

**ADT Submission Form for Business Administration CCC Major or Area**

ADT Submission Form #  
2006 Rev. 4: 09/01/14

**of Emphasis:** Business Administration

**TOP Code:** 050500

**CSU Major(s):** Business Administration

**Total Units:** 23 (all units are minimum semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the form. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/What-we-do/Curriculum-and-Instruction-Unit/Templates-For-Approved-Transfer-Model-Curriculum>

or the ASSIST website:

<https://www.assist.org/>

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Science in Business Administration for Transfer Degree						
College Name:						
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
<b>REQUIRED CORE: Select five (15 units)</b>						
Financial Accounting (3)	ACCT 110					

TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
Managerial Accounting (3)	ACCT 120					
Principles of Microeconomics (3)	ECON 201					
Principles of Macroeconomics (3)	ECON 202					

TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
Business Law (3) OR Legal Environment of Business (3)	BUS 125 OR BUS 120					
<b>LIST A: Select one (3 units)</b>						
Business Calculus (3)	MATH 140					
Introduction to Statistics (3)	MATH 110					
Finite Mathematics (3)	MATH 130					

TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
<b>LIST B: Select two</b> (5-6 units) Any <b>LIST A</b> course not already used.						
Business Information Systems, Computer Information Systems (3) OR Computer Skills (2-3)	BUS 140/ ITIS 120 <b>OR</b> <b>AAM</b>					
Introduction to Business (3) <b>OR</b> Business Communication (3)	BUS 110 <b>OR</b> BUS 115					
<b>Total Units for the Major:</b>	<b>23</b>	<b>Total Units for the Major:</b>				
		<b>Total Units that may be double-counted</b> <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>				
		<b>General Education (CSU-GE or IGETC) Units</b>			<b>39</b>	<b>37</b>
		<b>Elective (CSU Transferable) Units</b>				
		<b>Total Degree Units (maximum)</b>			<b>60</b>	