

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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**MEMORANDUM**

**DATE:** August 2, 2010

**TO:** Chief Executive Officers  
Chief Information System Officers  
Chief Instructional Officers

**FROM:** Barry A. Russell, PhD., *BAR*  
Vice Chancellor, Academic Affairs

Patrick Perry, *PP*  
Vice Chancellor, Technology, Research and Information Services

**SUBJECT:** Crosswalk of 6<sup>th</sup> Edition Taxonomy of Programs (TOP) to the federal 2010 Classification of Instructional Programs (CIP)

The California Community Colleges Chancellor's Office has completed the crosswalk of the 6th edition of the Taxonomy of Programs (TOP) to the 2010 version of the federal Classification of Instructional Programs (CIP). The crosswalk table is available to be downloaded from the Chancellor's Office Academic Affairs Division under What's New.

**BACKGROUND:** The Chancellor's Office designed the TOP, a system of numerical codes to categorize, collect and report information for instructional courses and programs at the two-year level, in 1979. The CIP is the federal taxonomic scheme that tracks, reports fields of study and program completion activity that was originally developed for four-year institutions by the U.S. Department of Education's National Center for Education Statistics (NCES) in 1980. The NCES is the primary federal entity for collecting and analyzing data related to education in the U.S. and other nations. In order to meet the federal requirement of all educational institutions reporting data using CIP, the Chancellor's Office maintains a crosswalk table of the TOP to CIP for the California community college system.

For information or questions regarding data reporting, contact, Debbie Gutierrez at (916) 327-5903 or [dgutierrez@cccco.edu](mailto:dgutierrez@cccco.edu). For information or questions regarding the TOP, contact Stephanie Ricks-Albert at 916.313.3093 or [sricksal@cccco.edu](mailto:sricksal@cccco.edu).

cc: Chief Business Officers  
Public Information Officers