide for credit funding for four-credit course work offered onsite within a prison facility. This is a two-year bill.

SB 890 (Scott) Early Education Commitment Program – The bill is waiting for a vote.

SB 946 (Scott) Community College Early Assessment Pilot Program – This is a two year bill. This is another tool for looking at how to provide assessments early in a high school career. This will be a high priority for Senator Scott.

Michael Magee gave the Board an update on the Radiological Tech issue. Mr. Magee stated the issue with Radiological Tech was the enforcement of outdated regulations. The System Office worked inter-segmentally with CSU. An administrative solution was reached and the California Department of Public Health sent a memo out to Program Administrator stating they would accept national certification while the regulations are being updated.

Vice Chancellor Garcia will be convening the legislative task force on Oct. 5th and Oct 24th. The task force will look at the following three areas: two-year legislation, legislation that comes from the budget BCP process and making sure that legislation is aligned with the System Strategic Plan, and other legislation ideas that emerge from the field.

Board Comment

Lance Izumi, Benita Haley

Public Forum

The following individual(s) spoke to the Board:

Board member Carolyn Russell – introduced the Vice President of the CCA/CTA Lynette Nyaggah.

Bill Hewitt, President of FACCC – invited the Board of Governors to the FACCC conference scheduled for Oct. 19th and 20th.

Adjournment

The meeting was adjourned at 2:51 p.m. by Board of Governors President Kay Albiani.



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September 11, 2007

Call to Order

Board of Governors President Kay Albiani called the meeting to order at 8:39 a.m.

Board of Governors Members Attendance

x	Kay Albiani		x	Lance Izumi
x	Barbara Davis-Lyman		x	Pauline Larwood
x	Kristin Jackson Franklin		x	Deborah Malumed
x	Barbara Gothard		x	Margaret Quiñones-Perez
x	Rose Guilbault		x	Gary Reed
x	Benita Haley		x	Carolyn Russell
	Randal Hernandez			J. Alfred Smith, Sr.
x	Bridget Howe		x	Tanna Thomas

Vice Chancellor Erik Skinner announced that the Assembly sent the Budget Clean-Up bill to the Governor that included Basic Skills Restoration.

Item 8 Information and Reports

Item 8.1 Get REAL – Relevance in Education and Learning

By: José Millan and Jack Stewart (PowerPoint, 1 Handout)

Vice Chancellor José Millan introduced Jack Stewart, co-chair of Get REAL and President of the California Manufacturers and Technology Association (CMTA).

Mr. Stewart went over a PowerPoint presentation with the Board. The PowerPoint covered information and statistics on the importance of Career Technical Education (CTE) and how it can benefits students and the workforce. It also explored how the workforce has changed over the last 40 years, job recruitment, and the need for skilled workers in the near future.

Board Comments

Lance Izumi, Margaret Quiñones-Perez

Item 8.2 Community College Partnership in Secondary Math and Science Teacher Preparation

By: Steve Bruckman (7 PowerPoint Presentations)

Guest panelist for this item included: Susan Hackwood, Director, California Council on Science and Technology, Sue Parson, Cerritos College, Nouna Bakhiet, San Diego Southwestern, Rafaella Santa Cruz, SDSU, Eva Acosta, Cabrillo College, Ed Landesman, UC and Jacqueline Jacobs, Pasadena City College.



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Executive Vice Chancellor Steve Bruckman briefly introduced this item to the Board of Governors. He stated that the Math/Science teaching crisis is a hot topic right now and it is being discussed in Congress and the State Legislature.

Susan Hackwood presented the Board with background information on the California Council on Science and Technology (CCST). Established through state legislation the CCST is the Science and Technology advisory expert group that advises the state government on Science and Technology issues. The CCST represents all major academic institutions including the California Community Colleges, UC, and CSU.

Mrs. Hackwood's PowerPoint presentation provided information on how many Math and Science teachers California has, how many will be retiring, and where the shortages will have the most impact.

Sue Parson's PowerPoint presentation provided information on the Cerritos College Teacher TRaing ACcademy (TRAC).

Nouna Bakhiet's PowerPoint presentation provided information on the MESA, Bridges and BETSI programs at Southwestern College.

Rafaella Santa Cruz's PowerPoint presentation provided information on the recruitment of tutors between Southwestern Community College and San Diego State University.

Eva Acosta's PowerPoint presentation provided information on partnerships Cabrillo College has with UCSC Cal Teach, Aurora, Monterey Bay Educational Consortium, CSU Monterey Bay, San Jose, MESA and K-12 school districts.

Ed Landesman's PowerPoint presentation provided information on University of California Science and Math Initiative.

Jacqueline Jacob's PowerPoint presentation provided information on Pasadena City College's Teacher Preparation Program.

Board Comments

Kay Albiani, Pauline Larwood, Gary Reed

Item 8.3 Statewide Career Pathways: Creating School to College Articulation

By: José Millan and Jane Patton (PowerPoint, 1 Handout)

Vice Chancellor José Millan gave a brief introduction on this item. Guest panelists for this item included Jane Patton, Vice President of the Academic Senate, Denise McCrary and Marlo Clark.

This item discussed the benefits of establishing articulation agreements between high schools, ROCPs and colleges. The purpose of this articulation project, the largest of the



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SB 70 grants, is to create opportunities for faculty from the schools and colleges to develop articulation agreements, to develop a statewide database of the agreements and to conduct outreach to parents, staff, and students so they are aware of the CTE opportunities available to them. In the coming year the project's Steering Committee will organize regional articulation meetings, include more disciplines and courses in the database and cooperate with other projects and organizations.

Public Forum

The following individual(s) spoke at public forum.

Victor and Mary Ojakian – (*PowerPoint, 1 Handout*) – spoke to the Board of Governors about mental health awareness and services for all college students.

New Business

There was no new business discussed at this Board meeting.

Adjournment

Board President Kay Albiani thanked Board member Rose Guilbault for her service on the Board of Governors.

The meeting was adjourned at 11:40 a.m. by Board of Governors President Kay Albiani.